## BEFORE THE FLORIDA PUBLIC SERVICE COMMISSION

In re: Revision to Rule 25-30.335, Customer Billing, Revision to Rule 25-30.350, Backbilling, Adoption of Rule 25-30.351, Unauthorized Use, F.A.C.

DOCKET NO. 120246-WS ORDER NO. PSC-13-0242-FOF-WS
ISSUED: June 3, 2013

The following Commissioners participated in the disposition of this matter:

RONALD A. BRISÉ, Chairman<br>LISA POLAK EDGAR<br>ART GRAHAM<br>EDUARDO E. BALBIS

NOTICE OF ADOPTION OF RULE

## BY THE COMMISSION:

NOTICE is hereby given that the Florida Public Service Commission, pursuant to Section 120.54, Florida Statutes, has adopted without changes Rules 25-30.335, 25-30.350, and 2530.351, Florida Administrative Code, regarding water and wastewater customer billing and unauthorized use.

The rules were filed with the Department of State on May 28, 2013, and will be effective on June 17, 2013. A copy of the rules as filed with the Department is attached to this Notice.

This docket is closed upon issuance of this Notice.
By ORDER of the Florida Public Service Commission this 3rd day of June, 2013.


Copies furnished: A copy of this document is provided to the parties of record at the time of issuance and, if applicable, interested persons.

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25-30.335 Customer Billing.
(1) Except as provided in this rule, a utility shall render bills to customers at regular intervals, and each bill shall indicate: the billing period covered; the applicable rate schedule; beginning and ending meter reading; the amount of the bill; the delinquent date or the date after which the bill becomes past due; and any authorized late payment charge.
(2) When a utility is unable to obtain an actual meter read, estimated bills may be provided.
(a) If the utility estimates a bill, the bill statement shall prominently show the word "Estimated" on the face of the
bill. If the utility estimates the bill, the utility shall indicate on the bill that the amount owed is an-stimated amount.
(b) The utility is obligated to timely correct any problems within the utility's control causing the need to estimate bills. In no event shall a utility provide an estimated bill to any one customer more than four times in any 12-month period due to circumstances that are within the utility's control and service obligations.
(c) Upon issuance of a second estimated bill in a 6 month period, the utility shall provide the customer with an explicit written explanation for the estimation, along with the utility contact information and the Commission tollfree complaint number, 1-800-342-3552.
(d) The utility shall maintain records, for a minimum of two years, detailing the number, frequency, and causes of estimated bills, which shall be made available upon request to the Commission or to any party to a rate proceeding for the utility.
(3) When service is rendered for less than 50 percent of the normal billing cycle, the utility shall prorate the base facility charges as though the normal billing cycle were 30 days, except that the utility may elect not to issue an initial bill for service if the service is rendered during a time period which is less than 50 percent of the normal billing cycle. Instead, the utility may elect to combine the amount owed for the service rendered during the initial time period with the amount owed for the next billing cycle, and issue a single bill for the combined time period. For service taken under flat rate schedules, 50 percent of the normal charges may be applied.
(4) A utility may not consider a customer delinquent in paying his or her bill until the 21 st day after the utility has mailed or presented the bill for payment.

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(5) Each utility shall establish each point of delivery as an independent customer and shall calculate the amount of the bill accordingly, except where physical conditions make it necessary to use additional meters or points of delivery for one class of service to a single customer on the same premises, or where such multiple meters or delivery points are used for the convenience of the utility.
(6) A utility may not incorporate municipal or county franchise fees into the amount indicated as the cost for service on the customer's bill. Rather, the utility shall show any such franchise fee as a separate item.
(7) The utility shall maintain a record of each customer's account for the most current 2 years so as to permit reproduction of the customer's bills during the time that the utility provided service to that customer.
(8) In the ovent of unautherized use of service by a customer, autility may bill the ustomer-on a reasenable estimate of the service taken. In addition, the utility may assess-a fee to defray the cost of restering service to such a eustomer provided that the fee is specified in the utility's tariff,
(9) If a utility utilizes the base facility and usage charge rate structure and does not have a Commission authorized vacation rate, the utility shall bill the customer the base facility charge regardless of whether there is any usage. Specific Authority 350.127(2), 367.121 FS. Law Implemented 367.091, 367.121 FS. History-Amended 9-14-74, 6-21-79, Formerly 25-10.97, 25-10.097, Amended 11-10-86, 11-30-93, $\qquad$ 25-30.350 Underbillings and Overbillings for Water and Wastewater Service. Backbilling.
(1) A utility may not backbill customers for any period greater than 12 months for any undercharge in billing which is the result of the utility's mistake.
(a) The utility shall allow the customer to pay for the unbilled service over the same time period as the time period during which the under billing occurred or some other mutually agreeable time period. The utility shall not recover in a ratemaking proceeding, any lost revenues which inure to the utility's detriment on account of this provision. (b) The revised bill shall be calculated on a monthly basis, assuming uniform consumption during the month(s) subject to underbilling, based on the individual customer's average usage for the time period covered by the underbilling. The monthly bills shall be recalculated by applying the tariff rates in effect for that time period. The customer shall be responsible for the difference between the amount originally billed and the recalculated bill. All calculations used to arrive at the rebilled amount shall be made available to the customer upon the customer's request.

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(2) In the event of an overbilling, the utility shall refund the overcharge to the customer based on available records.

If the commencement date of the overbillling cannot be determined, then an estimate of the overbilling shall be made based on the customer's past consumption.
(3) In the event of an overbilling, the customer may elect to receive the refund as a one-time disbursement, if the refund is in excess of $\$ 20$, or as a credit to future billings.

Specific Authority 350.127(2), 367.121 FS. Law Implemented 367.091, 367.121 FS. History-New 11-10-8,
Amended
25-30.351 Unauthorized Use.
In the event of unauthorized or fraudulent use of service or meter tampering, the utility shall bill the customer on an estimate of the water and/or wastewater services used based on the customer's past consumption.

Rulemaking Authority 350.127, 367.121 F. S. Law Implemented 367.091, 367.121, F.S, New

