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# MEMORANDUM

## December 30, 1996

TO:Maggie O'SSullivan, Division of Legal ServicesFROM:Tim Devlin, Division of Auditing and Financial AnalysisSUBJECT:Docket No.Docket No.Docket No.

Attached is the testimony of Kathy L. Welch to be filed in the abovereferenced docket.

DOCUMEN' N. MEER-EATE

FPSC-RECORDS/REPORTING

DOCKET NO.: 960329-WS - Gulf Utility Company

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WITNESS: Direct Testimony Of Kathy L. Welch, Appearing On Behalf Of The Staff Of The Florida Public Service Commission

DATE FILED: JANUARY 6. 1997

1	DIRECT TESTIMONY OF KATHY L. WELCH
2	Q. Please state your name and business address.
3	A. My name is Kathy L. Welch. My business address is 3625 NW 82nd Ave,
4	Suite 400, Miami, Florida.
5	Q. By whom are you presently employed and in what capacity?
6	A. I am employed by the Florida Public Service Commission as a Regulatory
7	Analyst Supervisor in the Division of Auditing and Financial Analysis
8	Q. How long have you been employed by the Commission?
9	A. I have been employed by the Florida Public Service Commission for
10	seventeen years and six months.
11	Q. Briefly review your educational and professional background.
12	A. I have a Bachelor of Business Administration degree with a major in
13	accounting from Florida Atlantic University. I have a Ceritfied Public
14	Manager certificate from Florida State University. I am also a Certified
15	Public Accountant licensed in the State of Florida. I was hired as a Public
16	Utilities Analyst I by the Florida Public Service Commission in June of 1979.
17	I was promoted to Regulatory Analyst Supervisor on January 2, 1990.
18	Q. Please describe your current responsibilities.
19	A. Currently. I am a Regulatory Analyst Supervisor with the
20	responsibilities of administering the Miami District Office, reviewing
21	workload and allocating resources to complete field work and issue audit
22	reports. I also supervise, plan, and conduct utility audits of manual and
23	automated accounting systems for historical and forecasted financial
24	statements and exhibits.
25	Q. Have you testified before this Commission or any other regulatory

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1 | agency?

A. Yes. I have filed testimony in the following cases: Tamiami Village
Utility, Inc. rate case, Docket No. 910560-WS; Tamiami Village Utility, Inc.
transfer to North Fort Myers, Docket No. 940963-SU; and General Development
Utilities, Inc. rate case, Docket No. 911030-WS.

6 Q. What is the purpose of your testimony today?

7 A. The purpose of my testimony is to sponsor the staff audit report of Gulf
8 Utility in this proceeding. The audit report is filed with my testimony and
9 is identified as KLW-1.

10 Q. Were you responsible for this audit report?

11 A. Yes, I was the supervisor in charge of this audit.

12 Q. Please review the audit exceptions in the audit report.

13 A. Audit Exceptions disclose substantial non-compliance with the Uniform 14 System of Accounts, a Commission rule or order. Staff Advisory Bulletins, and 15 formal company policy. Audit Exceptions also disclose company exhibits that 16 do not represent company books and records and company failure to provide 17 underlying records or documentation to support the general ledger or exhibits.

Audit Exception No. 1 addresses an adjustment made in the last rate case order. Order No. 24735, issued July 1, 1991, on page 7, reduced plant by \$20,721 and accumulated depreciation by \$9,648 to remove 72% of the cost of a Lexus automobile. However, the Lexus should be fully depreciated by October 1, 1996, so no adjustment is needed for the forecasted test year ended December 31, 1996.

Audit Exception No. 2 addresses the composite amortization rates for 25 Contributions in Aid of Construction (CIAC) Commission rule 25-30.140. 1 | Florida Administrative Code. states:

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"the CIAC plant shall then be amortized either by account, function or bottom line depending on availability of supporting information. The amortization rate shall be that of the appropriate account or function of the related CIAC plant. Otherwise, the composite plant amortization rate shall be used."

7 The utility has amortized contributed property consistent with the 8 related asset, but the cash received is being amortized at a rate of 4.35% for water and 3.13% for wastewater. The utility does a true-up to determine 9 a composite rate. The utility calculates 1) total depreciation for water 10 11 divided by total plant for water and the same for wastewater, and 2) total 12 CIAC amortization divided by total CIAC for water and for wastewater. Then the utility multiplies the difference in these two rates by the ending balance 13 14 of CIAC and makes an adjustment.

15 The composite depreciation rates, excluding intangible and common plant. for 1996, using the plant at August 1996, are 3.2% for water and 3.5% for 16 17 The utility should be computing yearly composite rates to wastewater. amortize the cash CIAC. By correcting everything to the composite rate the 18 19 utility is eliminating its computations of amortizing the contributed plant 20 at the same rate as the plant. The true up should only apply to the cash 21 CIAC. The audit computed amortization expense for the projected test year 22 1996, using the August 1996 balance of CIAC. The computations of the 23 composite rate and the adjusted balances are included in the audit report. 24 I recommend that the utility's projected 1996 amortization expense be 25 increased by \$12,966.85 for water and decreased by \$7.328.67 for wastewater.

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1 The audit also calculated the 13-month average accumulated amortization. This 2 calculation used the utility's general ledger for the period ending September 3 1996. This average, when compared to MFR Schedule A-14 results in a reduction 4 to the water MFRs of \$115,371.53 and the wastewater MFRs should be reduced by 5 \$98,456.33.

6 The staff computation does not include forecasted CIAC not yet recorded. 7 This CIAC is for the University (\$261.350) and for the force main on Corkscrew 8 (\$127.525.92). Even if these were amortized for an entire year, using the 9 average CIAC amortization, the increase would only be \$11.588 for both water 10 and wastewater, not the \$213.827.86 difference above.

Audit Exception No. 3 addresses charitable contributions 11 Commission Rule 25-30,115(1). Florida Administrative Code, requires that "Water and 12 13 wastewater utilities shall, effective January 1, 1986, maintain its accounts 14 and records in conformity with the 1984 NARUC Uniform Systems of Accounts 15 adopted by the National Association of Regulatory Utility Commissioners " The NARUC Uniform System of Accounts (USOA) prescribes that "donations for 16 17 charitable, social, or community welfare purposes" should be charged to Account 426 - Miscellaneous Nonutility Expense, a below-the-line account. The 18 19 utility has included \$1,910 (\$1,269.60 water and \$640.40 wastewater) of 20 charitable contributions in accounts 675.8 and 775.8, miscellaneous expenses 21 for the period September 1995 to August 1996. I recommend that these expenses 22 be reclassified to a below-the-line expense account.

Audit Exception No. 4 addresses revisions to the utility filing. While reviewing the utility filing, the auditors found several discrepancies between the MFR schedules. The utility verified the errors which are contained in the

- 4 -

audit report. The corrected numbers were used as a basis for all audit work
 performed.

3 Audit Exception No. 5 addresses the forecasted working capital allowance. The utility filing did not provide any forecast methodology for 4 5 the projection of working capital. The audit staff requested the calculations supporting the methodology. The utility could not provide the information. 6 7 Therefore, the auditors generated the most current working capital available 8 using August 1995 through August 1996 balances to generate a 13-month average. 9 These amounts were compared to the utility forecast and the utility was requested to provide reasons why the amounts would change from September to 10 11 December.

12 In addition to the differences between the to date projections and the utility forecast, the utility projection excluded certain accounts that the 13 Commission usually includes in the allowance and included some accounts which 14 are sometimes excluded. The staff audit report lists the to-date information 15 16 for the working capital items as well as the utility projections The accounts that were not included by the utility are prepaid income tax (CIAC 17 18 tax payable was included) and accrued expenses. The utility also included unamortized debt discount of \$389.922 19 The balance used by staff is 20 \$394,954,19. These numbers are based on accounts 1811, 1812, and 1813. 21 These accounts were also traced to the utility's cost of capital schedule 22 Therefore, they are included in two places in the filing and one set should 23 be removed. The utility has also included miscellaneous current assets. This 24 consists of interest receivable. In previous cases, interest receivable has 25 been disallowed from working capital In Order No. PSC 96 1320 FOF WS. issued

- 5 -

1 on October 30, 1996, in Docket No. 950495-WS (Southern States Utilities, Inc.)
2 The Commission stated that:

Commission policy has been to exclude interest income and interest-bearing accounts for ratemaking purposes. In accordance with this policy, the accrued interest receivable account will be excluded.

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Also, by Order No. 10557, issued February 1, 1982, in Docket No. 810136EU (Gulf Power Company) the Commission held that "These amounts represent
earnings on other assets and should not be included in working capital."

Based on past Commission action, I recommend that this account be excluded from working capital. Interest accrued consists almost entirely of the Industrial Revenue Bonds interest accrued. The utility has recalculated its projection of these accounts to be \$269,790. The audit calculated an average of \$287,918.49.

15 The utility also requested that accounts receivable be increased for growth of 6% and for the University addition. No dollar projections were 16 17 provided for the University. If the balances for August 1995 to November 1995 18 were increased by growth of 6%, accounts receivable would increase by an 19 average of \$14,550.36 each month. Multiplying this number by four months and 20 dividing it by thirteen would increase average accounts receivable by \$4,477. 21 In response to audit requests, the utility has also provided a revised 22 projection for materials and supplies of \$37,476.50 which is \$2,237.56 higher 23 than the staff average on the previous page.

Audit Exception No. 6 addresses depreciation expense and accumulated depreciation. In preparing projections for depreciation expense, the utility

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reduced depreciation expense for retirements. Retirements should only be 11 adjusted to accumulated depreciation. The utility's adjustment understated 2 3 the forecasted depreciation shown on MFR Schedules B-13 and B-14 The utility also used an incorrect rate in the calculation of depreciation for the 4 proforma for the Corksciew addition. To determine depreciation expense for 5 6 future periods, the audit used plant at August 1996 and used the utility's 7 rates. Depreciation on fully depreciated plant was removed and the net was compared to the utility forecast. The audit includes a detailed computation 8 9 which results in an increase to depreciation expense of \$102,236.10 for water 10 and \$46,688,74 for wastewater.

11 The audit also computed accumulated depreciation. I recommend that the 12 accumulated depreciation balance at December 31, 1996 be reduced by 13 \$172,607.60 for water and \$158,464.90 for wastewater. This adjustment is 14 based on a thirteen-month average. If the projected additions are included 15 in the forecast for a full year, accumulated depreciation should be increased 16 by \$32,468.38 for water and \$8,838 97 for wastewater.

17 The forecasted accumulated depreciation on MFR Schedule A-1, p. 1. 18 includes an additional \$93,220 for the Corkscrew addition The increase in 19 depreciation expense included the used and useful forecasted depreciation 20 expense on the Corkscrew addition for the months September through December. 21 The increase of \$93,220 is offset by a used and useful adjustment of \$50,930. 22 Because the addition will not be in service a full year until 1997, these 23 costs will not be incurred for a full year in the projected test year 1996. 24 Please review the audit disclosures in the audit report. 0.

25 A. Audit Disclosures disclose material facts that are outside the

- 7 -

1 definition of an Audit Exception.

2 Audit Disclosure No. 1 addresses property transactions with an affiliated company. Caloosa Trace is a development which is owned by the same 3 owners as the utility. When developers connect to the system, the lines and 4 hydrants are contributed by the developers and recorded on the books as a 5 debit to plant and a credit to CIAC. The net rate base effect is zero. On 6 7 February 20, 1990, Gulf Utility Company recorded water assets of \$59.683.50 and wastewater assets of \$92.815 for the Caloosa Trace Development. Phase I 8 and \$8,429.76 of water assets for Unit 16, Phase 8. Instead of a credit 9 10 entry to CIAC, the owners were given stock in the utility in exchange for the assets. This treatment increases rate base and increases the equity portion 11 of the cost of capital equation. The utility states that the transaction was 12 13 reviewed by Gulf's auditors and is in compliance with all rules and regulations of the FPSC as well as generally accepted accounting principles. 14 15 Also, the utility comments that this transaction increases the level of equity, which has historically been below desired levels. I recommend that 16 17 the affiliate transactions should be required to be treated the same as nonaffiliates. 18

Audit Disclosure No. 2 addresses director fees. For information purposes, I have disclosed the director fees charged to miscellaneous excenses for the test year. These fees amount to \$11,970 for water and \$6,030 for wastewater.

Audit Disclosure No. 3 addresses affiliate transactions. Caloosa Group is a land development company which is an affiliate of Gulf Utility. Five of Gulf's employees also work for Caloosa and are paid by both companies.

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Caloosa is charged \$50 per month for the use of Gulf's computer system for 11 2 payroll, general ledger, and minimal accounts payable. The utility estimates 3 usage at two to three hours a month. Caloosa is also charged \$50 per month for office rent and supplies. However, Caloosa purchases its own separate 4 5 supplies. Backhoe diesel fuel purchased by Gulf is billed to Caloosa at cost. 6 The \$1,200 a year charge is credited \$396 each to water expense materials and 7 supplies-A&G and miscellaneous expense and \$204 each to the same expenses in the wastewater system. 8

9 The percentage of Caloosa payroll to total Caloosa and Gulf payroll 10 during the last audit was 12.67%. The most recent payroll register shows 11 Caloosa payroll at 2.13% of total payroll. To determine the difference, the 12 auditors reviewed the hours shown on the Caloosa Earnings and Deductions 13 report and the pay shown and then arrived at an hourly rate. As indicated in the audit report, the hourly rates used for Caloosa and Gulf appear to be very 14 15 different. In addition, expenses have been charged to Caloosa for the 16 employee benefits or for business expenses and car expenses of James Moore. 17 the utility president.

18 The audit attempted to determine expenses considered to be related to 19 employees who perform tasks for both companies for the year ended August 31 20 1996. It then allocated these costs at the 2.13% payroll ratio and compared 21 these costs to the \$1,200 a year currently being charged. This method may 22 understate the amount because the allocation basis used is total company 23 payroll and many of the expenses relate to James Moore, who probably should 24 be allocated on an individually higher basis than on a total company basis. 25 This method also understates the amount because of the difference in rates

- 9 -

used. However, the audit used a payroll basis because no other allocation
 method could be determined. I do not believe that this is the best method
 since Caloosa does not have billing or the high amount of payables as Gulf.
 But, using this method results in an additional billing to Caloosa of
 \$5,001.81. The details of this calculation are in the audit report.

Audit Disclosure No. 4 addresses office rent. Gulf entered a lease with
Calousa Group to lease new office space. The former office is being converted
into offices for operations personnel and storage. The costs associated with
this new office lease are estimated at \$59,830.

10 The lease with Caloosa Group is for 33.71% of the building. If no 11 proven outside market exists for affiliate rental property, a cost basis 12 analysis may be used to determine the rent. The audit report presents a 13 calculation using original cost, rate of return, and depreciation. This 14 calculation results in a \$20.319.74 reduction to the stated lease amount.

15 Currently, Caloosa has a lease with an outside party, the Hospital Board 16 of Directors of Lee County. This lease started in May 1996. The lease is a 17 five year lease for 6,460 square feet at \$12 per square foot. The lessee is 18 required to pay a proportionate share of operating expenses and is given a \$15 per square foot improvement allowance. The utility also has a report from a 19 20 real estate broker which concludes that the appropriate market rental rate for smaller tenants would be \$15 per square gross. inclusive of common area 21 22 maintenance charges including taxes and insurance. Caloosa is charging 23 \$14.50. However, an analysis performed on various office space, in the same 24 report, shows gross rent after adjustments ranging from \$11.76 to \$15.47 with similar build-out offers. The maintenance costs paid with the Gulf lease are 25

- 10 -

estimated and a portion may be refunded based on actual costs. Expenses for
 Gulf include \$9,827.52 related to Gulf's share of common expenses of Caloosa
 which include insurance, property taxes, electric, lawn care, and garbage.
 This amount is \$3,599.56 higher than the annualized expense incurred for the
 first seven months of 1996.

6 Audit Disclosure No. 5 addresses the San Carlos water line project. As 7 of December 1993, the utility had charged \$11,826.87 of invoices, mainly from 8 Humphrey & Knott, for the San Carlos waterline project to a deferred account. 9 862.13-Engineering for water system development. Recently, the utility added 10 \$17,773.59 to this account for invoices from Missimer and Humphrey and Knott. The account is being amortized over 5 years. \$8,183.76 is the projected 11 12 amortization during the forecasted test year. The utility originally 13 described this project as construction work in process. During the last 14 audit, when asked why this had not been charged to construction in process as 15 part of the water line costs, the utility responded that it had not yet received approval from the county for the installation of the line or required 16 17 mandatory hookups. The current audit again questioned this project. The utility responded that it had abandoned this project because the County 18 19 Commission would not require mandatory hookups. The amortization is still 20 being included in the forecast.

Audit Disclosure No. 6 addresses projected plant. The filings prepared by the utility contained forecasted plant additions in both the 1996 MFR plant schedules (A5) and in the water rate base schedule as a proforma that has not yet been completed. The filing includes projections of \$2,561.563 for the water system and \$902.890 for the wastewater system

- 11 -

The contracts did not break down amounts between water and wastewater. 11 2 Therefore, the audit reviewed the contracts in total. The estimates are 3 \$189,433 more than what is shown in the MFR exhibits. In addition. 4 miscellaneous plant projections for water (MFR Schedule A-5) are overstated 5 as of August 1996 by \$143,513.14 and wastewater projections are understated 6 by \$3,959.96. This creates a net understatement of plant in the exhibits of 7 \$49,879.82. Based on our analysis, net plant forecasts seem to be understated 8 based on current projections. However, based on construction work in process 9 dollars, it is questionable whether these amounts will be completed in 1996. 10 In addition, the 13-month average effect is incorrect since these additions 11 were not made in the months they were projected.

Audit Disclosure No. 7 addresses CIAC. The audit examined CIAC as of August 1996. At that time, the general ledger balance was \$109.292 more than the water MFR schedules and \$30,640 less than the wastewater MFR schedules.

15 Audit Disclosure No. 8 addresses prepaid CIAC. Excluding the CIAC 16 received from the University, the utility has a balance of \$550,999.25 in the 17 water prepaid connections account and \$207,304.50 for wastewater. In the MFRs, the utility has projected \$171,680 of water CIAC to be transferred from 18 the prepaid account (A-12). The utility has not projected any prepaid CIAC 19 20 transfers for wastewater during this time period. All the connections in 21 prepaid CIAC appear to be related to plant already in service However, the 22 only utility adjustment made to used and useful plant was to the proforma 23 plant addition for the Corkscrew water plant Even though the utility is not 24 yet collecting revenue related to these contributions. it is earning a return 25 on the assets to which the contributions relate since the assets were

- 12 -

1 considered 100% used and useful. Therefore. I recommend that the prepaid CIAC 2 of \$379,319.25 for water (\$550.999.25-\$171.680 projected) and \$207.304 50 for 3 wastewater be included in rate base.

4 Audit Disclosure No. 9 addresses revenue projections The audit used 5 the actual revenues for September 1995 through August 1996 to look at the 6 reasonableness of the utility's projected revenues. These actual revenues are 7 substantially lower than those projected in the utility's filing. Even if the 8 1995 portion of these revenues are increased by growth of 6%, as estimated by 9 the utility, the revenues are still understated by \$59.948 in the water system 10 and \$90.371 in the wastewater system. The difference is probably due to the utility including revenue from the new University for the entire year. But, 11 12 since the University is not yet complete, the audit's numbers do not contain 13 any revenue from the University.

Audit Disclosure No. 10 addresses a customer survey. The utility performed a customer satisfaction survey and included the costs in the forecast. This is the first time the utility has performed the survey and it intends to perform the survey annually. The costs related to the survey total \$9,744.04, allocated \$6.431.07 to the water system and \$3.312 97 to the wastewater system.

Audit Disclosure No. 11 addresses the engineering for the new University. The utility charged two involces for engineering costs related to the new University to accounts 631 and 731. Contract Services. Engineering during the September 1995 to August 1996 period used by the auditors to determine expenses. These involces related to the preliminary survey. They were charged \$1.029.36 to the water system and \$310.00 to the wastewater

- 13 -

1 system.

Audit Disclosure No. 12 addresses accounting costs for the overearnings 2 In October 1995, the utility paid Keith Cardey \$6,183.50 3 investigation. (\$4,204,78 water and \$1,978.72 wastewater) to review the overearnings case. 4 The utility charged these costs to accounts 635.8 and 735.8 for water and 5 wastewater, respectively. These costs fall into the period used by staff to 6 determine the reasonableness of expenses. These costs should be non-recurring 7 and may more appropriately be added to deferred rate case expenses since it 8 was the overearnings investigation that triggered the rate case. 9

Audit Disclosure No. 13 addresses the vice-president's salary. 10 The 11 utility's forecasted expenses include a salary for the Vice-President of the Company, Randall Mann. of \$49,608. Mr. Mann does not maintain an office at 12 13 the utility site but has an office in Jacksonville. He was asked to provide 14 a letter which stated how much time he spends on utility business. It states, 15 "The amount of time spent per week on these various duties varies considerably depending on the needs of the company." The list of duties that he provided 16 17 includes accounting, financial, tax, and other duties mainly including 18 reviewing and making decisions, setting policy, and preparing tax schedules. 19 A more complete listing is included in the audit report.

Audit Disclosure No. 14 addresses the expense forecast. The utility prepared its forecast of expenses using a zero based budgeting approach. Filings for projected test years usually trend a historic period using growth, inflation, and other known changes. Because the utility's forecasted numbers were difficult to evaluate and the utility had available actual data through August 1996, the auditors decided to determine expenses for the period of

September 1995 to August 1996 and determine any known changes that should 11 2 occur from September to December 1996. There are two major changes that are 3 going to occur. They are the additions of the University and Corkscrew 4 projects. The utility fully projected the University in its filing. The 5 utility projected the Corkscrew addition in rate base, but did not include it in the forecast of expenses. The auditors prepared an analysis of the 6 7 balances from September 1995 through August 1996, added the utility proforma 8 adjustments for the University and the Corkscrew addition, and then did an 9 analysis of other known changes. The audit report includes a schedule 10 detailing this calculation. This analysis reveals that the expenses in the filing are \$110.380.04 less for water than the prepared analysis. 11 The majority of this is due to the \$118,303.50 of expenses the utility expects to 12 13 incur for the Corkscrew plant addition. For wastewater, the analysis reveals that the expenses in the filing are \$20,601.93 more than the utility projected 14 15 in its forecast.

Audit Disclosure No. 15 addresses James Moore's expenses. The expenses used in Disclosure 14 include \$1,867.93 of local business meals and \$120.38 of entertainment for James Moore. Descriptions of business meals include discussing health insurance plans, trusts and investments, engineering services, waterline projects, etc. The entertainment included drinks for a San Carlos Water Line Project and a golf outing to discuss keeping insurance costs down.

Audit Disclosure No. 16 addresses taxes other than income. Based on audit analysis, the regulatory assessment fees and property taxes are incorrect. In addition, I believe the payroll taxes are allocated incorrectly

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between water and wastewater. First, the utility's projected revenues do not
 generate the regulatory assessment fees (RAF) projected in the filing. My
 calculations indicate the RAF should be decreased by \$715 for the water system
 and \$1.051 for the wastewater system.

The audit also reviewed the 1996 projected property tax. Based on this analysis, I believe the expense was underestimated. The audit report includes the calculation I used to determine an increase to property tax of \$7.504 for water and \$49,200 for wastewater.

Payroll taxes were allocated using a 66%/34% customer ratio, or \$43,806
for water and \$22,567 for wastewater. If the taxes were allocated based on
the payroll accounts, they would be allocated at 62.61% for water and 37.39%
for wastewater. This would reduce payroll taxes for water by \$2,462.26 and
increase taxes for wastewater by \$2,462.26.

14 Q. Does this conclude your testimony?

15 A. Yes, it does.

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# FLORIDA PUBLIC SERVICE COMMISSION AUDIT REPORT PROJECTED TEST YEAR END DECEMBER 31, 1996

# FIELD WORK COMPLETED NOVEMBER 12, 1996

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# GULF UTILITY COMPANY LEE COUNTY RATE CASE

## DOCKET NUMBER 960329-WS AFAD NUMBER 96-233-4-1

Yes Ngo, Andit Manager

Ron Mayes Diana Piedra

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**Misority Opiaios** Yes No Yes No

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DOCUMENT & F

Kathy L. Welch, Regulatory Analyst Supervisor Miami District Office

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#### L EXECUTIVE SUMMARY

Audit Purpose: We have applied the procedures described in Section II of this report to audit the components of Rate Base, Nat Operating Income and Cost of Capital for the forecasted period ending December 31, 1996.

Disclaim Public Use: This is an internal accounting report prepared after performing a limited scope sudit; accordingly, this document must not be relied upon for any purpose except to assist the Commission staff in the performance of their duties. Substantial additional work would have to be performed to satisfy generally accepted auditing standards and produce audited financial statements for public use.

**Opinion:** Subject to the exceptions and disclosures which follow, the books and records of Gulf Utility Company are maintained in substantial compliance with Commission Directives; The expressed opinions extend only to the scope of work described in Section II of this report. Actual ledger balances as of August 1997 were not reflective of the company's forecast. Several exceptions and disclosures are presented to correct the company forecast.

Several of the exhibits contained errors. The company provided revised exhibits which are attached to this report. They were used as a basis for the audit.

The forecast was based on zero based budgeting and not related to the historic year Comparison of year to date figures revealed several discrepancies in the forecast.

#### IL AUDIT SCOPE

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The opinions contained in this report are based on the audit work described below. When used in this report COMPILED and EXAMINED means that audit work includes:

COMPILED-Means that the audit staff reconciled exhibit amounts with the general ledger, visually scanned accounts for error or inconsistency; disclosed any unresolved error, irregularity, or inconsistency; and except as otherwise noted performed no other audit work.

EXAMINED-Means that the audit staff reconciled exhibit amounts with the general ledger, traced general ledger account balances to subsidiary ledgers; applied selective analytical review procedures; tested account balances to the extent further described; and disclosed any error, irregularity, or inconsistency observed.

RATE BASE: Examined Plant in Service. Reconciled Contributed Plant to the CIAC detail. For all other additions since the last audit reviewed invoices, AFUDC, and other supporting documentation. Reconciled beginning balances to last audits.

Examined CIAC. Selected CIAC entries to determine if the company maintained supporting documentation from the developer for contributed assets. Determined that fees were computed at tariff amounts. Reconciled beginning balances to last audited amounts. Determined if forecast compared to actual to date.

Recomputed depreciation and amortization of CLAC. Determined that contributed property was amortized at the same rate the property was depreciated at.

Computed 13-month average working capital Reviewed cash accounts for interest earning balances. Traced to bank statements. Reviewed detail for deferred accounts, both invoices and amortization. Reviewed inventory methodology.

COST OF CAPITAL: Computed 13-month average cost of capital. Traced debt issuances to notes.

#### **NET OPERATING INCOME:**

Determined that the proper tariff rates were being used in the current billing period.

Examined expenses. For the period September 1995 to August 1996, performed the following. Determined detailed payroll by employee. Examined all FPL bills. Examined all large dollar invoices for various accounts. Examined all contract service invoices. Examined taxes other than income accounts. Determined reasonableness of affiliate transactions. Prepared proforms adjustments for known changes in expenses and revenues. Determined possible changes in September to December 96 period and compared to the company forecast. The scope was limited

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in that all forecast numbers from the University and the Corkscrew additions were passed to the staff engineer for review.

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Income taxes and deferred taxes were not reviewed due to time restrictions. However, the company reported to staff that they will not be paying taxes in 1996.

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## IIL AUDIT EXCEPTIONS

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#### **AUDIT EXCEPTION NO. 1**

#### SUBJECT: ADJUSTMENTS FROM PRIOR ORDERS NOT POSTED

STATEMENT OF FACT: The last rate order contained an adjustment to water plant to adjust for the cost of a Lexus. The adjustment in order 24735 reduced plant by \$20,721 and reduced accumulated depreciation by \$9,648. These adjustments are not booked.

OPINION: Adjustments from the order should be booked. The amount removed is 72% of the cost of the vehicle. Therefore, accumulated depreciation and depreciation expense are also being adjusted at 72% of the total amount. The Lexus will be fully depreciated by October 1, 1996. Therefore, no adjustment is being made in this case.

## **AUDIT EXCEPTION NO. 2**

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# SUBJECT: COMPOSITE AMORTIZATION RATES FOR CLAC

STATEMENT OF FACT: The utility has amortized contributed property consistent with the related asset, but the cash received is being amortized at a rate of 4.35% for water and 3.13% for waterwater. The company does a true up to come to a composite rate. The company takes total depreciation for water divided by total plant for water and the same for wastewater. They then take total CIAC amortization for each divided by total CIAC and come up with a rate. They then multiply the difference in these two rates times the ending balance of CIAC and make an adjustment.

According to rule 25-30.140, "The CIAC plant shall then be amortized either by account, function or bottom line depending on availability of supporting information. The amortization rate shall be that of the appropriate account or function of the related CIAC plant. Otherwise, the composite plant amortization rate shall be used."

Although this was pointed out as an audit exception in the last audit, no adjustment was made.

OPINION: The composite depreciation rates excluding intangible and common plant for 1996 using the plant at \$/96, is 3.2 for water and 3.5 for wastewater. The company should be computing yearly composite rates to amortize their cash CLAC. By correcting everything to the composite rate the company is eliminating their computations of amortizing the contributed plant at the same rate as the plant. This was the proper treatment. The true up should only be on the cash CLAC.

Staff computed amortization for projected 1996, using 8/96 CIAC. The computation follows on the next page. The two pages following compute the composite rate by staff for cash contributions. The difference between projected amortization by the company and by staff follows.

	Water	Wastewater
Per Staff-attached sheets	\$ 351,175.85	\$ 282, 877.33
Per Co. MFR B-13	338,209.00	290,206.00
Difference	\$ 12,966.85	\$ (7,328.67)

Staff determined 13 month average accumulated amortization using the company number and compared these amounts to the company projected accumulated amortization of CLAC.

	Water	Wastewater
Per staff 13 mth. avg. 9/96	\$2,826,953.53	<b>\$1,877,617.7</b> 3
Per company A-14	2,942,325.00	1,976,074.00
Difference	\$ (115,371.53)	<b>\$ (98,456.33)</b>

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The staff computation does not include forecasted CIAC not yet recorded. This CIAC is for the University of \$261,350 and for the Force main on Corkscrew of \$127,525.92. Even if these were amortized for an entire year, using the average CIAC amortization, the increase would only be \$11,588 for both water and wastewater, not the \$213,827.86 difference above.

**RECOMMENDATION:** The company should recompute amortization on cash using a yearly composite and not true-up contributed property to those rates. Staff did not compute the effects on accumulated amortization.

Water expenses need to be reduced by \$12,966.85 and wastewater expenses increased by \$7,328.67.

Rate base should be decreased by \$115,371.53 for water and \$98,456.33 for wastewater.

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COMPANY:	GULF UTILITY COMPANY
TITLE:	ANALYSIS OF AMORTIZATION CIAC
	DECEMBER 31, 1998 DEPRECIATION EXPENSE PRINTOUT

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SOURCE: 8/96 DE	PRECIATION EXP	ENSE PRINTOUT			CIAC
ACCOUNT	BERIAL	CATEGORY	CIAC	RATE	AMORTIZATION
271.1	100	1	2,973,208.60	3.20%	85,142.61
271.1	100	2	1,517,478.99	3.20%	48,559.33
271.1	101	2	556,258.95	2.50%	13,908.47
271.1	101		1.045.00	2.50%	28.13
271.1	102	2	122,117.00	2.50%	3,062.93
271.1	103	2	1,457,433.22	2.33%	33,956.19
271.1	103		83,867.02	2.33%	1,864.57
271.1	103	3	2,001,403.72	2.22%	48,431.16
271.1	103	1	501,241.82	2.50%	14,781.05
271.1	103		312,578.16	4.00%	12,603.05
271.1	103	Ĵ	158,331.60	2.85%	4,512.45
271.1	103	3	33,506.76	5.00%	1,675.34
271.1	103	4	615,177.88	2.33%	14,333 64
271.1	104	3	363,410.46	2.22%	6,733.71
271.1	105	2	63,855.00	2.50%	1,595 38
271 1	106	2	299,155.21	4.35%	13,013.30
271.1	107	2	484,860.58	5 00%	24,243 03
271.1	107	3	30,930.43	5.00%	1,546.52
271.1	107	4	3,202.79	5.00%	160.14
271.1	108	3	432,026.82	2.60%	10,800.57
271.1	300	2	7,363.44	3.33%	245.20
WATER			12,228,500.35		351,175.85
271.2	200	1	1,361,201.60	3.50%	47,642.08
271.2	200	2	660,824.58	3.60%	23,128 95
271.2	201	3	539,238.00	2.50%	13,480 95
271.2	202	2	7,710.09	3.33%	256 75
271.2	202	3	1,084,957.03	3.33%	36,126.07
271.2	202	4	162,771.04	3.33%	5,420.28
271.2	204	2	2,024.11	4.00%	80.95
271.2	203	3	664,428.26	3.33%	22, 125.46
271.2	204	3	1,316,760.35	4.00%	52,670 41
271.2	205	3	344,772 16	2.63%	<b>9,067</b> 51
271.2	209	3	2,347,588.20	2.22%	52,116 46
271.2	210	3	303,731.56	3.33%	10,114.26
271.2	210	4	49,768.20	3.33%	1,657.28
271.2	211	3	24,752.80	20.00%	4,960 56
271.2	212	3	11 <b>,990</b> .00	2.63%	315.34
271.2	214	2	110,233.23	3.33%	3,670.77
271.2	300	1	2.57	3.30%	0.06
271.2	300	2	1,614.22	3.30%	63.27
WASTEWATER			6,994,278.01		282,877.33

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ACCOUNT MUNICIPA			WILLIE	ANTE				
191 19					2.101.00			
191 10 191.16		4.00	21,912.00	40%	21.50 61.67			
191 19		10	2749 88		44.21			
101.10		1.00	018.79	1.076				
101.10	<b>201.00</b>	440	2,007	1.00				
101 10		4.00		3.5%	40			
101 10			10.0	100				
101 10	201.00	4.00 3.00	60.TR.01	1976 1976	2,000.00			
101 10	304 00	4.00	6.61.3	1.05	2,001 11			
101 10 101 10	201.00 201.00	440		100	1,005.01			
		3.00 3.00		125				
101.10				1.07%	214 88			•
191,10	<b>201.00</b>	640		4.675	2.07.0			
101.10		10	1.01.0	100				
191.19 191.15		10		10%	81.80 21.91.92	20,016 84 20,134 20		2,94 M
101.10				Lin				
101 10	- 100	u	6,78 17		4.000 01	1		4.000
191 10	11 CB /		72,796	3.8m	<b>3</b> , <b>13 4</b>			
1911 10 1911 10	211 00 200 00	1.00 1.00		201		<b>38, 100 67</b>		2.497
101.10		10						
191 10		3.00	2.001.000.00	4.04%	48,78972			
101.10		2.00		4 89%	121 84			
101 10		300	010,30s 97	4 69%	20,774.20			
1991 198 1991 193		8.00 4.00		1 00h 2 07h		128.05 - 34		128.061 34
101 10	210	1.0	4.148.62			10.00+ 07		16.001 02
101 10	21.00	1.00	1,000 76	4.94%	NH			
101 10	201 DD	4.00		4 89%	12,005 05			
101 10	SH1.00	440	2.204.010 35	1374	E. 464 16			
191 18 191 18			177,076 19	·	6.00 M			
	201.00 201.00	4.00	8,301,710 50 10,400 70	104				
			641,385 es	105	11.00			
101 10	<b>301 00</b>	10	848 14	4 000	21 72			
101 10		8.00	8,847 65	4 88%	197 88	100.010 05		100,010 05
191 10 101 10			604,005,16 871,385 60	1.075				2.01.4
101 10		4.80		1 3 3 4	1.112 05	8.912.00		
191 10		1.00	100.004 34	1.39% 1.07%				
101 10	<b>310</b>			4.00%	33	6.002 34		0.002 34
WATER COMPOSITE F			16,442,335 30			40.000 30	6.60	488 689 39 3 39%

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TRUCCON FEBRUAR	ACCOUNT ACCOUNT	CATEBONY	WLUE			BEFRECUTION BY ACCOUNT		
	201.50 201.00	440		1.075	4/15 B 3 17			
191.20			9.47.8					
191.20		48	2,011,200 37	L 105	خر نقيق			
191.20 191.20		100		1.00%				
	81.0		7.84	100				
101 20	214 CD	640 640	10,100.00	100				
11 H		449						
101.20			3,017 00	4.17%		<b>00.67</b> 9 49		
191.20	100 to	1.00	31.203 00	8.88%				
191.20		2.00	(0.000 C)		2,000 00			
191,20 191,20		1.00	1,001,201.76 2,301,000 41			131,702,78		191,782,78
		1.00			20.0			
191.20	891.89	10 10	7,000 00	A SHOW	240			
191 (20 191 (20)	뾄욯	1.00	6.71.8	4				
		140			1,007 41 1,300 00			
191 20	<b>31 8</b>	10		1.000	1.07 4	(B), 100 14		<b>80 100 16</b>
191 30		140	<b>300, 707 47</b>	1.00%	10,200 01	10.220 01		10,223 01
981 20 191 20			66,673 37 66,115 17	100	\$8,1%4.97 1,3%2.00	12,114 67	(2.488.17)	10,015 10
981 30		<b>.</b>	48.897 60	3 12%	1.375.23	1,614.00		1,614.00
101 20	171 🗰	100	41,279,16	6.00%	2,070 10			
101 20	271 BP		300.012 di	6 00%	10.000 00			
101 30 101 30	271 100 2000 00	2.00 3.00	11,072 87 1,000 04	4 80%	442 60 122 64	21 102.01		21,102.61
101.30	380 50	3 99	2.000	6 675	11 I I I I I I I I I I I I I I I I I I			
101 35		400	381.842 00	3 13%	7,486 82			
191.30 191.30			1,000.315 Ha 8,400 73	1 00%	82.313 98 942 87			
101 30		386	1,007 01		100 10			
101 20	389.49	40	20,000 30	4 20%	919 Aŭ			
101 20 101 20	380 60 261 60	4 60	8,997 76			19.20 H	(77 🖷)	10,245 28
101 38		18	876,612 42 381,386 57	13%	18.484 95 12.687 17	18,684 85 12,697 17		18.485 85 12.687 17
101 20	- Si	40	2.371		1,862 68	1,052 00		1,052.00
WANTENATER COM	CONTE RATE		11,388,100 42		478,844 17	d78.844 17	(2.672.83)	400.071 34 3 09%

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# AUDIT EXCEPTION NO. 3

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#### SUBJECT: CHARITABLE CONTRIBUTIONS

STATEMENT OF FACT: According to the NARUC chart of accounts, charitable contributions are to be charged to account 426, a below the line account. The utility has included \$1,910 (1,269.60 water and 640.40 wastewater) of charitable contributions in accounts 675.8 and 775.8, miscellaneous expenses for the period September 1995 to August 1996.

OPINION: These expenses should be reclassified to a below the line expense.

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## **AUDIT EXCEPTION NO.4**

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# SUBJECT: FILING REVISIONS

STATEMENT OF FACT: While reviewing the company filing, several discrepancies were found between the MFR schedules. The company verified the errors listed below. The corrected numbers were used as a basis for all audit work performed.

Schedule	Description	MFR Amount	Correct Amt.
A-2 pg. 1	Utility Plant in Service	14,282,349	14,280,084
A-2 pg. 2	Utility Plant in Service (Adjustment)	11,416,482	12,806,634
	Working Capital Allowance (Adjustment)	247,407	288.739
A-4	1995 Additions (Water)	670,704	670,530
	1996 Projected Additions (Water)	1,270,217	1,432,367
	1996 Projected Retirements (Water)	18,422	180,573
	1996 Projected Additions (Sewer)	1,276,041	1,326,729
	1996 Projected Retirements (Sewer)	24,021	79,790
	12/31/96 Projected (Water)	17,273,875	17,273,700
	12/31/96 Projected (Sewer)	15,066,855	15.061,774
A-11	1996 Projected Additions (Water)	411,695	729,306
	1996 Projected Additions (Sewer)	390,388	745,198
	12/31/96 Projected Balance (Water)	12,220,686	12,470,301
	12/31/96 Projected Balance (Sewer)	9,060,363	9,356,348

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# **AUDIT EXCEPTION NO. 5**

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## SUBJECT: WORKING CAPITAL FORECAST

STATEMENT OF FACT: The company filing did not provide any forecast methodology for their projection of working capital. Tallahassee staff requested this information through an interrogatory. Miami staff requested the calculations supporting the methodology. The company could not provide the information.

Therefore, staff generated the most current working capital available using \$/95 to \$/96 balances to generate a 13-month average. These amounts were compared to the company forecast and the company was requested to provide reasons that the amounts would change from September to December. Their response is attached to this exception.

In addition to the differences between to date projections and the company forecast, the company projection excluded certain accounts that are usually included and included some accounts which are sometimes excluded by the Commission.

The differences follow:

	Company	Staff
	Forecast 96	Average
		8/95-8/96
Cash	\$ 332,244	\$268,585.71
Accounts Receivable-Customer	305,246	269,102.71
Accounts Receivable-Other	114	183.34
Materials and Supplies	24,426	35,238.94
Unamortized Debt Discount and Expense	389,922	394,954.19
Unamortized Rate Case Expense	57,561	57,561.00 Note A
Preliminary Survey & Investigation	( 9,895)	(12,766.78)
Clearing Accounts	(2,026)	(1,746.72)
Other Deferred Debits	130,975	142,743.57
Prepayments	76,850	21,318.52
Mis. Current Assets	<b>78,</b> 031	61,109.68
Accounts Payable Trade	(170,889)	(209,853.09)
Taxes Other Than income	( 329,812)	( 591,654.78)
Accrued Interest	(239,296)	(287,918.49)
Other Current Liabilities	( 49,740)	( 59,027.98)
Net working Capital	\$ 593,611	<b>\$ 87,82</b> 9.82
Accounts not included by the company:		
Prepaid Income Tax(CIAC tax payable has In staff calculation above)	314,362.08	
Accrued Expenses		(20,581.53)
Staff working capital if these accounts are i	\$ 381,610.37	

The company included unamortized debt discount of \$389,922 in working capital. The actual balances used by staff are \$394,954.19. The company accounts used to arrive at these numbers are accounts 1811, 1812, and 1813. These accounts were traced to the company's cost of capital schedule. Therefore, they are included in two places in the filing and should be removed. This would reduce the \$381,610.37 to a negative working capital balance of \$13,343.82.

Miscellaneous current assets is actually interest receivable. Interest receivable has been disallowed from working capital in some cases. This would further reduce working capital by \$61,109.68. Interest accrued consists almost entirely of the Industrial Revenue Bonds interest accrued. The company has recalculated their projection of these accounts to be \$269,790 according to the attached letter. This would increase working capital by \$18,128.49 since the staff average is \$287,918.49.

The company's letter attached requests that accounts receivable be increased for growth of 6% and for the University. No dollar projections were provided for the University. If the balances for 8/95 to 11/95 were increased by growth of 6% they would increase by an average of \$14,550.36 each month. Multiplying this number by four months and dividing it by 13 would increase average accounts receivable by \$4,477.

They have also provided a revised projection for materials and supplies of \$37,476.50 which is \$2,237.56 higher than the staff average on the previous page.

Note A: Company number used-costs not yet incurred

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Exhibit KLW - 1 (Page 16 of 56)



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Gulf Utility Company 19910 S. Tamiami Trail F.C. Box 350 Esterc. FL 33928-0350 941:498-1000 FAX 941 498 0625

October 31, 1996

Kathy L. Welch, C.P.A. Florida Public Service Commission 3625 NW 82nd Avenue-Suite 400 Miami, Fl 33166-7602

RE: Working Capital for Test Year Ending December 31, 1996

Dear Kathy:

The following are Gulf's responses to be added to the FPSC Audit Report:

"ccounts Receivable-Customer: The accounts receivable balance was increased 3 allow for customer growth and addition of the Florida Gulf Coast University revenues. Gulf is expecting a 6% increase in growth and Florida Gulf Coast University revenues were included for 12 months of 1996 projected revenues. The August 1995-August 1996 revenues do not reflect an entire year's increased customers, the Florida Gulf Coast University for 12 months or additional commercial development to be accepted in the last quarter 1996, represented in the MFRs. Due to drier weather, and returning winter residents, revenues increase during the 4th, 1st and 2nd quarters of the year.

Materials and Supplies: Gulf has added 2 sequestering agents to its water treatment chemicals, pyro-phosphate and zinc. The average balance for zinc will be \$3,000 per month and \$10,140.50 for pyro-phosphate. The tank size for pyro is 500 gallons and Gulf would refill the tank at the 100 gallons level, an average gallonage of 300 gallons. The zinc tank size will be 750 gallons and it would be refilled at 100 gallons also, the average gallonage of 425 gallons would be maintained. 510 Zinc is 14.64#s per gallon, 750 gallons=10,980# per shipment, \$7,495.58 per shipment. 500 Pyro is equivalent to 18.32# per gallon. 500 gallons=9,160# per shipment, \$11,932.35 per shipment.

The Materials and Supplies budget balance would increase to \$37,476.50. This more closely meets Gulf's August 1995-August 1996 Materials and Supplies 13 month average balance.

Exhibit KLW - 1 (Page 17 of 56)

\$939,403

\$ 78,284

Kathy Welch 'PSC /age 2 of 2

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Accrued Taxes:

CIAC tax payable was not included in Gulf's MFRs. The CIAC tax payable and all associated accounts such as Income tax estimates paid and CIAC Tax Escrow Accounts were excluded from calculation of working capital in the overearning audit report. The same methodology was used in this schedule.

Accrued Interest: Principal reductions made Oct. 1

 1996 Accrued Interest-1988-A:
 \$260,000 @ 9.25% x 9 months=\$ 18,038

 \$180,000 @ 9.25% x 3 months=\$ 4,163

 \$5,545,000 @ 9.62% x 12 months=\$533,429

 1996 Accrued Interest-1988-B:\$3,970,000 @ 9.5% x 9 months=\$282,863

 \$3,945,000 @ 9.5% x 3 months=\$ 93,694

 1996 Accrued Interest RBN

 75,360 @ prime + 2.5% 9 mo=\$ 5,412

 75,360 @st.
 x 3 months=\$ 1.804

Total interest Expense 1996

Divided by 12 months

13 month averages-see attached worksheets:

388-A IDRB	Accrued Interest	\$160,531
1988-B IDRB	Accrued Interest	108,702
<b>RBN Accrued</b>	Interest	557

Total 13 month averages \$269,790

I had projected a 13 month average of \$239,296 and Aug 95-Aug 96 average is \$287,918.49 according to your workeheet. The real 13 month average should be approximately \$269,790.

I am enclosing the Request #23 response in this correspondence. The response to #23 was previously cent to you by Federal Express.

Please call should you have any questions. I will fax & mail this today.

Sincerely,

uchon B. Undrews

Carolyd B. Andrews Chief Financial Officer

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# **AUDIT EXCEPTION NO. 6**

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## SUBJECT: DEPRECIATION

STATEMENT OF FACT: In preparing their projections for depreciation expense, the company reduced depreciation expense by retirements. Retirements should only be adjusted to accumulated depreciation. This caused the forecasted depreciation on B-13 and B-14 to be understated. They also used an incorrect rate in their calculation of depreciation for the proforma for the Corkscrew addition.

To determine depreciation expense for future periods, staff used plant at 8/96 and used the company rates. Depreciation on fully depreciated plant was removed and the net was compared to the company forecast. The detail computations can be found on the following pages.

The net amount of understatement was determined as follows:

		Water	Wastewater
Depreciation per attached sheets	S	551,576.14	\$491,999.17
Projected Depreciation Corkscrew			
per company		42,390.00	
Non used and useful Corkscrew		(7,511.00)	
Depreciation for a full year on			
projected additions not yet completed		20,881.05	15,152.57
Total	S	607,236.19	\$507,151.74
Adjustment for error in Corkscrew Rate		(1,374.09)	
Net Staff calculation	S	605,862.10	
Per company forecast B-13		503,626.00	460,463.00
Difference	\$	102,236.10	<b>£ 46,688</b> .74

Accumulated depreciation is also different than the company projection. Staff computed accumulated depreciation as follows:

	Water	Wastewater
13-month average depreciation 9/95-8/96	\$3,582,839.69	\$2,684,649.42
13-month average depreciation Meters	157,035.52	
13-month average depreciation General	258,871.42	133,358.01
TOTAL	<b>\$3,998,746</b> .63	\$2,818,007.43
Depreciation expense per month using		
above depreciation	45,964.68	40,999.93
At 4 months for September to December		
increase	• 183,858.72	<b>163,999</b> .72
Increase 4 months 1995	153,726.51	133,257.78
Net increase over 95	30,132.21	30,741.94
Divided by 13 to get average	\$ 2,317.86	<b>\$ 2,364</b> .76

13-month average plus increase for		
most recent depreciation	\$ 4,001,064.40	<b>\$2,820,372.10</b>
13-month average per company		
Forecast before Corkscrew Projection	<b>\$ 4,173,672.00</b>	\$2,978,837.00
Difference-co. overstated	\$ 172,607.60	\$ 158,464.90

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If additions that were included in the forecast were included in accumulated depreciation at a full year, they would increase accumulated depreciation by \$32,468.38 for water and \$8,838.97 for wastewater and would not make up the difference indicated above.

Forecasted Accumulated Depreciation on MFR A-1 p. 1, in addition to the \$4,173,672 shown above contained a \$93,220 for the Corkscrew addition. The above increase in depreciation expense included the used and useful forecasted, depreciation expense on the Corkscrew addition in the for month adjustment for September to December. The increase of \$93,220 is offset by a used and useful adjustment of \$50,930. Because the addition will not be in service a full year until 1997, these costs will not be incurred for a full year in the projected test year 1996.

ACCOLNT SERVAL	CATEGORY	WILLIE	RATE	DEPTECIATION EXPENSE	DEPRECIATION BY ACCOUNT	PALY DEPRECATED AGOETS DEPRECA	LESS FLALY DEFRECIATED SOETS DEFREC
302.00	1.00			154.00	184.00		154.00
309.00 / 204.00	LL 3.00		LAND RIGHTS	0.00 2,141,84			
204.00	4.00		4.89%	34.80			
304.00	3.00		3.00%	<b>G</b> A.87			
204.00 204.00	5.00 6.00		3.00%	88.51 39.65			
304.00	6.00		3.09%	CO0.84			
304.00	4.00		3.54%	4.83			
304.00	4.00	100.07	3.57%	5.06 4.00			
304.00	2.00	60,178.04	3.335	2,003.00			
304.00	4.80			2,691.11			
304.00 304.00	4.00	35,146.80 106.10	3.00%	0,40			
304.00	3.00			80.72			
304.00 304.00	3.00		6.00%	214.80 20,867.92			
304.00	3.00		2.80%	89.04			
304.00	2.00	<b>560.70</b>	3.57%	\$4.50	30,815,84		30,016,04
307.00 309.00	2.00		3.39%	32,124,36 13,848,84	32,124,26 13,346 84		32,124,36 13,948,94
310.00 4		86.786.17	6.00%	4,200.81	4,200 81		4,300.01
311.00 A		782,730.55	6.00%	28,138.40			
311.00 320,00	3.00	010.42 4.666.80	4.54%	23.19 839.10	38,199 67		36,199.97
220.00	3.00	0.952.25	10.00%	SE0.23			
320.00	3.00	2,361,005.05	4.54%	106,766 72			
320.00 320.00	2.00	3,525.95 \$19,364.97	4.00%	121.04 20,774.20			
320.00	2.00	201.28	5.00%	10.08	120.061.34		129.961.34
\$20.00	4.00	622,860.80	2.90%	15,864.02	15,864.02		15,004.02
331.00 331.00	2.00	4,143,42	5.00%	207.19 74.31			
\$91.00	4.00	220.041.40	4.00%	13,883.88			
331.00	4.00	2,384,818,35	2.22%	\$2,484.53			
331.00 331.00	4.00	177,675.70	2.89%	6,083.70 75,200.00			
391.00	4.00	19,408.75	8.00%	\$73.34			
301.00	4.00	041,200.40	2.90%	18,034.88			
331.00 331.00	3.00 2.00	843.14 2,947,88	4.00%	21.73 167.82	163,019,05		163,019,05
333.00 A		824,886.18	2.90%	20,624.86	20,824.86		30,824.86
334.00		801,205.05	\$.00%	20,000.20	30,000.20		20,000.20
335.00 339.00	4.00	428,470,98 182,564,34	2.22%	9,812.06 6,079.06	0,512.06		9,512.06
339.00	6.00	82.05	4.00%	3.29	6,082.34		6,082.34
340.00 A 340.00 A		2,424.37	8.67% 10.89%	101.71 6.092.38			
341.00	5.00	6.542.00	1.89%	82.00	6,164.06 82.00		6,184.98 62.00
342.00	3.00	604.13	6.00%	33.83	33.63		22.23
243.80 244.00 A	5.00	3,012.00 8,012.92	6.39% 6.67%	238.70 834.40	226.70 \$34.45		225.70
346.00	5.00	205.74	18.00%	20.57			834.45
348.00	2.00	35,179,81	10.00%	3,017.00			
348.83 348.00	4.00	30,867.35 889.05	10.00% 10.07%	2,005.74 86.10			
346.00	6.00	177.31	8.67%	11.89	6,823.36		6,823.36
347.00 A		10,863.45	0.67%	724.80	724.86		724.80
345.00	6.00	200.00 16,772,513,01	10.00%	20.00 507,401.14	20.00 507,431,14	0.00	30.00 807,431.14
- and the second se		16,772,182.00					
LOCATE COMING		391.01					44,148.48
The second se							

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44,146,48

ACCOUNT ( BERML	CATEGORY	WILLE	RATE	DEPRECIATION EXPENSE	DEPRECIATION BY ACCOUNT	PLALY DEPRECIATED AGGETS DEPRECA	LESS PLALY DEPRECATED GBETS DEPREC
362.00	1.00	2,380.00	3.39%	74.83	74.88		74.80
353.00 ALL			LAND RIGHTS	0.00	0.00		0.00
384.00	4.90	178,013.57	2.00%	6,073.30			
384.00 384.00	3.00	880.00 18,827.83	· 2.69%	23.37 783.10			
364.00	4.00	2.011.226.07	1.126	01.00% 08.00%			
24.00	2.00	6.42.15	2.80%	135.05			
364.00	2.00		3.12%	15.54			
354.00	4.00	7,884.87	3.87%	203.26			•
364.00	4.00		3.09%	308.00			
364.00	4.00	625.00	2.80%	23.13			
354.00	4.00	2,017.00	3.39%	100.47	68,670.42		60,870.42
380.00 380.00	2.00	1,003,000.00	4.00%	63,363.66 859.12			
300.00	2.00	S. 000.00	4.00%	2,320,00			
300,00	2.00	1.001.201.74	2,33%	6.210.02	131,782.70		131,782.70
281.00	2.00	2.301.308.41	2.22%	\$3,083 48			
361.00	2.00	08.623.00	3.39%	20,573,47			•
261.00	2.00	7,045.00	3,33%	234.60			
361.00	2.00	809.00	4.00%	25 16			
361.00	2.00	87,721.00	2.22%	1,047.41			
261.00	2.00	40,000,00	3.33%	1,268.64			
361.00	2.00	802,206 16	2.50%	12,867 40	80,190 16		80,180 18 10,223,01
363.00 364.00 ALL	2.00	200,707.47 66,673.37	2.63%	10,223.01 13,114,67	10,223 01 13,114,67	(2.465 17)	10,019,00
386.00 ALL		46,115,17	2.63%	1,212,83	1,312,83	(a), same ( + )	1,212.63
371.00	3.00	6.97.00	3.12%	1.375.23			
371.00	2.00	49.270.18	5.89%	2,878.80			
371.00	4.00	303,012.46	5.90%	16,886.00			
371.00	2.00	11,072.57	4.00%	442.90	21,162.81		21,162,81
380.00	3.00	1,838.54	6.67%	122.44			
380.00	3.00	3,005.05	5.00%	300.12			
360.00	4.00	238,842,98 1,883,215.14	3.13%	7,408,42			
360,00	4.00	5.429.73	10,00%	842.87			
380.00	3.00	1.007.01	10.00%	165.78			
380.00	4.00	22,448,36	4.38%	876.90			
380.00	4.00	8,807.78	0.07%	<b>504</b> 15	102,322.84	(77.88)	102,345,38
361.00	4.00	\$75,812.42	2.89%	18,404 85	18,404.85		18,404 85
362.00	4.00	201,206.52	3.39%	<b>12,857</b> .17	12,007.17		12,607.17
365.00	4.00	33,371.02	5.50%	1,852.00	1,862.00		1,852.00
380.00	5.00	24	6.67%	2.18	2.10 27.67		2.10
382.00	5.00	485.74 700.17	6.89% 6.25%	27.57 43.76	27.57 40.78		27.57 49.78
383.00 ALL 384.00 ALL		12.079.08	6.67%	45.76 806.71	40.71 808.71		409.70 806.71
386.00	6.00	63.65	4.67%	4.24	4.24		4.34
397.00 ALL		2,000,00	6.67%	177.40	177 40		177.49
386.00 ALL		800.00	10.00%	80.00	80.00		63.00
		13,867,510.88		471,829.88	471,520.56	(2,572,83)	465,257.12
LLOCATE COMMON A TOTAL WASTEWATER						- •	22,741,60 491,688.72

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ACCOUNT BERIAL	CATEGORY	WILLE	RATE	DEPRECIATION EXPENSE	DEFRECIATION BY ACCOUNT	FULLY DEPRECIATED ASSETS DEPREC	LESS FULLY DEPRECIATED AGGETS DEPREC
304.00	5.00	10,306,97	3.57%	\$71.14			
304.00	5.00	6,670.00	2.80%	139,25			
204.00 204.00	5.00	100.91 3.006.42	3.13%	6.32 91.00			
204.00	5.00 5.00	354.38	3.09%	11.60			
304.00	5.00	6.108.23	4.0%	246.33			
304.00	5.00	108.001.20	2.00%	2.801.76			
304.00	8.00	62.300.70	2.00%	845.91			•
304.00	5.00	100.03	10.00%	16.00	4.000.13	0.00	4,000.13
\$40.00	5.00	777.89	2.80%	10.46			
. 340.00	5.00	1,875.00	1.00%	17.85			
340.00	\$.00	104,708.08	6.67%	6,689,23			
340.00	\$.00	274,716.10	18.69%	46,767.84			
340.10	\$.00	2,318.36	20.00%	40.05	63,257.71	(26,480.07)	20,007.84
341.00	5.00	100,104.03	16.88%	26,016.28	28,016,26	(1,101.00)	20,054.02
342.00	5.00	2,006.03	5.00%	114.14	114.14		114.14
343.00 A		38,014.44	6.29%	2,375.00	2,375.90		2,375.80
344.00	\$.00	6,642,83	8.67%	443.08	463.08		463.80
345.00	5.00	1,000.00	6.67%	85.70			
345 00	\$.00	0,982.53	8.39%	629.86	886.86		00.000
345.00	5.00	27,885.20	10.00%	2,708.52			
346.20	5.00	8,347.00	20.00%	1,849.40	4,447.82	(778.34)	3,671.86
347.00	\$.00	14,545,54	6.67%	600.87	686.67		666.67
346.00 TOTAL COMMON	5.00	375.00 833.000.91	10.00%	\$7.90 \$6,273.12	\$7.90 \$6.275.12	(10 Miles #10	37.90 68.697.06
TOTAL COMPON				40273-14	<b>40</b> 473 14	(28,388.07)	
TOTAL ALL		30,483,123.85		1,074,538.21			

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## **IV. AUDIT DISCLOSURES**

#### **AUDIT DISCLOSURE NO. 1**

#### SUBJECT: PROPERTY TRANSACTION WITH AFFILIATE

STATEMENT OF FACT: Caloosa Trace is a development which is owned by the same owners as the utility company. When developers connect to the system, their lines and hydrants are contributed by the developers and recorded on the books as a debit to plant and a credit to CIAC. The net rate base effect is zero. On February 20, 1990 Gulf Utility Company recorded water assets of \$59,683.50 and wastewater assets of \$92,815 for the Caloosa Trace Development, Phase I and \$8,429.76 of water assets for Unit 16, Phase 8. Instead of the credit side of the entry being to CIAC, the owners were given stock in the utility in exchange for their assets. This treatment increases rate base and increases the equity portion of the cost of capital equation. Therefore, increasing the cost of capital.

OPINION: Affiliate transactions should be required to be treated the same as non-affiliates

COMPANY COMMENTS: The shareholders of Gulf and Caloosa Group. Inc. are the same and own the same proportionate share of each company. The transaction was reviewed by Gulfs auditors. It is in compliance with all rules and regulations of the FPSC as well as Generally Accepted Accounting Principles.

The benefit to Gulf of this transaction is increased level of equity, which has historically been below desired levels.

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## SUBJECT: DIRECTORS FEES

STATEMENT OF FACT: The utility has charged directors fees to miscellaneous opme accounts 675.8 and 775.8. During the test year the following fees were paid:

	WATER WASTEWATER		TOTAL
RUSSELL B. NEWTON, JR.	<b>2,992</b> .50	1,507.50	4,500.00
WILLIAM NEWTON	2,992.50	1,507.50	4,500.00
RUSSELL B. NEWTON III	5,985.00	3,015.00	9,000.00
TOTAL	11,970.00	6,030.00	18,000.00

#### SUBJECT: AFFILIATED TRANSACTIONS

STATEMENT OF FACT: Caloosa Group is a land development company which is an affiliate of Gulf Utility. Five of Gulf's employees do work for Caloosa and are paid from both companies. According to a memo from the utility, Caloosa is charged \$50 per month for the use of Gulf's computer system to do payroll, a general ledger, and minimal accounts payable. They estimate usage at 2-3 hours a month. They are also charged \$50 for office rent and supplies. Caloosa also purchases their own separate supplies. Backhoe diesel fuel purchased by Gulf is billed to Caloosa at cost. The \$1,200 a year charge is credited \$396 to account 6208, \$396 to account 6758, \$204 to account 7208, and \$204 to account 7758.

The percent of Caloosa payroll to total Caloosa and Gulf payroll during the last audit was 12.67%. The most recent payroll register shows Caloosa payroll at 2.13% of total payroll. To determine the difference, staff reviewed the hours shown on the Caloosa Earnings and Deductions report and the pay shown and arrived at an hourly rate. The hourly rates used for Caloosa and Gulf appear to be very different. The computation of rates, which assume a 40 hour work week, follow:

	Caloosa	Gulf	
President	22.69	56.82	39.93%
Chief Financial Officer	16.74	26.44	63.31%
Assistant to the CFO	9.00	14.47	62.20%
Administrative Manager	9.62	15.94	60.35%
Administrative Assistant	8.00	9.30	<b>8</b> 6.02%

No expenses have been charged to Caloosa for benefits of the employees, business expenses of James Moore, or car expenses of James Moore. In November of 1995, the company moved into a new office building built by Caloosa.

OPINION: Staff determined expenses considered to be related to employees who perform tasks for both companies for the year September 95-August 1996, allocated these costs at the 2.13% payroll ratio, and compared these costs to the \$1,200 a year currently being charged.

The amounts may be understated because the allocation basis used is payroll for total company and many of the expenses relate to James Moore who is probably allocated higher on an individual basis than on a total company basis. It is also understated because of the difference in rates used. A payroll basis was used because no other allocation method could be determined. This is probably not the best method because Caloosa does not have billing or the high amount of payables as Gulf.

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Rent at 2.13% (includes proforma for yearly amount)	1,274.38
2.13% of Health Insurance and IRA distribution	3,468.29
2.13% of office supplies which appear to be common (6208 and 7208)	441.22
2.13% of business expense, conference registration and	1,207.91
administrative expense (6758 and 7758)	
2.13% estimated car expenses James Moore (6508 and 7508)	466.13
2.13% of computer depreciation (\$174,125.14 at 16.66% dep. rate)	618.27
INTERCOMPANY AMOUNT PER STAFF	6,201.81
AMOUNT CHARGED BY COMPANY	1,200.00
DIFFERENCE	5,001. <b>81</b>
66% WATER	3,301.19
34% WASTEWATER	1,700.62

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RECOMMENDATION: The company should charge Caloosa for all costs above.

#### SUBJECT: NEW OFFICE RENT

STATEMENT OF FACT: Gulf Utility has entered a lease with Caloosa Group to lease new office space. The former office is being converted into offices for operations personnel and storage.

The new costs associated with this new office are estimated as follows:

LEASE AMOUNT 3,931 SQ. FT. AT \$12 A SQ. FT.	47,172.00
SALES TAX ON LEASE	2,830.32
COMMON EXPENSES RELATED TO LEASE	9,827.52
	<b>59,829.84</b>

The lease with Caloosa group is for 33.71% of the building. Traditionally, if no proven outside market exists for affiliate rental property, a cost basis is used to determine the rent. Using this assumption, rent would be:

BUILDING	567,317.00
LAND	126,324.00
TOTAL	693,641.00
RATE OF RETURN ALLOWED	9.25%
RETURN ON INVESTMENT	64,161.79
DEPRECIATION USING 40 YR LIFE (25-30.140)	14,183.00
COSTS OF BUILDING	78,344.79
% UTILITY SPACE	33.71%
RENT USING COST	26,410.03
RENT ABOVE	47,172.00
DIFFERENCE	(20,761.97)
ALLOCATE PORTION OF REDUCTION TO CALOOS	A (442.23)
NET REDUCTION TO ABOVE CALCULATION	(20,319.74)
WATER	(13,411.03)
WASTEWATER	(6,908.71)

Caloosa does now have a lease with an outside party, the Hospital Board of Directors of Lee County. The lease started in May of 1996. The lease is a five year lease for 6,460 square feet at \$12 per square foot. The lesse is required to pay a proportionate share of operating expenses and is given a \$15 per square foot improvement allowance.

The company has also provided a report from a real estate broker which concludes that the appropriate market rental rate for smaller tenants would be \$15 per square gross, inclusive of common area maintenance charges including taxes and insurance. Caloosa is charging \$14.50.

However, an analysis performed on various office space shows gross rent after adjustments ranging from \$11.76 to \$15.47 with similar build out offers.

It should also be noted that the maintenance costs paid with the lease are estimated and a portion may be refunded based on actual costs. Expenses for Gulf include \$9,827.52 related to their share of common expenses of Caloosa which include insurance, property taxes, electric, lawn care and garbage. The year to date costs of these services are as follows:

General cost for seven months of 1996	\$5,119.16
Annualized by dividing by 7 and multiplying	
by 12	<b>\$8,</b> 775.70
Real estate tax	9,473.52
Insurance	225.00
Projected expenses for the building	18,474.22
Space occupied	33.71%
Gulf's share of costs	6,227.66
Portion included in expenses	9,827.52
Projected overstatement	3,599.86
Portion water at 66%	2,375.91
Portion wastewater at 34%	1,223.95

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OPINION: Expenses should be reduced by \$2,375.91 for water and \$1,223.95 for wastewater.

#### SUBJECT: SAN CARLOS WATER LINE PROJECT

STATEMENT OF FACT: As of 12/93, the company had charged \$11,826.87 of invoices mainly from Humphrey & Knott for a San Carlos Waterline Project to a deferred account, 862.13-Engineering for water system development. Recently, the company added \$17,773.59 to this account for invoices from Missimer and Humphrey and Knott. The account is being amortized over 5 years. \$8,183.76 is the projected amortization during the forecasted test year. The company worksheet originally described this project as construction work in process. During the last audit, when asked why this had not been charged to construction in process as part of the water line costs, the company responded that they had not yet received approval from the county for the installation of the line or required mandatory hookups. This project was questioned again in the current audit. The company responded that they have abandoned this project because the County Commission would not require mandatory hookups. The amortization is still being included in the forecast.

#### SUBJECT: PROJECTED PLANT

STATEMENT OF FACT: The filings prepared by the company contained forecasted plant additions in both their 1996 plant schedules (A5), and in their water rate base schedule as a proforma that have not yet been completed. The filing includes projections for the following:

\$544,982(Shown in Jan. 96)
66,667
63,842
<b>60.627</b>
31,000
\$767,118
\$1,794,445
<b>\$</b> 2,561,563
<b>\$639,999(Shown in Jan. 96)</b>
133,333
32,660
58,798
36,500
1,600
<b>\$902,890</b>

Staff reviewed estimates for these contracts. The contracts did not break down water and wastewater. Therefore, they were reviewed in total. The estimates are \$189,433 more than what is shown in the exhibits. Miscellaneous plant projections for water, on A-5, however, are overstated as of August, 1996 by \$143,513.14. Wastewater is understated by \$3,959.96. This creates a net understatement of plant in the exhibits of \$49,879.82.

	Estimate	Total Water & Wwater Above	Difference	Already In CWIP
Relocate Forcemain 41 and Alico	40,000	32,660	7,340	22,557
University	1,160,208	1,184,981	(24,773)	331,532
Relocation Treeline (net retire)	136,222	183,267	(47,045)	68,281
Forcemain Reuse Main	489,464	200,000	289,464	
Corkscrew Plant	1,775,199	1,794,445	(19,246)	269,154
RTU Panel	41,379	31,000	10,379	
Upgrade Eastgate recoating	1,600	1,600		
Upgrade SWWTP	9,814	36,500	(26,686)	
	<b>\$3,6</b> 53, <b>88</b> 6	\$3,464,453	\$ 189,433	\$ 691,523

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Opinion: Net plant forecasts seem to be understated based on current projections. Although the above items are in projected 1996, the university for the entire year, based on construction work in process dollars, it is questionable whether these amounts will be completed in 1996. In addition, the 13 month average effect is incorrect since these additions were not made in the months they were projected.

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## **AUDIT DISCLOSURE NO. 7**

## SUBJECT: CLAC

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STATEMENT OF FACT: As of August 1996, the filing contained \$109,292 less CIAC than what is recorded in the general ledger for water and \$30,640 more CIAC than what is in the ledger for wastewater. These numbers were computed as follows:

Per MFR A-12 as of August 1996	WATER \$12,306,621	WASTEWATER \$9,139,868
Less University not recorded but in MFR in Jan.	146,400	114,950
Net per MFR Per 8/96 General Ledger	\$12,160,221 12,269,513	\$9,024,918 8,994,278
Difference	\$ ( 109,292)	

As done with plant, the CIAC for the University was recorded for a full year by including it in the January forecast.

#### SUBJECT: PREPAID CIAC

STATEMENT OF FACT: The company has projected \$171,680 of water CIAC to be transferred from the prepaid account on their filing of projected CIAC on A-12. They have not projected any CIAC for wastewater during this time period.

Excluding the CIAC they have received from the University, the company has a balance of \$550,999.25 in their water prepaid connection: account and \$207,304.50 for wastewater.

These connections appear to be related to plant already in service. The only adjustment made to used and useful plant was to the proforma plant addition for the Corkscrew water plant. Even though the company is not yet collecting revenue related to these contributions, they are earning a return on the assets to which the contributions relate since the assets were considered 100% used and useful.

OPINION: Prepaid CIAC of \$379,319.25 for water (\$550,999.25-\$171,680 projected) and \$207,304.50 for wastewater should be included in rate base.

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#### SUBJECT: REVENUE PROJECTIONS

STATEMENT OF FACT: Revenues using a period of September 95 to August 96 were substantially lower than those projected in the company's filing. If the 1995 portion of these revenues are increased by growth of 6 % as estimated by the company, the revenues are still understated.

	WATER	WASTEWATER
Revenues Sept. to December 1995	<b>\$668,38</b> 1	\$388,274
Growth estimated at 6%	x 1.06	x 1.06
Inflated 1995 revenues	\$708,484	<b>\$4</b> 11,570
Revenues Jan-Aug 1996	\$1,526,925	\$802,789
Revenue projection 1996 by staff	\$2,235,409	\$1,214,359
Revenue projected in filing before rate adj.	2,295,357	1,304,730
Difference	\$ ( 59,948)	\$ (90,371)

The difference is probably due to the utility including revenue from the new University for the entire year. Since the University is not yet complete, staff's numbers do not contain any revenue from the University.

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#### SUBJECT: CUSTOMER SURVEY

STATEMENT OF FACT: The company performed a customer satisfaction survey and included the costs in their forecast. This is the first time they have performed the survey and they intend to perform the survey annually. The costs related to the survey are:

Printing Survey	\$1,601.43
Postage	3,888.10
Print letters	1,055.76
Public Relations	3,198.75
Total	\$9,744.04
Water	6,431.07
Wastewater	3,312.97

#### SUBJECT: ENGINEERING FOR UNIVERSITY

STATEMENT OF FACT: Two invoices for engineering costs related to the new University were charged to account 631 and 731, Contract Services, Engineering during the September 95 to August 96 period used by staff to determine expenses. They related to the preliminary survey. They were charged as follows:

		WATER	WASTEWATER
John Ruskia		470.74	88.48
John Ruskia		558.62	221.52
	Total	1,029.36	310.00

OPINION: The staff engineer needs to review these items to determine if they should be capitalized as part of the new addition related to the University.

## SUBJECT: OVEREARNINGS ACCOUNTING COSTS

STATEMENT OF FACT: In October of 1995, the company paid Keith Cardey \$6,183.50 (\$4,204.78 water and \$1,978.72 wastewater) to review the overearnings case. They charged these costs to accounts 635.8 and 735.8 for water and wastewater respectively. These costs fall into the period used by staff to determine the reasonableness of expenses.

OPINION: These costs should be non-recurring and may more appropriately be added to deferred rate case expenses since it was the overearnings investigation that triggered the rate case.

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#### SUBJECT: VICE-PRESIDENT'S SALARY

STATEMENT OF FACT: Forecasted expenses included a salary for the Vice-President of the company, Randall Mann of \$49,608. Mr. Mann does not maintain an office at the utility site but has an office in Jacksonville. He was asked to provide a letter which stated how much time he spends on utility business. It states, "The amount of time spent per week on these various duties varies considerably depending on the needs of the company."

A list of the duties he is responsible for is attached to this disclosure.

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Call Utility Company P.G. See 310 March, P. 23026-0350 10513 Serve Blot. S.L. P. Myon, P. 33012 (13/267-1020)

Reidall Mann Vide President <u>List of Duties</u>

#### Accounting

- Review and make recommendations to the President regarding the monthly accounting, general ledger, and financial statement preparation.
- \* Review preparation of PSC annual report.
- Review and make recommendations to the President and Board of Directors regarding the independent audit report. Implement changes in policy or procedures, if any.
- In conjunction with President and Chief Pinancial Officer, determine accounting procedures and policies.

#### <u>Financial</u>

- Review and make recommendations to President regarding annual budget and cash flow projections. Prepare long term cash flow projections.
- In conjunction with Fresident, perform long term financial planning.
- In conjunction with Chief Financial Officer and President, set short and long term investment policy.
- In conjunction with Chief Financial Officer, perform investment management activities.
- In conjunction with President, assist in long term debt management.
- \* Monitor compliance with debt covenants and restrictions.

Exhibit KLW - 1 (Page 40 of 56)

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Randall Mann Vice President List of Duties cont.

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- Prepare tax N-1 schedule and other related schedules for preparation of state and federal tax returns.
- Along with President and outside tax advisors, set tax policies and strategies.

 Prepare and file petitiess and reports with PSC regarding CIAC and other tax matters.

<u>Other</u>

- Provide back-up management in case of extended absences or other emergency situations.
- Serve on Board of Directors.
- Perform other epecial projects as directed by the Board of Directors and President.

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#### SUBJECT: EXPENSE FORECAST

STATEMENT OF FACT: The company prepared their forecast of expenses using a zero based budgeting approach. Filings for projected test year's usually trend a historic period using growth. inflation, and other known changes.

Because of the difficulty in determining if the company forecasted numbers were correct and the availability of actual data through August 1993, staff decided to determine expenses for the period of September 1995 to August 1996 and determine any known changes that should occur from September to December 1996.

There are two major changes that are going to occur. They are the addition of the University and the Corkscrew addition. The utility projected the University in their filing. The utility projected the Corkscrew addition in rate base, but did not include it in their forecast of expenses.

Staff prepared an analysis of the balances from 9/95 to 8/96, added the company proforma adjustments for the University and the Corkscrew addition and then did an analysis of other known changes. These changes are shown under the staff proforma adjustment column and are further described in the attached list of adjustments. The numbers for the University and Corkscrew additions should be reviewed by the staff engineer. The Miami staff was unable to determine the reasonableness of the quantities needed.

The analysis reveals that the expenses in the filing are \$110,380.04 less for water than the prepared analysis. The majority of this is due to the \$118,303.50 of expenses the company expects to incur for the Corkscrew plant addition.

For wastewater, the analysis reveals that the expenses in the filing are \$20,601.93 more than the company projected in their forecast.

OPINION: The attached schedules, pending engineering adjustments, more accurately reflect the expenses of the company than the filing.

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ACCOUNT MUNICER	ACCOUNT	LINNERBITY	PROFORMA UNIVERSITY	ADDITIONS	STAFF PROFOR PROFORMAS HUMBS			
	Сицийны а чиловы - лан а серийна, ондийны америа - лан а серийна, ондийны америа - лан а серийна, сигранае - лан а серийна, алганае - лан - лан а серийна, сиграна - лан - лан а серийна, сиграна - лан - лан - лан - серийна, сиграна - лан - лан - лан - серийна, сонтала, серийна - серийна, сонтала, серийна - серийна, сонтала, серийна, серийна, серийна, серийна, сонтала, серийна, с	277,732 27 100,503 60 100,503 57 66 40 132,107 63 68,427 63 68,437 69 13,080 16 21,380 60 12,380 16 21,380 60 12,380 26 21,380 60 14,480 59 14,180 61 1,080 61	3,600 60 3,150 60	44, 173 04 8, 831 20 67, 680 35 2, 340 63	0,700 00 1 (1,700 00) 3 (2,500 07) 5 1,030 30 0 0,72 34 10 1,012 40 4(5,6,11,20 7,001 03 13 (1,100 00) 14 405 30 15 605 30 15 0,300 15 0,300 00	204,432 27 224,738 13 117,628 16 41,223 66 68 69 981,277 60 68,223 66 14,627 40 22,227 14 28,273 60 1,000 0 1,000 0 1,000 0 1,000 00 1,000 00 1,000 00 1,000 00 1,000 00 1,000 00 1,000 00	384,478 00 173,528 00 173,528 00 173,528 00 191,128 00 27,529 00 27,529 00 27,529 00 27,529 00 28,529 00 1,568 000 1,568 00 1,568 00 1,568 00 1,568 00000000000000000000000000	12,887 78 2,780 00 2,780 00 2,780 00 2,780 00 2,781 00 2,781 00 2,781 00 2,781 00 2,780 00000
<b>4720 00</b>		48,410 50 1,347,738 62	8,188.68	110,300 50	8,387 01 16,38 45,580 52	86,783.57 1,417,774 88	\$4,000 00 1,307,304 00	1,100 57 110,500 of

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ACCOUNT		TOTAL WITHOUT	PROFORMA	CORKSCREW	STAFF	PROFORMA	TOTAL WITH	PER	DIFFERENCE
HUMBER	ACCOUNT	UNINE RSITY	UNIVERSITY	ADDITIONS	PROFORMAS	NI, INTER	UNIV & CKSCIWI		
701 00	SALANES & VINGES	2108 601 19			(1.705.0001	ŧ .	206 400 10	222.305 00	(15 462 81)
783 68	SALARIES & VINCES - OFFICERS	107 431 17					<b>10</b> 7 <b>431</b> 17	<b>91 988 68</b>	15 463 17
704 60	ENPLOYEES PENNIONS & GENEFITS	54 233 98					54 233 55	10.530.00	(4 385 45)
711 🛑	BLUDGE REMOVAL	41 818 78	4,130 00		35 989 69 3	)	81 529 78	BD 510 00	(0.000 22)
715 80	PURCHASED POWER	82 815 51	5 198 00		5 913 64 3	1	103,919 15	<b>10,530,00</b>	4.300 15
716 60	FLIEL FOR POWER PROD	83 15			90 50 2	71	176 73	900-00	(273 27)
716.00	CHEMICALS	33 553 65	2,330.00		2 119 52 (	1	38,883 47	41,105.00	(8 191 53)
728 88	MATERIALS & SUPPLIES	37 734 95			(4.277 57)	5	33,457 38	20 404 60	3 993 30
731 60	CONTRACT SERVICES END -	4 884 85					0,000 45	8,761 68	(1 884 35)
732 60	CONTRACT SERVICES ACCT	10 SHE 63					10.500 63	13,856 00	(3.207 37)
733 80	CONTRACT BERVICES LEGAL	7 165 70					7,16570	13,463 60	6,207 386
736 00	CONTRACT SERVICES OTHER -	91 709 (6)			0.235 22	7.8 9 12 22 24	97, 944 ZS	#3.310 <b>#</b> 0	4.625 25
741 📾	RENTAL OF BUILDING	16 088 92			4,201 12	13	20,342 04	2,243 (0)	(8.9%)
142.00	RENTAL EQUIPMENT	1 461 22					1 461 22	1,503.00	(41 70)
750 00	TRANSPORTATION EXP	7 200-05			578 48 3	73	7,538 34	0.000 00	100 100
750 60	BIBLEVICE VEHICLE -	407211			317 80	15	4.300 00	4,300 00	(F 10)
757 88	<b>MOUTANICE GENLLING</b> -	13 558 39			(2,712 99)	15.10	10 045 32	12,286 (10	(1/00 00)
750 (8)	BIBLINANCE WORK COMP -	8 991 99			998 11	15	9,998 49	0.995 (0)	
750 60	BIBLINANCE OTHER	832 01				15	1.001 00	1 801 80	
768.60	REGAL COM EXP AMORT OF RATE CARE	(1 100 07)			10,758 87	18	9,998,00	0.556 (0)	••
776 60	BAD DEBT - ACAMPOSTRATIVE & GENERAL	<b>11 11</b>					<b>80 00</b>		
775.00	UNIC EXPENSES	22 100 45			3,312 92	20	25.502 42	20.010.00	(867 56)
		785 900 02	11,000 00	÷••	61 322 05	04	B B18.970 07	998.572 00	(20,001 10)

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## GULF UTILITY PROFORMA ADJUSTMENTS TO STAFF'S - 8/96 TEST YEAR DECEMBER 31, 1996 TYE

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		DEBITS	CREDITS
Salaries - Water Salaries - Wastewater	l	<b>\$6,700.00</b>	(\$1,703.00)
Proforma increase for raise 1/1/96 ( new employee changes.	annuslised and		
NOT USED	<b>)</b>		
3 Sludge hauling	•	\$35,589.00	
Increase due to no sludge being have phase of plant due to needing to kee Estimate based on projections. Requ by staff engineer.	p solids.		
30			
Water - Electric	-		(\$1,749.93)
Sewer - Electric		\$5,913.64	
Annualize To WWTP plant costs.			
Water - Chemicals			
Wastewater - Chemicals		<b>\$2,119.52</b>	
Increase wastewater due to addition with sludge hauling. Requested verij Staff engineer.			
-			
5 Water - Material & Supplies			(\$2 \$40 07)
Water - Material & Supplies			<b>(\$2,549.97)</b> ( <b>\$4,2</b> 77.57)
Parana and an and the back	aning damage		

Remove non-recurring costs for lightening damage and relocating meter at Mariners Cove per co.

## GULF UTELITY PROFORMA ADJUSTMENTS TO STAFF'S - 8/96 TEST YEAR DECEMBER 31, 1996 TYE

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	DEBITS	CREDITS
6 Contract Services - Water	\$1,836.28	
Record two months amortisation of consumptive use permit cost, which were not in period used.		•
7 Water Contract Services - Acct.	\$7,018.91	
Wastewater Contract Services - Acct.	\$3,303.03	
Remove reversing entry made in December 1995 and accrual correction which was out of period.		
Water Acct CS	\$1,452.00	
Wastewater Acct CS	\$748.00	
To proforma an annual bill not paid in 1995 due to the rate case		
9		
Water Legal - CS	\$3,174.51	
Wastewater Legal - CS	\$1,493.89	
To remove journal entry in December 1995 that was reversed of prior period		
10		
Water Acct.	\$822.34	
Water Legal - CS	\$1,183.37	
To increase for new costs increasing amortization		
11		
Contract Consistent Othern Western		1810 844 631

Contract Services Other - Water

(\$10,846.53)

Remove non-recurring and out of period item

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## GULF UTILITY PROFORMA ADJUSTMENTS TO STAFF'S - 8/96 TEST YEAR DECEMBER 31, 1996 TYE

	DEBITS	CREDITS
12		
Contract Services Other - Wastewater		(\$1,819.01)
Remove non-recurring insurable lighting damage		
13		
Rent - Water	\$7,851.03	
Rent - Wastewater	\$4,281.12	
Annualize rent costs; Doez not reflect staff adj. for non utility		
14		
Water - Rent equipment		(\$1,100.00)
venes - scent offerhauen		(01,100.00)
Remove non-recurring costs		
<b>15</b>		
Insurance Vehicle - Water	\$405.38	
Insurance General - Water	\$1,890.07	
Insurance W/C - Water	\$1,271.59	
Insurance Other - Water	\$83.99	
Insurance Vehicle - Wastewater	\$317.89	
Insurance General - Wastewater		(\$1,303.30)
Insurance W/C - Wastewater	\$996.11	••••
Insurance Other - Wastewater	\$68.99	
Change insurable to current invoice		
16		
Misc. Water	\$2,935.94	
Annualize amortize of CRSW and CKDC corkscrew disposal permit		

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## GULF UTILITY PROFORMA ADJUSTMENTS TO STAFF'S - 8/96 TEST YEAR DECEMBER 31, 1996 TYE

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	DEBITS	CREDITS
18 Reto Core Erro - Wester	<b>63</b> 0 300 00	
Rate Case Exp Water Rate Case Exp Wastewater	\$20,209.00 \$10,758.87	
Proforma for rate case expense at company estimate		
19		
Water - Insurance general Wastewater - Insurance general		(\$2,542.32) (\$1,409.68)
Reduce insurance for actual audit billing period paid in 1996.		
20		
Water - Misc.	\$6,431.07	
Wastewater - Misc.	\$3,312.97	
To record annual customer survey costs incurred for first time in September 1996.		
21		
Fuel for power production	<b>\$93.58</b>	
Increase for fill up paid outside of test year.		
22 Contract Services - Wastewater	\$1,935.54	
	•••••••	
Increase contract services for costs that will make 1996 higher than staff's test year selected .		
- 23		
Transportation Exp Wastewater	\$328.69	
Increase over staff selected test year.		

## GULF UTILITY PROFORMA ADJUSTMENTS TO STAFF'S - 8/96 TEST YEAR DECEMBER 31, 1996 TYE

	DEBITS	CREDITS
24		
Water - Contract Services	\$1,113.79	
Wastewater - Contract Services	\$573.76	

Item that would make 1996 higher than 1995

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#### SUBJECT: JAMES MOORE'S EXPENSES

STATEMENT OF FACT: The expenses used in disclosure 14, include \$1,867.93 of local business meals and \$120.38 of entertainment for James Moore. Descriptions on business meals include discussing health insurance plans, trusts and investments, engineering services, waterline projects, etc. The entertainment was for drinks for a San Carlos Water Line Project and a golf outing to discuss keeping insurance costs down.

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## STATEMENT OF FACT: TAXES OTHER THAN INCOME

SUBJECT: Revenues projected in the filing times the 4.5% regulatory assessment fee does not total the regulatory assessment fee projected in the filing.

	Water		Wastewater		
Revenues projected	\$2,139,422		\$1,671,070		
Regulatory Assessment Fee Rate		4.5%		4.5%	
Regulatory Assessment Fee	5	96,274	5	75,198	
Per Forecast on B-15	5	96,989	5	76,249	
Difference	5	(715)	5	(1,051)	

Payroll taxes were allocated using a 66/34% customer ratio or \$43,806 for water and \$22,567 for wastewater. If the taxes were allocated based on the payroll accounts. (see attachment to disclosure 14) they would be allocated at 62.29/37.17%. This would reduce payroll taxes for water by \$2,462.26 and increase taxes for wastewater by \$2,462.26.

Based on the 1996 projected tax bills, 1996 projected property tax was underestimated. Staff computed the difference as follows:

	V	Vater	Wa	stewater
Plant	\$1:	5,531.190	\$11	.982,980
1996 Projected Tax Bills				
allocated based on plant		77,124		59,506
Tax on Forecasted plant				
based on % of tax to plant		8,145		4,514
Total staff projection	5	85,269	5	64,020
Forecast per company B-15	5	77,765	5	49,200
Understatement	S	7,504	\$	14,819

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## V. COMPANY PREPARED SCHEDULES

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Scheckle of Water Rate Base

-Company: Gull Utility Company Docket No. 980339 - WS Test Year Ended: December 31, 1995

Heronic [ ] or Projected [x] 13 Months Average [x] or Year End [ ] Florida Public Service Commission

Schedule A-1 Page 1 of 3 Preparer Andrews

Explanation. Provide the calculation of rate base for the test year, showing all adjustments. All non-used and useful times should be reported as Plant Heid For Future Use.

Line	(1) Description	(2) Average 13 Month	(3) (Juility	(4) Adjusted Ubity	(5) Supporung Schedule(s)		
No.		BALANCE	Adjustments (a)	Balance			
۱	Utility Plant in Service	\$16,700,337	\$1,794,445	\$18,494,782	A-5		
2	Utility Land & Land Rights	200,372		200,372	A-5		
3	Less Non-Used & Useful Plant (Net)	193,954	801.535	1.075.489	A-5 & A-8		
4	Less Accumulated Depreciation	4,173,672	93,220	4,266.892	A-9		
5	Less CIAC	12,220.685		12.220,685	A-12		
6	Accumulated Amortization CIAC	2.942.325		2.842.325	A-14		
7	Less Advances for Construction	4,885		4 885	A-16		
•	Working Capital Allowance	358,144		358,144	A-17		
•	Total Weter Rate Base	\$3,607.982	\$819,590	\$4 427.672			

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(a) Source Schedule A-1 Page 3, Col 4, line 16, Col 3 line 16 and Col 5, line 33

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Schedule of Sover Rate Base

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Florida Public Service Completion

Company: Gulf Utility Company Boshot No. 960329-00 Schodule Year Ended: December 31, 1995

Behodulo A-3 Page 2 of 3 Property: Andrews

Mistorie (m) or Projected () 13 Menthe Average (m) of Yoar End ( )

Explanation: Provide the calculation of rate base for the test year, shaving all adjustments. All non-used and useful impo should be reported as Finst Hold For Puture Use.

Line He.	(1) Bectription	(2) Balanes Per Berko	(3) BLÍLÁNY Adjustikute	(6) Adjusted Stilly Balance	(8) Deporting Behodule (e)
1	Stility Plant in Service	11,416,483	:	L1, 436, 4 <b>62</b>	8-6
2	Otility Land & Land Rights	476,498		476,498	A-6
3	Less: Hen-Dood & Dooful Plant				A+6
4	Loss: Accumulated Depreciation	3,527,896		2,527,894	A-10
6	Lees: CIAC	8,327,963		8,327,943	A-13
•	Accumulated Amortisation CLAC	1,706.634		1,786,634	A-16
,	Less: Advances for Construction	n <u>_</u> -		. •	A-16
•	Morking Capital Allowance	247,407		247,407	_
•	Total Sever Bate Base	63,991,164	(	2,991,164	-

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granule of Requested Cost of Capital 13-Month Average Balance Campany: Gulf Utility Company Declet No.: 900239–W8 Tell Year Ended: December 31, 1996 Brhadule Year Ended:December 31, 1996 Historic [] or Projected [d]

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Florida Public Bervice Commission

Schedule. D-1 Page 1\_of 2 Preparer\_CNU&W

Subsidiary [ ] or Consolidated [x]

# Supervision: Previde a schedule which calculates the requested Gast of Capital on a 13-menth everage basis. If a year-and basis is used submit an additional schedule reflecting year-and calculations. \_ \_ \_

			(1) Reconciled	(2)	(8)	(4) Weighted Cost	
•	Class of Capital		To Requested Pare Base	Reto	Cost Pase		
•	Long-Term Debi	•	6,995,354	74.77%	10.63%	7.85%	
2	Short-Term Debt		60,301	0.86%	11.01%	0.07%	
•	Preferred Stock						
I	Customer Deposits		205,735	2 20%	6 00%	0 13%	
	Common Equity		869,272	9 29%	11 68%	1 10%	
	Tas Credita - Zero Cost						
	Ter Credits - Wid Cost						
	Accum Delered income Taxes		1,225,216	13 10%			
	Other (Explain)						
,	Total		9,255,968	100 00%		9 25%	

Supporting Schedules D-2 Recep Schedules A-1.A-2

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## • Schoolule of Water Nat Operating Income

Comparty BLLF UTL/TV COMPANY Baladub Your Ended: 18/37/08 Interim ( ) Plant (X) Hataria ( ) or Projected (X)

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Plantale Public Bankes Commission

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Selandede S-1 Page 1 ef 8 Dashat No., 980389-WS Properar Pares

Explanation. Provide the saleutation of not operating income for the test year. If amortization (Line 4) is related to any amount other than an acquisition adjustment, submit an additional schedule shaving a decartation and calculation of sharps.

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Line No.	(t) Description		(8) Test Year Balance		(1) Littley Tool Year Adjustments		64) Litting Adjusted Test Year		(F) Roquested Revenue Adjustment		(8) Requested Annual Revenues	(7) Bupparting Behadula(s)
-	OPERATING REVERANES	-	8,395,387	•	•	•	8,005,357	•	(1 66 ,835)	•	2.139,483	8-4
	Operation & Maintenance		1,307,386		•		1,307,386				1,307,386	8-6
	Depresiation, not of CLAC Amore.		165,417				165,417				165,417	8-13
4	Atvortantion		6,977				4,877				4,877	8-10
	Taxes Other Than Income		227,572		•		827,872		(7,917)		880,685	8-18
•	Provision for Income Taxos				88,449		88,449		(86,000)	(1	89,383	C-1
7	OPERATING EXPENSES		1,707,481		85,449		1,788.810		(63.083)		1,788 827	
٠	NET OPERATING INCOME	٠	507.005	•	(05,442)	•	<b>\$02</b> ,447	•	(92.962)		409.545	
٠			4,427.672				4,4 <b>27,472</b>				4,427,672	A-1
10			13.89%				11 39%				285	
			4.487.672									

alam (1) weakalik kana pasta	
Weighted cost of equily	110%
Not income after tax	46,704
Pro - tex expersion factor	1 0033%
Pre-tex income	78 087
Not income per above	48,704
Income tax provision	89,383
Adjusted test year(says nee)benafit	(85.448)
Adjustment required	+

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Schedule of Sewer Net Operating Income

Company: GLLF UTEJTY COMPANY Schodule Your Endod: 12/31/86 Interim [] Final [X] Hatoric [] or Projected [X]

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Plands Public Service Commission

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Schodule: B-2 Page 1 of 2 Docket No.: 000320-WS Proparar: Rivers

Explanation. Provide the saleulation of not operating income for the test year. If amortization (Line 4) is related to any amount other than an acquisition adjustment, submit an additional schedule showing a description and existation of sharge

Line No.	(1) Description	(2) Test Year Selarice		(3) Litity Test Year Adjustments		(4) Utility Adjusted Test Year		(6) Requested Revenue Adjustment		(8) Requested Annual Revolues	(7) Supporting Schodule (s)
1		6 1,804,73		, ,		1,304,730	•	365,340		1,271,070	8-4
2	Operation & Maintenance	989,57	)	0		889,570				669,570	8-6
3	Depreciation, not of CIAC Amort.	170,25	7	0		170,287				170,257	8-14
4	Amonization	3,50	•			3,504				3,504	8-10
	Taxes Other Than Income	122,810	)	0		1 22,610		10,403		140,005	8-16
6	Provision for Income Taxe (penelit)					0		32,706	(1)	32,706	C-1
7	OPERATING EXPENSES	1,166,091	)	0		1,100,001		49,191		1,918,922	
٠	NET OPERATING INCOME	\$ 128,600		0		128,600		317,140		485,840	
•	RATE BASE	\$ 4, <b>335,30</b>	-		•	4,938,296			9	4,936,396	
10	RATE OF RETURN	2.019 • • • • • • •	-			8:01% 10011010				<b>9.25%</b>	
Note (1)	- Average rate base Weighted sort of equity had income after the	6 4,938,394 	2								

Net income after tax Pre - tax expansion factor Pre - tax income Net income per above Income tax provision 4,928,296
 1.10%
 64,211
 1.603,3%
 80,917
 (64,211)
 32,708