# WATER and/or WASTEWATER UTILITIES 

(Gross Revenue of Less Than $\mathbf{\$ 2 0 0 , 0 0 0}$ Each)

# ANNUAL REPORT 

## Magnolia Manor Water Works

EXACT LEGAL NAME OF RESPONDENT

# PUBLIC SERVICE COMMISSION 

FOR THE
YEAR ENDED DECEMBER 31,1999

# Cronin, Jackson, Nixon \& Wilson <br> CERTIFIED PUBLIC ACCOUNTANTS, PA. 

JAMES L CARLSTEDT, C.P.A
CHRISTINE R. CHRISTIAN, C. PA.
JOHN H. CRONIN, JR., C.P.A
ERIC M. DOA, C.P.A
ROBERT H. JACKSON, C.P.A.
ROBERT C. NIXON, C.P.A.
HOLLY M. TOWNEE, C.P.A
JOHN A. VANTREASE, C.P.A

July 13, 2000

## Officers and Directors

Magnolia Manor Water Works
We have compiled the 1999 Annual Report of Magnolia Manor Water Works in the accompanying prescribed form, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation was limited to presenting, in the form prescribed by the Florida Public Service Commission, information that is the representation of the management of Magnolia Manor Water Works. We have not audited or reviewed the report referred to above and, accordingly, do not express an opinion or any form of assurance on it.

This report is presented in accordance with the requirements of the Florida Public Service Commission, which differ from generally accepted accounting principles. Accordingly, this report is not designed for those who are not informed about such differences.


CRONIN, JACKSON, NIXON \& WILSON

1. Prepare this report in conformity with the 1984 National Association of Regulatory Utility Commissioners (NARUC) Uniform System of Accounts for Water and Wastewater Utilities as adopted by Rule 25-3n.115 (1). Florida Administrative Code.
2. Interpret all accounting words and phrases in accordance with the Uniform System of Accounts (USOA). Commission Rules and the definitions on next page.
3. Complete each question fully and accurately, even if it has been answered in a previous annual report Enter the word "None" where it truly and completely states the fact.
4. For any question, section, or page which is not applicable to the respondent enter the words "Not Applicable". Do not omit any pages.
5. Where dates are called for, the month and day should be stated as well as the year.
6. All schedules requiring dollar entries should be rounded to the nearest dollar.
7. Complete this report by means which will result in a permanent record. You may use permanent ink or a typewriter. Do not use a pencil.
8. If there is not enough room on any schedule, an additional page or pages may be added provided the format of the added schedule matches the format of the schedule in the report. Additional schedules should reference the appropriate schedules, state the name of the utility, and state the year of the report.
9. If it is necessary or desirable to insert additionai statements for the purpose of further expianation of schedules, such statement should be made at the bottom of the page or an additional page. Any additional pages should state the name of the utility, the year of the report, and reference the appropriate schedule

10 The utility shall file the original and two copies of the report with the Commission at the address below, and keep a copy for itself. Pursuant to Rule 25-30.110 (3), Florida Administrative Code, the utlity must submit the report by March 31 for the preceding year ending December 31.

Florida Public Service Commission
Division of Water and Wastewater
2540 Shumard Oak Boulevard
Tallahassee, Florida 32399-0850
11 Pursuant to Rule 25-30.110 (7)(a). Florida Administrative Code, any utility that fails to file its annual report or extension on or before March 31, or within the time specified by any extension approved in writing by the Division of Water and Wastewater, shall be subject to a penalty. The penalty shall be based on the number of calendar days elapsed from March 31, or from an approved extended filing date, until the date of filing. The date of filing shall be included in the days elapsed.

ADVANCES FOR CONSTRUCTION - This account shall include advances by or in behalf of customers for
construction which are to be refunded either wholly or in part (USOA) construction which are to be refunded either wholly or in part. (USOA)

ALLOWANCE FOR FUNDS USED DURING CONSTRUCTION - this account shall include concurrent credits for allowance for funds used during construction based upon the net cost of funds used for construction and a reasonable rate upon other funds when so used. Appropriate regulatory approval shall be obtained for "a reasonable rate" (USOA)

AMORTIZATION - The gradual extinguishment of an amount in an account by distributing such amount over a fixed period, over the life of the asset or liability to which it applies, or over the period during which it is anticipated the benefit will be realized. (USOA)

CONTRIBUTIONS IN AID OF CONSTRUCTION (CIAC) - Any amount or item of money, services, or property received by a utility, from any person or governmental agency, any portion of which is provided at no cost to the utility, which represents an addition or transfer to the capital of the utility, and which is utilized to offset the acquisition, improvement or construction costs of the utilities property, facilities, or equipment used to provide services to the public. (Section 367.021 (3). Florida Statutes)

CONSTRUCTION WORK IN PROGRESS (CWIP) - This account shall include the cost of water and wastewater plant in process of construction, but not yet ready for services. (USOA)

DEPRECIATION - The loss of service value not restored by current maintenance, incurred in connection with the consumption or prospective retirement of utility plant in the course of service from causes which are known to be in the current operation and against which the utility is not protected by insurance. (Rule 25-30.140 (i). Florida Administrative Code)

EFFLUENT REUSE - The use of wastewater after the treatment process, generally for reuse as irrigation water or for in plant use. (Section 367.021 (6), Florida Statutes)

EQUIVALENT RESIDENTIAL CONNECTION (ERC) - (WATER)- (Rule 25-30.515 (8). Florida Administrative Code)
(a) 350 gallons per day
(b) The number of gallons a utility demonstrates in the average daily flow for a single family unit, or
(c) The number of gallons which has been approved by the DEP for a single family residential unit

EQUIVALENT RESIDENTIAL CONNECTION (ERC) - (WASTEWATER )- Industry standard of $80 \%$ of Water ERC or 280 gallons per day for residential use.

GUARANTEED REVENUE CHARGE - A charge designed to cover the utility's costs including, but not limited to. the cost of operation, maintenance, depreciation and any taxes, and to provide a reasonable return to the utility for facilities, a portion of which may not be used and useful to the utility or its existing customers. (Rule 25-30.515 (9), Florida Administrative Code)

LONG TERM DEBT - All Notes, Conditional Sales Contracts, or other evidences of indebtedness payable more than one year from date of issue. (USOA)

PROPRIETARY CAPITAL - (For proprietorships and partnerships only) - The investment of a sole proprietor, or partners, in an unincorporated utility. (USOA)

RETAINED EARNINGS - This account reflects corporate earnings retained in the business. Credits would include net income or accounting adjustments associated with correction of errors attributable to a prior period. Charges to this account would include net losses, accounting adjustments associated with correction of errors attributable to a prior period or dividends. (USOA)
Identification ..... F-2
Income Statement ..... F-3
Balance Sheet ..... F-4
Net Utility Plant ..... F-5
Accumulated Depreciation and Amortization of Utility Plant ..... F-5
Capital Stock ..... F-6
Retained Earnings ..... F-6
Proprietary Capital ..... F-6
Long Term Debt ..... F-6
Taxes Accrued ..... F-7
Payments For Services Rendered By Other Than Employees ..... F-7
Contributions in Aid of Construction ..... F-8
Cost of Capital Used For AFUDC Calculation ..... F-9
AFUDC Capital Structure Adjustments ..... F-10

## Water Operating Section

Water Utility Plant Accounts ..... W-1
Analysis of Accumulated Depreciation By Primary Account - Water ..... W-2
Water Operation And Maintenance Expense ..... W-3
Water Customers ..... W-3
Pumping and Purchased Water Statistics ..... W-4
Well and Well Pumps, Reservoirs, and High Service Pumping ..... W-5
Other Water System Information ..... W-6
Wastewater Operating Section
Wastewater Utility Plant Accounts ..... S-1
Analysis of Accumulated Depreciation By Primary Account - Wastewater ..... S-2
Wastewater Operation And Maintenance Expense ..... S-3
Wastewater Customers ..... S-3
Pumping Equipment, Collecting and Force Mains and Manholes ..... S-4
Other Wastewater System Information ..... S-5
Verification
Verification ..... V-1

# FINANCIAL SECTION 

## REPORT OF

Magnolia Manor Water Works
(Exact name of utility)

| 200 Corporate Center Drive, Suite 200 | 200 Corporate Center Drive, Suite 200 |
| :---: | :---: |
| Coraopolis, PA 15108 | 200 Corporate Center Drive, Suite 200 |
| Mailing Address | Street Address |

Telephone Number
Date Utility First Organized
04/01/81
Check the business entity of the utility as filed with the Internal Revenue Service
$\square$ Individual $\square$ Sub Chapter S Corporation

Location where books and records are located:

Names of subdivisions where service is provided:

200 Corporate Center Drive, Suite 200
Coraopolis, PA 15108

Magnolia Manor (as Receiver)

CONTACTS

| Name | Title | Principle Business Address | Salary Charged Utility |
| :---: | :---: | :---: | :---: |
| Person to send correspondence William C Marsh | Controller | 11100 Brittmore Park Dive <br> Houston. Texas. 77041 |  |
| Person who prepared this report Cronin Jackson. Nixon \& Wilson | CPA's | 2560 Gulf-to-Bay Bivd Clearwater. FI |  |
| Officers and Managers Donald J Clayton | President | 11100 Brttmore Park Drive Houston. Texas. 77041 | None |
| James Lahtinen | Vice President | Same | None |
| Martin J Stanek | Secretary | Same | None |
| William C. Marsh | Controller | Same | None |
| Carey A Thomas | Vice President/Asst Secretary | Same | None |
| Renee J Cypher | Assistant Seceretary | Same | None |

Report every corporation or person owning or holding directly or indirectly 5 percent or more of the voting securities of the reporting utility

| Name | Percent <br> Ownership In <br> Utility | Principle Business Address | Salary <br> Charged <br> Utility |
| :--- | :--- | :--- | :--- |
| None - Operates utility as court appointed receiver |  |  | - |
|  | - | - | - |
|  | - | - | - |
|  |  |  | - |

INCOME STATEMENT


COMPARATIVE BALANCE SHEET


## COMPARATIVE BALANCE SHEET

## NOTES TO FINANCIAL STATEMENTS

In 1989, the Circuilt Court of Sumter County, Fiorida appointed USA Utilities, Inc. (USA) as Receiver for Magnolia Manor Water Works (Magnolia). Subsequently, in 1996, Crystal River Utilities, Inc. acquired the stock of USA and took over the responsibilities as Receiver.

In 1998, AquaSource Utility, Inc. acquired the stock of Crystal River Utilities. Inc. and assumed the responsibilities as Receiver for Magnolia.

GROSS UTILITY PLANT


ACCUMULATED DEPRECIATION (A/D) AND AMORTIZATION OF UTILITY PLANT


CAPITAL STOCK (201-204)

|  | $\begin{aligned} & \text { Common } \\ & \text { Stock } \end{aligned}$ | Preferred Stock |
| :---: | :---: | :---: |
| Par or stated value per share_ | N/A | N/A |
| Shares authorized |  |  |
| Shares issued and outstanding |  |  |
| Total par value of stock issued |  |  |
| Dividends declared per share for year |  |  |

RETAINED EARNINGS (215)

| . | Appropriated | UnAppropriated |  |
| :---: | :---: | :---: | :---: |
| Balance first of year | N/A | \$ | 2.974 |
| Charges during the year (specify): Current Year Loss |  |  | (3.510) |
| Balance end of year |  | \$ | (536) |

PROPRIETARY CAPITAL (218)


LONG TERM DEBT (224)


TAXES ACCRUED (236)


PAYMENTS FOR SERVICES RENDERED BY OTHER THAN EMPLOYEES
Report all information concerning rate, management, construction, advertising, labor relations, public relations, or other similar professional services rendered the respondent for which aggregate payments during the year to any corporation, partnership, individual, or organization of any kind whatever, amounting to $\$ 500$ or more.

| Name of Recipient | Water Amount | Wastewater Amount | Description of Service |
| :---: | :---: | :---: | :---: |
| Aquasource. Inc | \$ 1,477 | N/A | Management, accounting, labor, supervision |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |


| (a) | Water <br> (b) | Wastewater <br> (c) | TOTAL <br> (d) |  |
| :---: | :---: | :---: | :---: | :---: |
| 1. Balance first of year_ | \$ 365 | N/A | \$ | 365 |
| 2. Add credits during year |  |  |  |  |
| 3. Total | 365 |  |  | 365 |
| 4 Deduct charges during year |  |  |  |  |
| 5. Balance end of year_ | 365 |  |  | 365 |
| 6 Less Accumulated Amortization | 138 |  |  | 138 |
| 7 Net CIAC_ | \$ 227 |  | \$ | 227 |

ADDITIONS TO CONTRIBUTIONS IN AID OF CONSTRUCTION DURING YEAR (CREDITS)


ACCUMULATED AMORTIZATION OF CIAC

| Balance First of Year_ | Water |  | $\frac{\text { Wastewater }}{\text { N/A }}$ | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | 5 | 129 |  | 5 | 129 |
| Add Debits During Year. |  | 9 |  |  | 9 |
| Deduct Credits During Year. |  |  |  |  |  |
| Balance End of Year (Must agree with line ${ }^{(1)}$ above) | \$ | 138 |  | \$ | 138 |

SCHEDULE "A"
SCHEDULE OF COST OF CAPITAL USED FOR AFUDC CALCULATION (2)

| CLASS OF CAPITAL (a) <br> (a) | Dollar Amount (1) (b) | Percentage of Capital (c) | Actual <br> Cost <br> Rates <br> (d) | Weighted Cost [ $\mathrm{c} \times \mathrm{d}$ ] (e) |
| :---: | :---: | :---: | :---: | :---: |
| Common Equity | N/A | \% | \% | \% |
| Preferred Stock |  | \% | \% | \% |
| Long Term Debt |  | \% | \% | \% |
| Customer Deposits |  | \% | \% | \% |
| Tax Credits - Zero Cost |  | \% | \% | \% |
| Tax Credits - Weighted Cost |  | \% | \% | \% |
| Deferred Income Taxes |  | \% | \% | \% |
| Other (Explain) |  | \% | \% | \% |
| Total |  | 100.00 \% |  | \% |

(1) Should equal amounts on schedule B, Column (f), Page F-10
(2) Must be calculated using the same methodology used to calculate AFUDC rate approved by the Commission

## APPROVED AFUDC RATE

Current Commission approved AFUDC rate: \%

Commission order approving AFUDC rate:

SCHEDULE "B"
SCHEDULE OF CAPITAL STRUCTURE ADJUSTMENTS

| CLASS OF CAPITAL <br> (a) | PER BOOK BALANCE <br> (b) | NON-UTILITY ADJUSTMENTS <br> (c) | NON-JURIS. ADJUSTMENTS | OTHER (1) ADJUSTMENTS (e) | CAPITAL STRUCTURE USED FOR AFUDC CALCULATION (f) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Common Equity | N/A |  |  |  |  |
| Preferred Stock |  |  |  |  |  |
| Long Term Debt |  |  |  |  |  |
| Customer Deposits |  |  |  |  |  |
| Tax Credits - Zero Cost |  |  |  |  |  |
| Tax Credits - Weighted Cost |  |  |  |  |  |
| Deferred Income Taxes |  |  |  |  |  |
| Other (Explain) |  |  |  |  |  |
| Total | N/A |  |  |  |  |

(1) Explain below all adjustments made in Column (e):
$\square$

## WATER <br> OPERATION <br> SECTION

WATER UTILITY PLANT ACCOUNTS

| Acct. No. (a) | $\begin{aligned} & \text { Account Name } \\ & \text { (b) } \end{aligned}$ | PREVIOUS YEAR <br> (c) | ADDITIONS <br> (d) | RETIREMENTS <br> (e) | CURRENT YEAR (f) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 301 | Organization_ | \$ | \$ | \$ | \$ |
| 302 | Franchises_ |  |  |  |  |
| 303 | Land and Land Rights |  |  |  |  |
| 304 | Structure and Improvements _ |  |  |  |  |
| 305 | Collecting and Impounding Reservoirs $\qquad$ |  |  |  |  |
| 306 | Lake, River and Other Intakes_ |  |  |  |  |
| 307 | Wells and Springs _-_-_-- |  |  |  |  |
| 308 | Infiltration Galleries and Tunnels $\qquad$ |  |  |  |  |
| 309 | Supply Mains __-...-.-- |  |  |  |  |
| 310 | Power Generation Equipment_ |  |  |  |  |
| 311 | Pumping Equipment _ | 3,236 |  |  | 3.236 |
| 320 | Water Treatment Equipment__ |  |  |  |  |
| 330 | Distribution Reservoirs and Standpipes $\qquad$ |  |  |  |  |
| 331 | Transmission and Distribution Mains $\qquad$ |  |  |  |  |
| 333 |  |  |  |  |  |
| 334 | Meters and Meter Installations_ |  |  |  |  |
| 335 | Hydrants |  |  |  |  |
| 339 | Other Plant and Miscellaneous Equipment $\qquad$ |  |  |  |  |
| 340 | Office Furniture and Equipment | 71 |  |  | 71 |
| 341 | Transportation Equipment_ - - |  |  |  |  |
| 342 | Stores Equipment _ _-_-_-- |  |  |  |  |
| 343 | Tools, Shop and Garage Equip |  |  |  |  |
| 344 | Laboratory Equipment__--- |  |  |  |  |
| 345 | Power Operated Equipment__ |  |  |  |  |
| 346 | Communication Equipment_ |  |  |  |  |
| 347 | Miscellaneous Equipment_ |  |  |  |  |
| 348 | Other Tangible Plant__-.-- |  |  |  |  |
|  | Total Water Plant _ | \$ 3,307 |  |  | \$ 3,307 |

NOTE: Any adjustments made to reclassify property from one account to another must be footnoted
UTILITY NAME: Magnolia Manor Water Works


WATER OPERATION AND MAINTENANCE EXPENSE

| Acct. No. | Account Name | Amount |
| :---: | :---: | :---: |
| 601 | Salaries and Wages - Employees |  |
| 603 | Salaries and Wages - Officers, Directors, and Majority Stockholders |  |
| 604 | Employee Pensions and Benefits_ |  |
| 610 | Purchased Water |  |
| 615 | Purchased Power_ | 515 |
| 616 | Fuel for Power Purchased |  |
| 618 | Chemicals_ | 105 |
| 620 | Materials and Supplies_ |  |
| 630 | Contractual Services: <br> Billing $\qquad$ |  |
|  | Operator and Management_ | 6.872 |
|  | Testing_ | 394 |
|  | Other_ | 2.249 |
| 640 | Rents |  |
| 650 | Transportation Expense | 15 |
| 655 | Insurance Expense_ |  |
| 665 | Regulatory Commission Expenses (Amortized Rate Case Expense) |  |
| 670 | Bad Debt Expense _ |  |
| 675 | Miscellaneous Expenses_ | 1.507 |
|  | Total Water Operation and Maintenance Expense_ | \$ 11.657 |
|  | - This amount should tie to Sheet F-3. |  |

WATER CUSTOMERS


PUMPING AND PURCHASED WATER STATISTICS


MAINS (Feet)

| Kind of Pipe (Cast Iron, coated steel, etc.) | $\begin{gathered} \text { Diameter } \\ \text { of } \\ \text { Pipe } \\ \hline \end{gathered}$ | First of Year | Added | Removed or Abandoned | End of Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| PVC | $3^{\prime \prime}$ | 1,200 |  |  | 1,200 |
| PVC | $2{ }^{\prime \prime}$ | 4,300 |  |  | 4,300 |
| PVC | $1.5{ }^{\prime \prime}$ | 650 |  |  | 650 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

WELLS AND WELL PUMPS
(If Available)


RESERVOIRS

| (a) | (b) | (c) | (d) | (e) |
| :---: | :---: | :---: | :---: | :---: |
| Description (steel, concrete) | Pneumatic |  |  |  |
| Capacity of Tank | 500 |  |  |  |
| Ground of Elevated_ | Ground |  |  |  |

HIGH SERVICE PUMPING


SOURCE OF SUPPLY


## OTHER WATER SYSTEM INFORMATION



# WASTEWATER 

## OPERATION

## SECTION

Note: Magnolia Manor Water Works provides water service only: therefore, the wastewater section has been omitted

## CERTIFICATION OF ANNUAL REPORT

I HEREBY CERTIFY, to the best of my knowledge and belief:

| YES | NO |  |  |
| :---: | :---: | :---: | :---: |
| ( X ) | ( ) |  | The utility is in substantial compliance with the Uniform System Of Accounts prescribed by the Florida Public Service Commission in Rule 25-30.115 (1). Florida Administrative Code. |
| $\begin{aligned} & \text { YES } \\ & (X) \end{aligned}$ | $\left(\begin{array}{l} \mathrm{NO} \\ (1) \end{array}\right.$ | 2. | The utility is in substantial compliance with all applicable rules and orders of the Florida Public Service Commission. |
| $\begin{aligned} & \text { YES } \\ & (X) \end{aligned}$ | $\left(\begin{array}{l} \mathrm{NO} \\ (1) \end{array}\right.$ | 3. | There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial statement of the utility. |
| $\begin{aligned} & \text { YES } \\ & (X) \end{aligned}$ | $\left(\begin{array}{c} \mathrm{NO} \\ \hline \end{array}\right.$ | 4. | The annual report fairly represents the financial condition and results of operations of the respondent for the period presented and other information and statements presented in the report as to the business affairs of the respondent are true, correct and complete for the period for which it represents. |

ITEMS CERTIFIED

| $(1)$ | $\left(\begin{array}{l} 2 \\ \end{array}\right.$ | $\left(\begin{array}{l} 3 \\ \end{array}\right.$ | $\left({ }^{4}\right)$ | N/A |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | (signature of chief executive officer of the utility) |
| $\binom{1}{x}$ | $\left(\begin{array}{l} 2 \\ (x) \end{array}\right.$ | $\left.\begin{array}{l} 3 \\ \times \end{array}\right)$ | $\binom{4}{x}$ | Fillumicturnte cminouer |

- Each of the four items must be certified YES or NO. Each item need not be certified by both officers. The items being certified by the officer should be indicated in the appropriate area to the left of the signature.

Notice: Section 837.06, Florida Statutes, provides that any person who knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his duty shall be guilty of a misdeameanor of the second degree.

