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DIVISION OF WATER & WASTEWATER  
CHARLES H. HILL  
DIRECTOR  
(850) 413-6900

# Public Service Commission

March 22, 1999

Mr. Robert Reed  
Highlands Ridge Associates, Inc.  
P. O. Box 768  
Sebring, FL 33871-0768

VIA FACSIMILE AND  
FIRST CLASS MAIL

**Re: Docket No. 981147-WS, Investigation into possible overearnings of Highlands Ridge Associates, Inc. in Highlands County**

Dear Mr. Reed:

Staff has received your letter dated March 3, 1999, in which you requested that additional expenses be included in our overearnings analysis. However, as Staff has explained during several prior conversations (including our conference call on February 3, 1999), in order for Staff to consider any additional expense, the utility must provide documentation in support of the requested expense.

Mr. Stanley Rieger, the Staff engineer assigned to this case, will be in the Highlands Ridge area on Wednesday and Thursday, March 24-25, 1999. As I discussed with Yvonne on Friday, March 19, the documentation in items (1) - (3) below is necessary for Staff's review. Therefore, we request that the following be copied and available for Mr. Rieger to bring back to Tallahassee:

- ACK \_\_\_\_\_
- AFA \_\_\_\_\_
- APP \_\_\_\_\_ (1) The contract for outside lawn services for 1997, as well as the monthly invoices for lawn service for 1997.
- CAF \_\_\_\_\_
- CMU \_\_\_\_\_ (2) The lease agreement(s) for any truck(s) regularly used for utility-related operations during 1997.
- CTR \_\_\_\_\_ (3) Documentation for additional costs of utility land when it was placed into public service.
- EAG \_\_\_\_\_
- LEG \_\_\_\_\_
- LIN      In addition to the above-referenced items discussed with Yvonne, we request the following:
- OPC \_\_\_\_\_ (4) For each employee that the utility believes should be included in the utility's salaries and wages expense for 1997, please provide a description of each employee's duties for the utility.
- RCH \_\_\_\_\_
- SEC   1
- WAS \_\_\_\_\_ (5) Invoices for Howard's beeper expense for 1997.
- OTH \_\_\_\_\_

DOCUMENT NUMBER DATE  
03755 MAR 23 99  
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- (6) Any plans and/or information given to the DEP regarding the utility's wastewater plant expansion.
- (7) The permit modification application submitted to the Southwest Florida Water Management District (SWFWMD).
- (8) The water consumption reduction plan filed with the SWFWMD (if one has been filed).
- (9) A list of current employees who perform utility-related work.

To the extent any of the requested information listed in (1) - (9) above is not ready for Mr. Rieger this Thursday, we ask that Staff receive the information no later than March 31, 1999. We look forward to hearing from you, and, as always, please feel free to contact me should you have any questions.

Sincerely,



Jennie Lingo  
Economic Analyst  
Bureau of Policy Development  
and Industry Structure

VJL

cc: Division of Water and Wastewater (Hill, Williams, Chase, Bethea, Rieger, TLDavis)  
Division of Legal Services (Brubaker)  
Division of Records and Reporting (docket file)