

MEMORANDUM

DATE: 07-18-95

TO: DIVISION of RECORDS and REPORTING (WILLIAMS)

FROM: CHUCK CHAIRES, SUPERVISOR/AFAD EDP AUDIT GROUP

RE: RECEIPT OF POTENTIALLY CONFIDENTIAL MATERIALS

DOCKET NO: 950495-WS  
UTILITY: SOUTHERN STATES UTILITIES  
DOCUMENT NO: \_\_\_\_\_

The EDP Audit Group is in receipt of the materials identified below for which Confidential status has been requested by the providing utility. Upon recording this data in the Division of Records Control system, please advise us of the assigned document number.

- 1. Machine readable material :  
Cartridge / mag tape / diskette: quantity 1 serial nos: T000007

Description: GEN LEDGER ACCOUNTING DETAIL FILE OF SSU NON-REGULATED GAS OPERATIONS FOR 1994

Other: COMPUTER PRINTOUTS: INCOME STATEMENT (PAGES 18 & 21) AND BALANCE SHEET (PAGE 17) FOR EACH MONTH OF YEAR 1994 (36 PAGES TOTAL).

- 2. A copy of the Notification of Intent to File is attached for your use.
- 3. Above material is / is not in support of a field audit. The AFAD EDP Audit Group will retain all material until completion of the current audit/inquiry. Appropriate storage safeguards will be provided per Section 11.04 C.4.a of the APM.
- 4. In accordance with APM Section 11.04.C.2.f.(5), the following personnel are authorized access to the material listed in paragraph 1 above: EDP Audit Support Group (Chaires, Wagers, Halbert, Whitehead).

cc: B. Salak (w/o attachments)  
D. Vandiver (w/o attachments)  
Field Audit Mgr(Winston-ORL w/o atatch)

(1:confdocs.edp)  
7-18-95

DOCUMENT NUMBER-DATE

06803 JUL 18 95

FPSC-RECORDS/REPORTING

ACK  
AFA  
APP  
CAF  
GMU  
CTR  
EAG  
LEG  
JIN  
OPS  
RCH  
SEC  
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JTH



Southern States Utilities • 1000 Color Place • Apopka, FL 32703 • 407/880-0058

July 15 1995

Mr. Charles A. Chaires  
Division of Auditing & Financial Analysis  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, Florida 32399-0865

by Federal Express

Re: Docket No. 950495-WS Application for rate increase for Orange-Osceola Utilities, Inc. in Osceola County, and in Bradford, Brevard, Charlotte, Citrus, Clay, Collier, Duval, Highlands, Lake, Lee, Marion, Martin, Nassau, Orange, Osceola, Pasco, Putnam, Seminole, St. Johns, St. Lucie, Volusia, and Washington Counties by Southern States Utilities, Inc.

Dear Mr. Chaires:

Please find enclosed the information which Charles Winston, Audit Manager for the audit in the above case, requested by Audit Document/Record Request No. SSU/EDP-1 submitted June 27, 1995.

Note that the request return form references this letter regarding confidential information. Southern States Utilities, Inc. ("SSU") hereby states its intent to request confidential treatment pursuant to Rule 25-22.006, Florida Administrative Code, for the materials provided which pertain to SSU's liquified petroleum gas operations. SSU's gas operations are not regulated by the Commission, and, therefore, information related to said gas operations is proprietary confidential business information.

One of the three computer tapes provided contains gas operations information and has been marked "Confidential." Also page 17 of each monthly balance sheet provided and pages 18 and 21 of each monthly income statement provided contain information pertaining to SSU's gas operations. These pages have also been marked "Confidential."

When we spoke on the telephone Friday, July 14, you stated that you would file a memorandum of SSU's intent to request confidential treatment with Records and Reporting and that the audit staff would honor SSU's request for confidential treatment throughout the audit. As of this writing (July 15), I have been unable to confirm with the Commission's Legal Division whether SSU is required to file a formal Notice of Intent in a case such as this. If a formal notice is required, SSU will, of course, file one immediately.

WATER FOR FLORIDA'S **FUTURE**



Charles Chaires  
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If you have any questions regarding the above, please contact me at  
(407) 880-0058, ext. 260 or Ms. Judy Kimball at ext. 155.

Sincerely,



Matthew J. Feil  
Staff Counsel

dlh/F95L61

Attachments

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FLORIDA PUBLIC SERVICE COMMISSION  
AUDIT DOCUMENT/RECORD REQUEST  
NOTICE OF INTENT

TO: Ms. Ginger Clark  
UTILITY: SOUTHERN STATES UTILITIES, INC.  
FROM: Charleston J. Winston (AUDIT MANAGER) Charles A. Chaires Staff - Tallahassee (AUDITOR PREPARING REQUEST)  
REQUEST NUMBER: SSU/EDP-1 DATE OF REQUEST: June 27, 1995  
AUDIT PURPOSE: Rate Case Docket No. - TBA

REQUEST THE FOLLOWING ITEM(S) BE PROVIDED BY: July 17, 1995 (DATE)

REFERENCE RULE 25-22.006, F.A.C., THIS REQUEST IS MADE:  INCIDENT TO AN INQUIRY  
 OUTSIDE OF AN INQUIRY

ITEM DESCRIPTION:

1. Please provide items delineated in Attachment A and questionnaire in Attachment C to: Charles A. Chaires  
Division of Auditing & Financial Analysis  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, Florida 32399-0865
2. Please return this Document/Record Request to the assigned FPSC Audit Manager upon completion of Item 1 per the below instructions.

TO: AUDIT MANAGER Charleston Winston

DATE: 7/11/95

THE REQUESTED RECORD OR DOCUMENTATION:

- (1)  HAS BEEN PROVIDED TODAY
- (2)  CANNOT BE PROVIDED BY THE REQUESTED DATE BUT WILL BE MADE AVAILABLE BY \_\_\_\_\_
- (3)  AND IN MY OPINION, ITEM(S) see attached let: ref to C. Chaires IS(ARE) PROPRIETARY AND CONFIDENTIAL BUSINESS INFORMATION AS DEFINED IN 364.183, 366.093, OR 367.156, F.S. TO MAINTAIN CONTINUED CONFIDENTIAL HANDLING OF THIS MATERIAL, THE UTILITY OR OTHER PERSON MUST, WITHIN 21 DAYS AFTER THE AUDIT EXIT CONFERENCE, FILE A REQUEST FOR CONFIDENTIAL CLASSIFICATION WITH THE DIVISION OF RECORDS AND REPORTING. REFER TO RULE 25-22.006, F.A.C.
- (4)  THE ITEM WILL NOT BE PROVIDED. (SEE ATTACHED MEMORANDUM)

Judy Kimball, Asst VP, Finance  
(SIGNATURE AND TITLE OF RESPONDENT)

DISTRIBUTION:

White: Utility Complete and Return to Auditor  
Pink: Audit File Copy  
Canary: Utility Retain