ORIGINAL

MEMORANDUM

November 7, 2001

TO:

DIVISION OF THE COMMISSION CLERK AND ADMINISTRATIVE

SERVICES

FROM: DIVISION OF LEGAL SERVICES (STERN) MKS QUE

RE: DOCKET NO. 010004-GU - GAS CONSERVATION COST RECOVERY

CLAUSE

Attached is a NOTICE OF INFORMAL MEETING to be filed in the above-referenced docket.

MKS

Attachment

cc: Division of Competitive Services

I:01004meetingnotice1.mks

DOCUMENT NUMBER-DATE

14162 NOV-75

FPSC-COMMISSION CLERK

State of Florida



Public Service Commission

-M-E-M-O-R-A-N-D-U-M-

DATE: November 7, 2001

TO: Parties of record and all other interested persons

FROM: Marlene Stern, Division of Legal Services MKS

RE: Docket No. 010004-GU - Informal Meeting

VIA FACSIMILE

Staff will have an informal meeting with representatives of the Florida Public Utilities Company at the following time and place:

> Thursday, November 8, 2001, 3 p.m. Room No. 362 Gerald L. Gunter Building 2540 Shumard Oak Boulevard Tallahassee, Florida

The purpose of this meeting will be to discuss advertising costs that the Florida Public Utilities Company seeks to recover in Docket No. 010004-GU. All interested persons are invited to attend. Participation is limited to staff and representatives of Florida Public Utilities Company.

If you have any questions about this meeting, please call Marlene Stern at (850) 413-6230.

xc: Division of Commission Clerk and Administrative Services