



Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD
TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE: July 19, 2005
TO: Division of Commission Clerk and Administrative Services (Flynn, Lockart)
FROM: Division of Regulatory Compliance and Consumer Assistance (Freeman)
RE: Confidential Document Reporting

RECEIVED-FPSC
JUL 19 11 41:20 AM
COMMISSION CLERK

On July 7, 2005, we received the following 4 reports:

- 1) Monthly Confidential Overdue Report (0 documents);

We agree -- there are no overdue and pending items in the Division. However we note we are tracking several items awaiting orders from Office of General Counsel.

- 2) Confidential Documents in Dockets Closed, May and June 2005 (5 documents);

These 5 documents tracked by this Division should be retained.

- 3) Confidential Sign outs by Responsible Division or Office (26 documents);

Of the 26 documents on this listing, 25 documents have been returned to the Clerk and one document is held by Bud Halbert.

- 4) Quarterly Report of Confidential Documents on File (302 Documents).

We agree with the Clerk's listing. As of July 7, 2005, all 302 documents should be retained.

We note the Clerk has reassigned document 04880-03 to another division and has assigned document 05593-04 to us. Document 05593-04 should be retained.

We also note there are 11 documents not on this list that we are tracking. These items were filed prior to the establishment of the existing electronic system. We are working to ensure this listing will be updated for these items in the near future.

DOCUMENT NUMBER-DATE
06901 JUL 19 05
FPSC-COMMISSION CLERK
Quarterly Report

DOCUMENT NUMBER-DATE
05900 JUL 19 05
FPSC-COMMISSION CLERK
DMS in Closed Dkts

- CMP _____
- COM _____
- CTR _____
- ECR _____
- GCL _____
- OPC _____
- MMS _____
- RCA _____
- SCR _____
- SEC 1
- OTH Marguerite

Completed copies of the Documents in Dockets Closed Report, Sign-out Report, and Confidential Documents on File Report are forwarded to the Clerk with this memorandum.

CC: Deputy Executive Director (Hill)
Division of Regulatory Compliance and Consumer Affairs (Vandiver, Hoppe)
W/O Attachments

Summary
DOCUMENT NUMBER-DATE
06899 JUL 19 05
FPSC-COMMISSION CLERK