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DIVISION OF AUDITING & SAFETY  
DANIEL M. HOPPE, DIRECTOR  
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COMMISSION  
CLERK

Public Service Commission

March 11, 2004

Ms. Angela Llewellyn, Administrator,  
Tampa Electric Company  
P. O. Box 111  
Tampa, FL 33601-0111

Re: **Docket No.:** 040002-EG; **Company Name:** Tampa Electric Company; **Audit Purpose:** Energy Conservation Cost Recovery Clause Audit for the period January 1, 2003 through December 31, 2003; **Audit Control No.:** 04-070-2-2

Dear Ms. Llewellyn:

The Florida Public Service Commission will conduct an Energy Conservation Cost Recovery Clause audit for the period January 1, 2003 through December 31, 2003, in accordance with Commission audit procedures. Access will be requested to documents and records of the utility and, if necessary, supporting records for affiliate company transactions that affect regulated operations. Staff auditors may also request to review the utility's external audit working papers for the most recent independent audit. Mr. Joe Rohrbacher, the Tampa district office supervisor, will coordinate this audit. Mr. Rohrbacher can be reached at (813) 356-1444. Questions regarding the audit or audit staff should be directed to the district supervisor or myself. My phone number is (850) 413-6487.

The Audit Access to Records rule for each industry states:

In those instances where the utility disagrees with the auditor's assessment of a reasonable response time to the audit request, the utility shall first attempt to discuss the disagreement with the auditor and reach an acceptable revised date. If agreement cannot be reached, the utility shall discuss the issue with successive levels of supervisors at the Commission until an agreement is reached.

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A formal report is expected to be issued for internal Commission use on July 21, 2004. A copy of the final report will be mailed to the company liaison listed in the Commission Mailing Directory.

Sincerely,



Denise N. Vandiver, Chief  
Bureau of Auditing

DNV/jcp

cc: Division of Auditing and Safety (Tampa District Supervisor, File Folder)  
Division of the Commission Clerk and Administrative Services (2)  
General Counsel  
Office of Public Counsel

Lee L. Willis, Esq.  
Ausley Law Firm  
P. O. Box 391  
Tallahassee, FL 32302