

BEFORE THE FLORIDA PUBLIC SERVICE COMMISSION

IN RE: Adoption of Rules ) DOCKET NO. 920244-OT  
25-22.100 through 25-22.107, )  
F.A.C., Indexing of Final ) ORDER NO. PSC-92-0953-FOF-OT  
Orders. )  
ISSUED: 09/09/92

NOTICE OF ADOPTION OF RULES

NOTICE is hereby given that the Commission, pursuant to section 120.54, Florida Statutes, has adopted Rules 25-22.100 through 25-22.107, F.A.C., relating to indexing of final orders without changes.

The rules were filed with the Department of State on September 4, 1992, and will be effective on September 24, 1992. A copy of the rules as adopted are attached to this Notice.

This docket is closed upon issuance of this notice.

By ORDER of the Florida Public Service Commission this 9th day of September, 1992.

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STEVE TRIBBLE, Director  
Division of Records & Reporting

( S E A L )

MER

by: Kay Henson  
Chief, Bureau of Records

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PSC-RECORDS/REPORTING

Rules of the Florida Public Service Commission

Part VI

Indexing of Final Orders

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25-22.100 Authority. These rules regarding the indexing, management, and availability of final orders are issued pursuant to Section 120.533, Florida Statutes, and Chapter 1S-6, Florida Administrative Code, and have been approved by the Department of State pursuant to Section 120.53(2)(c), Florida Statutes.

Specific Authority: 120.533 F.S.

Law Implemented: 120.53(2) - (4) F.S.

History: New 9/24/92.

25-22.101 Purpose. The purpose of this part is to provide public access to and availability of final orders.

Specific Authority: 120.533 F.S.

Law Implemented: 120.53(2) - (4) F.S.

History: New 9/24/92.

25-22.102 Public Inspection and Duplication. The following shall be made available from the agency for public inspection and copying, at \$1 per page:

- (1) All final orders.
- (2) A current subject matter index identifying all final orders.

The subject matter index will also be available by subscription.

Specific Authority: 120.533, F.S.

Law Implemented: 120.53(2)(a)(1) - (5), 350.06(7), F.S.

History: New 9/24/92.

25-22.103 Final Orders Indexed. All final orders of the Commission issued pursuant to Sections 120.565, 120.57(1), (2), and (3), Florida Statutes, shall be indexed.

Specific Authority: 120.533 F.S.

Law Implemented: 120.53(2)(a)3, 120.53(2)(d) F.S.

History: New 9/24/92.

25-22.104 Numbering of Final Orders.

(1) All final orders shall be sequentially numbered as rendered using a two-part number separated by a dash with the first part before the dash indicating the year and the second part indicating the numerical sequence of the order issued for that year beginning with the number 0001 each new calendar year.

Amendatory orders will be assigned the same order number as the order being amended, with the addition of the letter "A" immediately following the order number. The assigned agency prefix which is "PSC" shall precede the two-part number.

(2) The applicable order category shall be added as a suffix succeeding the agency designation prefix and the two-part number. The order category suffix for proposed agency action orders will be either "FOF" or "FOI", depending on the type of proceeding in which the order was issued. The order categories are as follows:

DS	-	Declaratory Statement
FOI	-	Final Order Informal Proceedings
FOF	-	Final Order Formal Proceedings
S	-	Stipulation
AS	-	Agreed Settlement
CO	-	Consent Order
PCO	-	Procedural Order
PHO	-	Prehearing Order
CFO	-	Confidentiality Order
NOR	-	Notice of Rulemaking

(3) After the order category, the applicable industry designation shall be inserted. The industry designations are as follows:

EI	-	Electric Utility - Investor Owned
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- EM - Electric Utility - Municipality
- EC - Electric Utility - Rural Electric Cooperative
- EU - Electric Utility - All
- EG - Energy Conservation
- EQ - Qualifying Cogeneration Facility
- GU - Gas Industry
- GP - Gas Pipeline
- TA - Telephone Utility - Alternate Access Vendor
- TC - Telephone Utility - Coin (Pay) Telephone  
Company
- TI - Telephone Utility - Interexchange Company
- TL - Telephone Utility - Local Exchange Company
- TS - Telephone Utility - Shared Tenant Company
- TP - Telephone (Communications) Industry Generally
- WU - Water Utility
- SU - Wastewater (Sewer) Utility
- WS - Water and Wastewater Utility
- PU - Public Utilities Generally - Applies to  
matters which pertain to two or more  
industries.
- OT - Other Matters - Administrative Matters not  
related to a particular industry.

Specific Authority: 120.533(1)(f) F.S.

Law Implemented: 120.53(2) -(4) F.S.

History: New 9/24/92.

25-22.105 System for Indexing Final Orders.

(1) The index shall be alphabetically arranged by main subject headings representing major categories of the Commission's regulatory jurisdiction and taken from the Florida Statutes index, when applicable. The applicable titles of citations of the Florida Statutes construed within the final order may determine the main subject headings and subheadings in the index. The index shall show the main subject headings in all capital letters, flush left on the page, followed by relevant subheadings which shall be initial caps and lower case letters indented. Subheadings and sub-subheadings shall reflect increasingly specific areas or subjects addressed in Commission orders and may be taken from the text of the Florida Statutes construed. Subheadings and sub-subheadings at equal indentations shall also be alphabetized. The numbers of final orders shall be listed sequentially in an indentation immediately below the applicable sub or sub-subheading. Cross references shall be used to direct the user to subject headings which contain the relevant information. Related key words (specific words, terms, and phrases) and common and colloquial words shall be listed and cross-referenced to the appropriate main subject headings. New subject headings will be added when necessary.

(2) The index shall be cumulative for at least one calendar

year and shall be updated and made available to the public at least quarterly.

(3) The Division of Records and Reporting shall maintain the index of final orders.

Specific Authority: 120.533(1)(f) F.S.

Law Implemented: 120.53(2) - (4) F.S.

History: New 9/24/92.

25-22.106 Maintenance of Records. Final orders that comprise final agency action and therefore must be indexed pursuant to these rules shall be permanently maintained by the Commission pursuant to the retention schedule approved by the Department of State, Division of Library and Information Services.

Specific Authority: 120.53(2)(f) F.S.

Law Implemented: 119.041(2) F.S.

History: New 9/24/92.

25-22.107 Plan for Making Orders and Index Available to the Public.

(1) The Commission shall make final orders accessible and available to the public by sequentially numbering and indexing all final orders.

(2) The Division of Records and Reporting shall assist the public in obtaining information pertaining to final orders.

(3) The subject matter index and copies of all final

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orders, in numerical order, shall be maintained in the offices of the Division of Records and Reporting located at Room 111, Fletcher Building, 101 East Gaines St., Tallahassee, Fl 32399-0870. The office is open to the public between the hours of 7:45 a.m. and 4:45 p.m., excluding holidays and weekends.

Specific Authority: 120.53(2)(8) F.S.

Law Implemented: 120.52(2), F.S.

History: New 9/24/92.