

M E M O R A N D U M

February 19, 2001

TO: DIVISION OF RECORDS AND REPORTING (BAYO)

FROM: DIVISION OF LEGAL SERVICES (CIBULA) *SMC*

RE: DOCKET NO. 001382-WS - APPLICATION FOR STAFF-ASSISTED  
RATE CASE IN LAKE COUNTY BY PENNBROOKE UTILITIES, INC.

Please place the attached letter dated February 15, 2001, in the above-referenced docket file. Also, please indicate in CMS that this document is a "letter from utility confirming mailing of customer notice on February 14, 2001," instead of using the generic label, "attachment."

Thank you.

SMC/lw

Attachment

cc: Division of Regulatory Oversight (Vandiver)  
Division of Economic Regulation (Walker)

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DOCUMENT NUMBER-DATE

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FPSC-RECORDS REPORTING

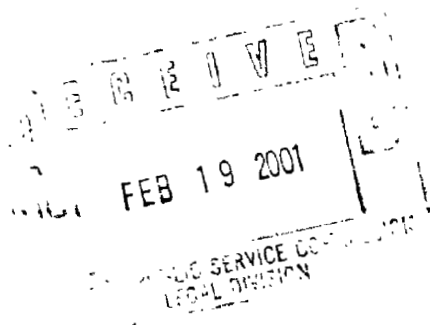


# FLORIDA LEISURE COMMUNITIES

CRC #050241

February 15, 2001

Ms. Samantha M. Cibula  
Staff Attorney  
Public Service Commission  
State of Florida  
2540 Shumard Oak Boulevard  
Tallahassee, Fl. 32399-0850



Re: Docket No. 001382-WS Mailing of Customer Meeting Notice

Dear Ms. Cibula,

This letter will serve as confirmation that the Notice of Customer Meeting was mailed to all customers of Pennbrooke Utilities, Inc. on February 14, 2001.

Per your request, I have enclosed a copy of the notice as reproduced at the time it was distributed to our customers.

Sincerely,

Tom Bankowski  
Pennbrooke Utilities, Inc.

**Lakeland Office:**  
146 Horizon Court  
Lakeland, FL 33813  
(941) 646-2904  
FAX (941) 644-8079

**Pennbrooke Fairways Office:**  
501 State Road 44  
Leesburg, FL 34748  
(352) 326-5600  
FAX (352) 326-2558

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BEFORE THE PUBLIC SERVICE COMMISSION  
NOTICE OF CUSTOMER MEETINGS  
TO THE CUSTOMERS OF PENNBROOKE UTILITIES, INC.  
AND  
ALL OTHER INTERESTED PERSONS  
DOCKET NO. 001382-WS  
APPLICATION OF PENNBROOKE UTILITIES, INC.  
FOR A STAFF-ASSISTED RATE CASE IN  
LAKE COUNTY

Issued: February 14, 2001

Notice is hereby given that the staff of the Florida Public Service Commission will conduct a customer meeting to discuss the application of Pennbrooke Utilities, Inc. (Pennbrooke or Utility) for a staff-assisted rate case in Lake County. The meeting will be held at the following time and place:

6:00 p.m., Thursday, March 1, 2001  
Pennbrooke Activity Center  
501 State Road 44  
Leesburg, Florida 34748

All persons who wish to comment are urged to be present at the beginning of the meeting, since the meeting may be adjourned early if no customers are present. One or more of the Commissioners of the Florida Public Service Commission may attend and participate in this meeting. The meeting will begin as scheduled and will continue until all the customers have been heard.

In addition, the Public Service Commission Staff is also attempting to meet with representatives of customer groups and homeowners associations on March 1, 2001, from 2:00 p.m. to 4:00 p.m. If you are a representative of a customer group or homeowners association and you have not been contacted by the Public Service Commission Staff, please contact Charles Walker at (850) 413-6968 at least five calendar days prior to March 1, 2001.

All persons who wish to participate in individual meetings are urged to make an appointment, since the individual meeting session may be canceled if no appointments are made.

Any person requiring some accommodation at the customer meeting(s) because of a physical impairment should call the Division of Records and Reporting at (850) 413-6770 at least five calendar days prior to the meeting(s). Any person who is hearing or speech impaired should contact the Florida Public Service Commission by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TDD).

#### PURPOSE

The purpose of this meeting is to give customers and other interested persons an opportunity to offer comments to the Public Service Commission Staff regarding the quality of service the utility provides, the proposed rate increase, and to ask questions and comment on Staff's preliminary rates included in this notice as well as other issues. Staff members will summarize Pennbrooke's proposed filing, the preliminary work accomplished, and answer questions to the extent possible. A representative from the utility has also been invited to respond to questions.

At the beginning of the meeting, procedures will be established for the order of comments. The Public Service Commission Staff will have sign-up sheets, and customers will be called to speak in the order that they sign-up. Public Service Commission Staff will be available to coordinate customers' comments and to assist members of the public.

Any person who wishes to comment or provide information to staff may do so at the meeting(s), orally or in writing. Written comments may also be sent to the Commission address given at the end of this notice. Your letter will be placed in the correspondence file of this docket. You may also submit comments through the Public Service Commission's toll-free facsimile line at 1-800-511-0809.

#### BACKGROUND

Pennbrooke is a Class C water utility providing service to approximately 627 customers including an office and a clubhouse in Lake County. The utility's revenues for the test period are \$203,625 and \$109,159 for water and wastewater, respectively, with adjusted operating expenses of \$133,116 and \$143,327 for water and wastewater, respectively. The test period for setting rates is the historical twelve month period ending September 30, 2000.

CURRENT AND PRELIMINARY RATES AND CHARGES

Staff has compiled the following rates and charges for the purpose of discussion at the customer meeting. These rates are preliminary and subject to change based on information gathered at the customer meeting, further staff review, and the final approval by the Commissioners. The utility's current and staff's preliminary rates and charges are as follows:

Monthly Rates - Water  
Residential and General Service

Base Facility Charge

<u>Meter Sizes</u>	<u>Existing Rates</u>	<u>Staff's Preliminary Rates</u>
5/8" x 3/4"	\$5.78	\$5.78
1"	\$14.44	\$14.44
1 1/2"	\$28.87	\$28.87
2"	\$46.20	\$46.20
3"	\$92.42	\$92.42
4"	\$144.40	\$144.40
<u>Gallorage Charge per 1,000 gallons</u>		
per 1,000 gallons	\$1.76	\$1.76

Monthly Rates - Wastewater

Residential

<u>Meter Sizes</u>	<u>Existing Rates</u>	<u>Staff's Preliminary Rates</u>
5/8" x 3/4"	\$5.66	\$10.18
1"	\$14.17	\$25.45
1 1/2"	\$28.31	\$50.90
2"	\$45.30	\$81.44
3"	\$90.61	\$162.88
4"	\$141.56	\$254.50
<u>Residential Gallorage Charge</u>		
per 1,000 gallons (8,000 gallon cap)	\$1.21	\$2.55
<u>General Service Gallorage</u>		
per 1,000 gallons	\$1.45	\$3.06

Customer Deposits - Water  
Residential and General Service

<u>Meter Size</u>	<u>Existing deposit</u>	<u>Staff's Preliminary Charge</u>
5/8" x 3/4"	\$14.00	\$56.00
1"	\$25.00	N/A
1 1/2"	\$50.00	N/A
2"	\$75.00	N/A
3"	\$150.00	N/A
4"	\$225.00	N/A
All over 5/8" x 3/4"	N/A	2 x average bill

Wastewater  
Residential Service

<u>Meter Size</u>	<u>Existing Deposit</u>	<u>Preliminary Deposit</u>
5/8" x 3/4"	\$18.00	\$59.00
All over 5/8" x 3/4"	N/A	2 x average bill

Customer Deposits - Wastewater  
General Service

<u>Meter Size</u>	<u>Existing deposit</u>	<u>Staff's Preliminary Charge</u>
5/8" x 3/4"	\$18.00	67.00
1"	\$35.00	N/A
1 1/2"	\$70.00	N/A
2"	\$100.00	N/A
3"	\$200.00	N/A
4"	\$300.00	N/A
All over 5/8" x 3/4"	N/A	2 x average bill

Miscellaneous Service Charges - Water

<u>Description</u>	<u>Existing</u>	<u>Staff's Preliminary Charges</u>
Initial Connection	\$10.00	\$15.00
Normal Reconnection	\$10.00	\$15.00
Violation Reconnection	\$10.00	\$15.00
Premises Visit (in lieu of disconnection)	\$8.00	\$10.00

Miscellaneous Service Charges - Wastewater

<u>Description</u>	<u>Existing</u>	<u>Staff's Preliminary Charges</u>
Initial Connection	\$10.00	\$15.00
Normal Reconnection	\$10.00	\$15.00
Violation Reconnection	\$10.00	Actual Cost
Premises Visit (in lieu of disconnection)	\$8.00	\$10.00

STAFF REPORTS AND UTILITY APPLICATION

The results of staff's preliminary investigation are contained in a staff report dated January 25, 2001. Copies of the report may be examined by interested members of the public during regular business hours, Monday through Friday, at the following address:

Pennbrooke Clubhouse  
501 State Road 44  
Leesburg, Florida 34748

PROCEDURES AFTER CUSTOMER MEETINGS

After the meetings, Public Service Commission Staff will prepare a recommendation which is scheduled to be submitted to the Commission on April 5, 2001. The Public Service Commission will then vote on staff's recommendation at its April 17, 2001, agenda conference. The Commission will thereafter issue a proposed agency action (PAA) order containing rates which may be different from

NOTICE OF CUSTOMER MEETING  
DOCKET NO. 001382-WS  
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those contained in staff's final recommendation. Substantially affected persons have 21 days from the date the PAA order is issued to protest the Commission's proposed agency action order. Five to ten customers or persons who attend the meeting and who wish to receive a copy of the recommendation and the order should so indicate at the meeting. Those individuals are expected to distribute the information in the recommendation and the order to customers. Anyone who is unable to attend and who wishes to obtain a copy of the recommendation or the order may do so in writing to the Commission at the address at the end of this notice.

HOW TO CONTACT THE COMMISSION

Written comments regarding the utility and the proposed rates, and requests to be placed on the mailing list for this case, may be directed to this address:

Director, Division of Records and Reporting  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, FL 32399-0850

All correspondence should refer to "Docket No. 001382-WS, Pennbrooke Utilities, Inc."

If you wish to contact the Commission regarding complaints about service, you may call the Commission's Division of Consumer Affairs at the following toll-free number: 1-800-342-3552.

This notice was prepared by Commission Staff for distribution by the utility to its customers.