

State of Florida



Public Service Commission

-M-E-M-O-R-A-N-D-U-M-

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**DATE:** June 24, 2002  
**TO:** All Parties of Record and Interested Persons  
**FROM:** Mary Anne Helton, Attorney Supervisor, Office of the General Counsel *MAH*  
**RE:** Docket No. 011605-EI - Review of investor-owned electric utilities' risk management policies and procedures.

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Please note that an informal meeting between Commission staff and Florida Power Corporation has been scheduled for the following time and place:

Friday, June 28, 2002, 8:00 a.m.  
Gerald L. Gunter Building, Conference Room 154  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, Florida 32399-0850

The purpose of the meeting is for each utility that proposes an incentive plan for optimally managing fuel price risk, in the above-referenced docket, to explain the mechanics of its plan in detail to staff, which may include a variety of examples to illustrate how the proposed plans would work. Attendance is not required. If you have any questions about the meeting, please call Mary Anne Helton at (850) 413-6096 or Cochran Keating at (850) 413-6193.

MAH/dm

cc: Division of the Commission Clerk and Administrative Services  
Division of Economic Regulation (McNulty, Bohrmann, Brinkley, Lee, Lester, Windham)  
Division of Competitive Markets and Enforcement (Wallace, Yambor)

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