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Public Service Commission

November 15, 2004

RECEIVED - FPSC
04 NOV 15 PM 4:03
COMMISSION
CLERK

Ms. Victoria Penick
U.S. Water Services Corporation
4939 Cross Bayou Boulevard
New Port Richey, FL 34652

Re: Docket No. 041145-WU; Engineering Field Audit of Holiday Utility Company, Inc. in Pasco County

Ms. Penick:

This letter is to confirm my telephone conversation with you regarding my engineering field investigation at your plant on Thursday, December 2, 2004. For the engineering portion of this case, staff requires that several items be completed prior to my field audit. Please have the following information available for period of July 1, 2003 to June 30, 2004 (test year):

1- Purchased Power

All utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and electric company's account numbers.

- CMP _____
- COM _____
- CTR _____
- ECR _____
- GCL _____
- OPC _____
- MMS _____
- RCA _____
- SCR _____
- SEC _____
- OTH _____

2- Chemicals

A list of all chemicals used in the treatment of water, amount purchased, quantity purchased, unit prices paid and dosage rates utilized.

3- Material and Supplies

Total cost along with copy of invoices for purchased parts, materials and supplies used in the operation and maintenance of the water/wastewater system during the test year.

DOCUMENT NUMBER-DATE

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4- Contractual Services - Billing / Reading the Meter

The monthly costs associated with billing customers or reading the meters if such work is not performed by employees of the utility.

5- Contractual Services - Professional

The cost of accounting, legal and engineering if such work is not performed by employees of the utility.

6- Contractual Services - Testing

A list of tests along with costs paid to outside laboratories for testing the water during the test year.

7- Contractual Services - Other

The costs of operation and maintenance work not performed by utility employees, including U.S. Water. These costs include the operator's fee, mowing and ground keeping and contracted repair for water.

8- Transportation Expenses

The schedule of all vehicles by serial number and description, owned or leased by the utility, original cost or lease documents, who assigned to, and an explanation of how allocated to the utility, or a copy of log book showing miles on personal vehicle associated with utility business. All vehicles are to be available for inspection.

9- Copies of monthly operation reports for water from July 1, 2003 to June 30, 2004 (test year) which includes:

FOR WATER - Total raw pumped, total wash water,
total water treated leaving plant,
total of each chemical in points, chemical dosage rates (average)

10- Copy of monthly totals of meter water sold for each month of the test year.

11- A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.

12- If any plant addition has been or will be made due to a written order from a governmental agency, please provide a copy of that order.

- 13- All costs related to any changes, additions, improvements that were made to the water plant after July 1, 2004. Plus a summary and description and cost of all projected plant and system construction.
- 14- A list of all service complaints received during test year and an explanation of how each was resolved.
- 15- A listing (engineering plans) of all assets owned by the utility.

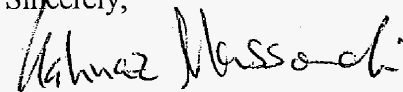
EXAMPLE: 200' - 8" PVC (Sewer)
250' - 6" PVC Pipe (Water)
50' - 6" Fire Hydrants (Water)

- 16- Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
- A) A minimum of 4 years prior to the beginning of the test (or calendar last) year.
 - B) The beginning of the last calendar year.
 - C) The end of the last calendar year.
 - D) Present
- 17- A copy of the Utility's engineering maps for water and/or wastewater showing location and size of water/wastewater mains throughout the service area.

On December 2, 2004, I will inspect the water plant, the distribution system, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour. The above information or documents should be ready for me when I come for site investigation. Commission practices dictate that this docket is processed within the statutory time frame, therefore, your full cooperation would be appreciated.

If you have any questions, do not hesitate to call me at (850) 413- 6946.

Sincerely,



Mahnaz Massoudi
Engineer IV

cc: Division of Economic Regulation (Rendell, Hudson)
Office of the General Counsel (Jaeger)
Division of Commission Clerk and Administrator Services (DKT. No. 041145-WU)