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Jublic Service Commission -M-E-M-O-R-A-N-D-U-M-EB-3 PM 1:58

COMMISSION CLERK

DATE: February 3, 2004 **TO:** All Parties of Record

FROM: Jennifer Rodan - Economic Regulation Section - Office of the General Counsel RE: Docket No. 040001-EI - Fuel and Purchased Power Cost Recovery Clause and Generating

Performance Incentive Factor.

Please note that the Commission Staff will conduct an informal meeting with Progress Energy Florida, Inc. in the above-referenced docket at the following time and place:

2:00 p.m., Wednesday, February 4, 2004 Florida Public Service Commission Room 309, Gerald L. Gunter Building 2540 Shumard Oak Blvd. Tallahassee, Florida

The purpose of this meeting is to discuss Progress Energy Florida, Inc.'s upriver transportation costs. If you have any questions concerning this meeting, please call me at (850) 413-6189.

cc: Division of Economic Regulation
Division of Auditing and Safety
Division of the Commission Clerk and Administrative Services (Docket File)

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