

ORIGINAL

REQUEST FOR CHANGE TO AGENDA CONFERENCE  
HAND DELIVER

Date of Request: 10/28/02 Date of Agenda Conference: 11/05/02 Item No. 2K

Docket No.: 02/018-64 Brief Title: Security Application by Chesapeake Utilities

Requested by:  Staff  Other \_\_\_\_\_

Please attach a copy of the written documentation filed (if other) \_\_\_\_\_ (Name)

STAFF's Recommendation to Executive Suite (IF OTHER)

Approve Request  Deny Request

ACTION REQUESTED [see APM 2.11 and SOP 1607]

- Defer Item to Agenda Scheduled Date: 11/19/02
- Change Order of Item or Take Up at Time Certain
- Withdraw Item
- Late Filed Recommendation (must be filed no later than 3:00 p.m. on the date approved for late filing) **A copy of the front page of the recommendation must be provided to CCA by 12 noon on the regular filing date for use as a place-holder during agenda preparation.**
- Add Item to Published Agenda [ see Section 120.525(2), F.S.] - Issue an ADDENDUM and give Legal NOTICE
- Add Emergency Item to Published Agenda [see Section 120.525 (3), F.S.] - Issue an ADDENDUM and Give Fair NOTICE

Concise explanation, justification or comments (attach additional sheet if necessary):

*an error in the total amount of company requested short-term debt. Instead of \$4 million the amount should read \$40 million.*

Signature (OPR Staff): [Signature] Initials (OPR Division Director or Designee): ALM

Signature (Legal Staff): [Signature] Initials (Legal Division Director or Designee): [Signature]

EXECUTIVE DIRECTOR:

Recommendation to the Chairman's Office  Approve Request  Deny Request

Initials: [Signature] Date: 10/29/02

Comments:

CHAIRMAN's OFFICE:  Approve Request  Deny Request

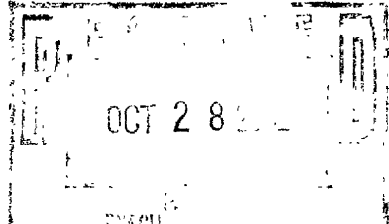
Initials: [Signature] Date: 10/29/02

Executive Suite will send the original to the Division of Commission Clerk and Administrative Services and return a copy to the requesting staff after the Chairman's Office takes action on this request. Requesting staff should distribute copies to the Division Directors (OPR & OCR) and Attorney assigned to the docket.

- AUS
- CAF
- DMP
- COM
- CTR
- ECR
- SCL
- IPC
- IMS
- EC
- HTH

*Blanca  
Sandy  
Rose*

SC/EXD-1 (03/02)



DOCUMENT NUMBER-DATE

11844 OCT 29 02

FPSC-COMMISSION CLERK



**-M-E-M-O-R-A-N-D-U-M-**

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**DATE:** OCTOBER 24, 2002

**TO:** DIRECTOR, DIVISION OF THE COMMISSION CLERK & ADMINISTRATIVE SERVICES (BAYÓ)

**FROM:** DIVISION OF ECONOMIC REGULATION (D. DRAPER) *OS DM ALM*  
OFFICE OF THE GENERAL COUNSEL (VINING) *AEV [signature] JOT*

**RE:** DOCKET NO. 021018-GU - APPLICATION FOR AUTHORIZATION TO ISSUE COMMON STOCK, PREFERRED STOCK, AND SECURED AND/OR UNSECURED DEBT, AND TO ENTER INTO AGREEMENTS FOR INTEREST RATE SWAP PRODUCTS, AND TO EXCEED LIMITATION PLACED ON SHORT-TERM BORROWINGS IN 2003, BY FLORIDA DIVISION OF CHESAPEAKE UTILITIES CORPORATION.

**AGENDA:** 11/05/02 - CONSENT AGENDA - INTERESTED PERSONS MAY PARTICIPATE

**CRITICAL DATES:** NONE

**SPECIAL INSTRUCTIONS:** NONE

**FILE NAME AND LOCATION:** S:\PSC\ECR\WP\021018.RCM

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Please place the following Security Application on the consent agenda for approval.

Docket NO. 021018-GU - Application by Chesapeake Utilities Corporation (Chesapeake) for authority to issue up to six million shares of Chesapeake common stock; up to one million shares of Chesapeake preferred stock; up to \$80 million in secured and/or unsecured debt; to enter into agreements for interest rate swap products during the calendar year 2003. In addition, the Company requests authorization to exceed more than five-percent of the par value limitation placed on the total amount of short-term borrowings allowed by Section 366.04, Florida Statutes, so as to issue short-term obligations in an amount not to exceed \$4 million.

For monitoring purposes, this docket must remain open until April 15, 2004, to allow the Company time to file the required Consummation Report.