

ORIGINAL



Tiburon Telecom, Inc.

1630-C Old Bainbridge Road
Tallahassee, Florida 32303
Tel: 850-222-4638
Fax: 850-222-7199



Public Service Commission

November 8, 2002

RE: Docket #'s 020951-TI and 020950-TX

Dear Sirs and Madams,

We resubmit our application after making changes that Mr. Adam Teitzman had informed us to make. We have revised our Corporation also as the enclosed document will show. Mr. Anton Hajducek is no longer included in the application or the corporate paperwork. We apologize for any inconvenience and hope this will not be detrimental to our wishes to do business as an ALEC and IXC in Florida.

Please notify us if any further information is needed.
Thank you for your patience and consideration.

Sincerely Yours,
Antigone E. Montgomery-Hajducek

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COMMISSION
CLERK

AUS _____
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OTH None

None-original.

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FPSC-BUREAU OF RECORDS

DOCUMENT NUMBER-DATE

12499 NOV 14 8

FPSC-COMMISSION CLERK

FOR PROFIT CORPORATION UNIFORM BUSINESS REPORT (UBR)

DOCUMENT #

1. Entity Name

PO 1000088606
TIBURON TELECOM, INC.

FILED
SECRETARY OF STATE
DIVISION OF CORPORATIONS
02 NOV 13 PM 2:35

DO NOT WRITE IN THIS SPACE

2. Principal Place of Business

1630-C OLD BRINBRIDGE RD

3. Mailing Address

3539 APALACHEE PKWY

Suite, Apt. #, etc.

Suite, Apt. #, etc.

DO NOT WRITE IN THIS SPACE

City & State

TALLAHASSEE, FL

City & State

TALLAHASSEE, FL

4. FEI Number

Applied For

Not Applicable

Zip

32303

Country

USA

Zip

32311

Country

USA

5. Certificate of Status Desired

\$8.75 Additional Fee Required

DO NOT WRITE
IN THIS SPACE

7. Name and Address of Current Registered Agent

Name
ANTIGONE E. MONTGOMERY

Street Address (P.O. Box Number is Not Acceptable)
3539 APALACHEE PKWY

STE. 159

City
TALLAHASSEE

FL

Zip Code
32311

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE

Antigone E. Montgomery

Signature typed or printed name of registered agent and title if applicable

(NOTE: Registered Agent signature required when re-appointing)

11/13/02

DATE

9. This corporation is eligible to satisfy its Intangible Tax filing requirement and elects to do so.
(See criteria on back)

January 1 - May 1 Fee is \$150.00
After May 1, Fee is \$550.00
Amended UBR is \$61.25

Make Check Payable to Department of State

10. Election Campaign Financing Trust Fund Contribution.

\$5.00 May Be Added to Fees

11. OFFICERS AND DIRECTORS

TITLE	A. E. MONTGOMERY
NAME	CEO / PRESIDENT
STREET ADDRESS	3539 APALACHEE PKWY, #159
CITY - ST - ZIP	TALLAHASSEE, FL 32311

TITLE	
NAME	
STREET ADDRESS	
CITY - ST - ZIP	

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DOCUMENT NUMBER - DATE
12499 NOV 14 2002
FPSC-COMPLIANCE CLERK

13. I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(i) Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath, that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes, and that my name appears in Block 11 of this attachment with an address, with all other like empowered

SIGNATURE

Antigone E. Montgomery

SIGNATURE AND TYPED OR PRINTED NAME OF SIGNING OFFICER OR DIRECTOR

11/13/02

Date Date

**** FLORIDA PUBLIC SERVICE COMMISSION ****

DIVISION OF REGULATORY OVERSIGHT
CERTIFICATION SECTION

Application Form for Authority to Provide
Interexchange Telecommunications Service
Between Points Within the State of Florida

020951-71

Instructions

- ◆ This form is used as an application for an original certificate and for approval of assignment or transfer of an existing certificate. In the case of an assignment or transfer, the information provided shall be for the assignee or transferee (See Page 16).
- ◆ Print or Type all responses to each item requested in the application and appendices. If an item is not applicable, please explain why.
- ◆ Use a separate sheet for each answer which will not fit the allotted space.
- ◆ Once completed, submit the original and six (6) copies of this form along with a non-refundable application fee of **\$250.00** to:

Florida Public Service Commission
Division of Records and Reporting
2540 Shumard Oak Blvd.
Tallahassee, Florida 32399-0850
(850) 413-6770

Note: **No filing fee is required** for an assignment or transfer of an existing certificate to another company.

- ◆ If you have questions about completing the form, contact:

Florida Public Service Commission
Division of Regulatory Oversight
Certification Section
2540 Shumard Oak Blvd.
Tallahassee, Florida 32399-0850
(850) 413-6480

1. This is an application for (check one):
- Original certificate** (new company).
 - Approval of transfer of existing certificate:** Example, a non-certificated company purchases an existing company and desires to retain the original certificate of authority.
 - Approval of assignment of existing certificate:** Example, a certificated company purchases an existing company and desires to retain the certificate of authority of that company.
 - Approval of transfer of control:** Example, a company purchases 51% of a certificated company. The Commission must approve the new controlling entity.

2. Name of company:

Tiburon Telecom, Inc.

3. Name under which applicant will do business (fictitious name, etc.):

Tiburon Telecom, Inc.

4. Official mailing address (including street name & number, post office box, city, state, zip code):

1630-C Old Bainbridge Rd.

Tallahassee, FL 32303

5. Florida address (including street name & number, post office box, city, state, zip code):

1630-C Old Bainbridge Rd.

Tallahassee, FL 32303

Select type of business your company will be conducting (check all that apply):

- Facilities-based carrier** - company owns and operates or plans to own and operate telecommunications switches and transmission facilities in Florida.

- () **Operator Service Provider** - company provides or plans to provide alternative operator services for IXCs; or toll operator services to call aggregator locations; or clearinghouse services to bill such calls.
- (✓) **Reseller** - company has or plans to have one or more switches but primarily leases the transmission facilities of other carriers. Bills its own customer base for services used.
- () **Switchless Rebiller** - company has no switch or transmission facilities but may have a billing computer. Aggregates traffic to obtain bulk discounts from underlying carrier. Rebills end users at a rate above its discount but generally below the rate end users would pay for unaggregated traffic.
- (✓) **Multi-Location Discount Aggregator** - company contracts with unaffiliated entities to obtain bulk/volume discounts under multi-location discount plans from certain underlying carriers, then offers resold service by enrolling unaffiliated customers.
- (✓) **Prepaid Debit Card Provider** - any person or entity that purchases 800 access from an underlying carrier or unaffiliated entity for use with prepaid debit card service and/or encodes the cards with personal identification numbers.

7. Structure of organization;

- | | |
|-------------------------|-------------------------|
| () Individual | (✓) Corporation |
| () Foreign Corporation | () Foreign Partnership |
| () General Partnership | () Limited Partnership |
| () Other _____ | |

8. **If individual**, provide: N/A

Name: _____
Title: _____
Address: _____
City/State/Zip: _____

Telephone No.: _____ Fax No.: _____
Internet E-Mail Address: _____
Internet Website Address: _____

9. **If incorporated in Florida**, provide proof of authority to operate in Florida:

(a) **The Florida Secretary of State Corporate Registration number:**
PO1000088606

10. **If foreign corporation**, provide proof of authority to operate in Florida:

(a) **The Florida Secretary of State Corporate Registration number:**
N/A

11. **If using fictitious name-d/b/a**, provide proof of compliance with fictitious name statute (Chapter 865.09, FS) to operate in Florida:

(a) **The Florida Secretary of State fictitious name registration number:**
N/A

12. **If a limited liability partnership**, provide proof of registration to operate in Florida:

(a) **The Florida Secretary of State registration number:** N/A

13. **If a partnership**, provide name, title and address of all partners and a copy of the partnership agreement.

Name: N/A

Title: _____

Address: _____

City/State/Zip: _____

Telephone No.: _____ Fax No.: _____

Internet E-Mail Address: _____

Internet Website Address: _____

14. **If a foreign limited partnership**, provide proof of compliance with the foreign limited partnership statute (Chapter 620.169, FS), if applicable.

(a) The Florida registration number: N/A

15. Provide **F.E.I. Number** (if applicable): 59-3793467

16. Provide the following (if applicable):

(a) Will the name of your company appear on the bill for your services?
 Yes () No

(b) If not, who will bill for your services?

Name: _____

Title: _____

Address: _____

City/State/Zip: _____

Telephone No.: _____ Fax No.: _____

(c) How is this information provided?

17. Who will receive the bills for your service?

- Residential Customers Business Customers
 PATs providers PATs station end-users
 Hotels & motels Hotel & motel guests
 Universities Universities dormitory residents
 Other: (specify) _____

18. Who will serve as liaison to the Commission with regard to the following?

(a) The application:

Name: Antigone E. Montgomery-Hajducek

Title: President / CEO

Address: 1630-C Old Bainbridge Rd.

City/State/Zip: Tallahassee, FL 32303

Telephone No.: (850) 222-4638 Fax No.: (850) 222-7199

Internet E-Mail Address: tig@sphyrna.net

Internet Website Address: _____

(b) Official point of contact for the ongoing operations of the company:

Name: Antigone E. Montgomery-Hajducek

Title: President / CEO

Address: 1630-C Old Bainbridge Rd.

City/State/Zip: Tallahassee, FL 32303

Telephone No.: (850)222-4638 Fax No.: (850)222-7199

Internet E-Mail Address: tig@sphyrna.net

Internet Website Address: _____

(c) Complaints/Inquiries from customers:

Name: Antigone E. Montgomery Hajducek

Title: President / CEO

Address: 1630-C Old Bainbridge Rd.

City/State/Zip: Tallahassee, FL 32303

Telephone No.: (850)222-4638 Fax No.: (850)222-7199

Internet E-Mail Address: tig@sphyrna.net

Internet Website Address: _____

19. List the states in which the applicant:

(a) has operated as an interexchange telecommunications company.

N/A

(b) has applications pending to be certificated as an interexchange telecommunications company.

N/A

(c) is certificated to operate as an interexchange telecommunications company.

N/A

(d) has been denied authority to operate as an interexchange telecommunications company and the circumstances involved.

N/A

(e) has had regulatory penalties imposed for violations of telecommunications statutes and the circumstances involved.

N/A

(f) has been involved in civil court proceedings with an interexchange carrier, local exchange company or other telecommunications entity, and the circumstances involved.

N/A

20. Indicate if any of the officers, directors, or any of the ten largest stockholders have previously been:

(a) adjudged bankrupt, mentally incompetent, or found guilty of any felony or of any crime, or whether such actions may result from pending proceedings. If so, please explain.

N/A

(b) an officer, director, partner or stockholder in any other Florida certificated telephone company. If yes, give name of company and relationship. If no longer associated with company, give reason why not.

N/A

21. The applicant will provide the following interexchange carrier services (check all that apply):

a. **MTS with distance sensitive per minute rates**

Method of access is FGA
 Method of access is FGB
 Method of access is FGD
 Method of access is 800

b. **MTS with route specific rates per minute**

Method of access is FGA
 Method of access is FGB
 Method of access is FGD
 Method of access is 800

c. **MTS with statewide flat rates per minute (i.e. not distance sensitive)**

- Method of access is FGA
- Method of access is FGB
- Method of access is FGD
- Method of access is 800

d. **MTS for pay telephone service providers**

e. **Block-of-time calling plan (Reach Out Florida, Ring America, etc.).**

f. **800 service (toll free)**

g. **WATS type service (bulk or volume discount)**

- Method of access is via dedicated facilities
- Method of access is via switched facilities

h. **Private line services (Channel Services)**
(For ex. 1.544 mbs., DS-3, etc.)

I. **Travel service**

- Method of access is 950
- Method of access is 800

j. **900 service**

k. **Operator services**

- Available to presubscribed customers
- Available to non presubscribed customers (for example, to patrons of hotels, students in universities, patients in hospitals).
- Available to inmates

1. **Services included are:**

- _____ Station assistance
- _____ Person-to-person assistance
- _____ Directory assistance
- _____ Operator verify and interrupt
- _____ Conference calling

22. Submit the proposed tariff under which the company plans to begin operation. Use the format required by Commission Rule 25-24.485 (example enclosed).

23. Submit the following:

A. Managerial capability; give resumes of employees/officers of the company that would indicate sufficient managerial experiences of each.

B. Technical capability; give resumes of employees/officers of the company that would indicate sufficient technical experiences or indicate what company has been contracted to conduct technical maintenance.

C. Financial capability.

The application **should contain** the applicant's audited financial statements for the most recent 3 years. If the applicant does not have audited financial statements, it shall so be stated.

The unaudited financial statements should be signed by the applicant's chief executive officer and chief financial officer **affirming that the financial statements are true and correct** and should include:

1. the balance sheet;
2. income statement; and
3. statement of retained earnings.

NOTE: *This documentation may include, but is not limited to, financial statements, a projected profit and loss statement, credit references, credit bureau reports, and descriptions of business relationships with financial institutions.*

Further, the following (which includes supporting documentation) should be provided:

1. **A written explanation** that the applicant has sufficient financial capability to provide the requested service in the geographic area proposed to be served.
2. **A written explanation** that the applicant has sufficient financial capability to maintain the requested service.
3. **A written explanation** that the applicant has sufficient financial capability to meet its lease or ownership obligations.

THIS PAGE MUST BE COMPLETED AND SIGNED

APPLICANT ACKNOWLEDGMENT STATEMENT

1. **REGULATORY ASSESSMENT FEE:** I understand that all telephone companies must pay a regulatory assessment fee in the amount of .15 of one percent of its gross operating revenue derived from intrastate business. Regardless of the gross operating revenue of a company, a minimum annual assessment fee of \$50 is required.
2. **GROSS RECEIPTS TAX:** I understand that all telephone companies must pay a gross receipts tax of two and one-half percent on all intra and interstate business.
3. **SALES TAX:** I understand that a seven percent sales tax must be paid on intra and interstate revenues.
4. **APPLICATION FEE:** I understand that a non-refundable application fee of \$250.00 must be submitted with the application.

UTILITY OFFICIAL:

Antigone E. Montgomery-Majducek Antigone E. Montgomery-Majducek
Print Name Signature
President / CEO 11/9/2002
Title Date
(850) 222-4638 (850) 222-7199
Telephone No. Fax No.

Address: 1630-C Old Bainbridge Rd.
Tallahassee, FL 32303

THIS PAGE MUST BE COMPLETED AND SIGNED

CUSTOMER DEPOSITS AND ADVANCE PAYMENTS

A statement of how the Commission can be assured of the security of the customer's deposits and advance payments may be provided in one of the following ways (applicant, please check one):

- () The applicant will **not** collect deposits nor will it collect payments for service more than one month in advance.
- () The applicant intends to collect deposits and/or advance payments for more than one month's service and will file and maintain a surety bond with the Commission in an amount equal to the current balance of deposits and advance payments in excess of one month.
(The bond must accompany the application.)

UTILITY OFFICIAL:

Antigone E. Montgomery-Hajducek Antigone E. Montgomery-Hajducek
Print Name Signature

President / CEO
Title

11/9/2002
Date

(850) 222-4638
Telephone No.

(850) 222-7199
Fax No.

Address: 1630-C Old Bainbridge Rd.
Tallahassee, FL 32303

THIS PAGE MUST BE COMPLETED AND SIGNED

AFFIDAVIT

By my signature below, I, the undersigned officer, attest to the accuracy of the information contained in this application and attached documents and that the applicant has the technical expertise, managerial ability, and financial capability to provide interexchange telecommunications service in the State of Florida. I have read the foregoing and declare that, to the best of my knowledge and belief, the information is true and correct. I attest that I have the authority to sign on behalf of my company and agree to comply, now and in the future, with all applicable Commission rules and orders.

Further, I am aware that, pursuant to Chapter 837.06, Florida Statutes, "Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 and s. 775.083."

UTILITY OFFICIAL:

<u>Antigone E. Montgomery - Hajducek</u> Print Name	<u>Antigone E. Montgomery - Hajducek</u> Signature
<u>President / CEO</u> Title	<u>11/9/2002</u> Date
<u>(850) 222-4638</u> Telephone No.	<u>(850) 222-7199</u> Fax No.
Address: <u>1630-C Old Bainbridge Rd.</u>	
<u>Tallahassee, FL 32303</u>	
<u> </u>	
<u> </u>	

CURRENT FLORIDA INTRASTATE SERVICES

Applicant **has** () or **has not** () previously provided intrastate telecommunications in Florida.

If the answer is has, fully describe the following:

a) What services have been provided and when did these services begin?

b) If the services are not currently offered, when were they discontinued?

UTILITY OFFICIAL:

Antigone E. Montgomery - Hajducek / A E Montgomery-Hajducek
Print Name Signature

President / CEO
Title

11/9/2002
Date

(850) 222-4638
Telephone No.

(850) 222-7199
Fax No.

Address: 1630 - C Old Bainbridge Rd.
Tallahassee, FL 32303

CERTIFICATE TRANSFER, OR ASSIGNMENT STATEMENT

N/A

I, (Name) _____,

(Title) _____ of _____ (Name of Company)

and current holder of Florida Public Service Commission Certificate Number

_____, have reviewed this application and join in the petitioner's request for a:

() transfer

() assignment

of the above-mentioned certificate.

UTILITY OFFICIAL:

Print Name

Signature

Title

Date

Telephone No.

Fax No.

Address: _____



Tiburon Telecom, Inc.

1630-C Old Bainbridge Road
Tallahassee, Florida 32303
Tel: 850-222-4638
Fax: 850-222-7199



Florida Public Service Commission
2540 Shumard Oak Blvd.
Tallahassee, FL 32399

November 8, 2002

Dear Sirs/Madams of the Commission,

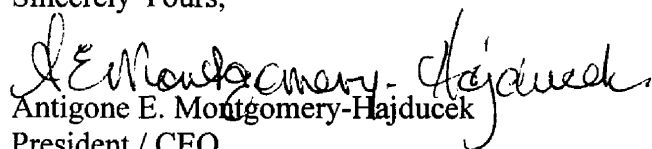
Tiburon Telecom, Inc. is a newly formed Florida Corporation intending on becoming an Alternative Local Exchange Carrier and an Inter-Exchange Carrier with base headquarters in Tallahassee, Florida. Being a new corporation, we have no previous financial statements to attach to our applications. Brenda Hawkins spoke with us by phone on different occasions and suggested that we enclose or attach a projected balance sheet for the next year.

Please find enclosed a copy of our projections, including a list of our current equipment assets. The figures for the year 2003 are based on future sales that our company has solicited from various business clients. We fully expect to become a very profitable company in a relatively short time.

We appreciate your consideration for certification and look forward to developing a great relationship with The State of Florida and The Florida Public Service Commission.

Thank you again.

Sincerely Yours,


Antigone E. Montgomery-Hajducek
President / CEO

Tiburon Telecom, Inc.
1630-C Old Bainbridge Rd.
Tallahassee, FL 32303
(850) 222-4638

*www.floridapsc.com
telecomm*

psc forums

IXC Tariff

williamt@psc.state.fl.

TIBURON TELECOM, INC.
Florida Tariff No.

ISSUED: EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

TITLE SHEET

FLORIDA TELECOMMUNICATIONS TARIFF

This tariff contains the descriptions, regulations, and rates applicable to the furnishing of service and facilities for telecommunications services provided by Tiburon Telecom, Inc., with principal offices at 1630-C Old Bainbridge Road, Tallahassee, FL 32303. This tariff applies for services furnished within the state of Florida. This tariff is on file with the Florida Public Service Commission, and copies may be inspected, during normal business hours, at the Company's principal place of business.

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED: EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

CHECK SHEET

The sheets listed below, which are inclusive of this tariff, are effective as of the date shown at the bottom of the respective sheet(s). Original and revised sheets as named below comprise all changes from the original tariff and are currently in effect as of the date of the bottom of this page.

SHEET REVISION

- 1 Original
- 2 Original
- 3 Original
- 4 Original
- 5 Original
- 6 Original
- 7 Original
- 8 Original
- 9 Original
- 10 Original
- 11 Original
- 12 Original
- 13 Original
- 14 Original
- 15 Original
- 16 Original
- 17 Original
- 18 Original

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED:

EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

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Section 1 - Technical Terms and Abbreviations.....	6
Section 2 - Rules and Regulations.....	7
Section 3 - Description of Service.....	12
Section 4 - Rates.....	16

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED:

EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

SYMBOLS SHEET

- D - Delete Or Discontinue
- I - Change Resulting In An Increase to A Customer's Bill
- M - Moved From Another Tariff Location
- N - New
- R - Change Resulting In A Reduction To A Customer's Bill
- T - Change in Text Or Regulation But No Change In Rate Or Charge

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED:

EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

TARIFF FORMAT SHEETS

A. Sheet Numbering - Sheet numbers appear in the upper right corner of the page. Sheets are numbered sequentially. However, new sheets are occasionally added to the tariff. When a new sheet is added between sheets already in effect, a decimal is added. For example, a new sheet added between sheets 14 and 15 would be 14.1.

B. Sheet Revision Numbers - Revision numbers also appear in the upper right corner of each page. These numbers are used to determine the most current sheet version on file with the FPSC. For example, the 4th revised Sheet 14 cancels the 3rd revised Sheet 14. Because of various suspension periods, deferrals, etc, the FPSC follows in their tariff approval process, the most current sheet number on file with the Commission is not always the tariff page in effect. Consult the Check Sheet for the sheet currently in effect.

C. Paragraph Numbering Sequence - There are nine levels of paragraph coding. Each level of coding is subservient to its next higher level:

2.

2.1.

2.1.1.

2.1.1.A.

2.1.1.A.1.

2.1.1.A.1.(a).

2.1.1.A.1.(a).I.

2.1.1.A.1.(a).I.(i).

2.1.1.A.1.(a).I.(i).(1).

D. Check Sheets - When a tariff filing is made with the FPSC, an updated check sheet accompanies the tariff filing. The check sheet lists the sheets contained in the tariff, with a cross reference to the current revision number. When new pages are added, the check sheet is changed to reflect the revision. All revisions made in a given filing are designated by an asterisk (*). There will be no other symbols used on this page if these are the only changes made to it (i.e., the format, etc. remains the same, just revised revision levels on some pages). The tariff user should refer to the latest check sheet to find out if a particular sheet is the most current on file with the FPSC.

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED: EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

SECTION 2 - RULES AND REGULATIONS

2.1 Undertaking of the Company

The Company's services and facilities are furnished for communications originating at specified points within the state of Florida under terms of this tariff.

The Company ~~to~~ installs, operates, and maintains the communications services provided herein in accordance with the terms and conditions set forth under this tariff. It may act as the customer's agent for ordering access connection facilities provided by other carriers or entities when authorized by the customer, to allow connection of a customer's location to the Company's network. The customer shall be responsible for all charges due for such service arrangement.

The Company's services and facilities are provided on a monthly basis unless ordered on a longer term basis, and are available twenty-four hours per day, seven days per week.

2.2 Limitations

2.2.1 Service is offered subject to the availability of facilities and provisions of this tariff.

2.2.2 The Company's reserves the right to discontinue furnishing service, or limit the use of service necessitated by conditions beyond its control: or when the customer is using service in violation of the law or the provisions of this tariff.

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED: EFFECTIVE:

By:

A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

SECTION 2 - RULES AND REGULATIONS continued

2.5 Disconnection of Service by Carrier

The company (carrier), upon 5 working days written notice to the customer, may discontinue service or cancel an application for service without incurring any liability for any of the following reasons:

2.5.1 Non-payment of any sum due to carrier for regulated service for more than thirty days beyond the date of rendition of the bill for such service.

2.5.2 A violation of any regulation governing the service under this tariff.

2.5.3 A violation of any law, rule, or regulation of any government authority having jurisdiction over such service.

2.5.4 The company has given the customer notice and has allowed a reasonable time to comply with any rule, or remedy, and deficiency as stated in Rule 25-4.113, F.A.C., Refusal or Discontinuance of Service by Company.

2.5.5 Service may be disconnected without notice for tampering with company equipment, for interfering with the service to other customers, for fraud, or in the event of a hazardous condition.

TIBURON TELECOM, INC.

Florida Tariff No.

ISSUED: EFFECTIVE:

By: A. E. Montgomery-Hajducek, President/CEO
1630-C Old Bainbridge Road
Tallahassee, FL 32303

SECTION 3 - DESCRIPTION OF SERVICE continued

3.2 Calculation of Distance

Usage charges for all mileage sensitive products are based on the airline distance between rate centers associated with the originating and terminating points of the call.

The airline mileage between rate centers is determined by applying the formula below to the vertical and horizontal coordinates associated with the rate centers involved. The Company uses the rate centers that are produced by Bell Communications Research in the NPA-NXX V & H Coordinates Tape and Bell's NECA Tariff No. 4.

FORMULA:

The square
root of:
$$\frac{(V1 - V2)^2 + (H1 - H2)^2}{10}$$

3.3 Minimum Call Completion Rate

A customer can expect a call completion rate (number of calls completed / number of calls attempted) of not less than 90% during peak use periods for all Feature Group D services ("1+" dialing).

TIBURON TELECOM, INC.

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SECTION 3 - DESCRIPTION OF SERVICE continued

3.4 Service Offerings

3.4.1 Tiburon Long Distance Service

Tiburon Long Distance Service is offered to residential and business customers. The service permits direct dialed outbound calling at a single per minute rate. Service is provided from presubscribed, dedicated or shared use access lines. Calls are billed in one minute increments. No monthly recurring charges or minimum monthly billing requirements apply.

3.4.2 Tiburon 800/888 (Inbound) Long Distance Service

Tiburon 800/888 (Inbound) Long Distance Service is offered to residential and business customers. The service permits inbound 800/888 calling at a single per minute rate. Service is provided from presubscribed, dedicated or shared use access lines. Calls are billed in six second increments, with a six second minimum call duration. A \$10.00 minimum monthly billing requirement applies. Customers whose monthly usage is less than the minimum will be billed the minimum amount.

3.4.3 Tiburon Calling Card Service

Tiburon Calling Card Service is a calling card service offered to residential and business customers who subscribe to the Tiburon Long Distance Service calling plan. Customers using the Carrier's calling card service access the service by dialing a 1-800 number followed by an account identification number and the number being called. This service permits subscribers utilizing the Carrier's calling card to make calls at a single per minute rate. Calls are billed in one (1) minute increments after the initial minimum period of one (1) minute. There are no nonrecurring or monthly recurring charges.

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SECTION 3 - DESCRIPTION OF SERVICE continued

3.4.4 Operator Services

The Company's operator services are provided to residential and business customers who "**presubscribe**" to this service for intrastate calling. Operator services include the completion of collect, station-to-station, person-to-person, third party billing and credit card calls with the assistance of a Carrier operator. Each completed operator assisted call consists of two charge elements (except as otherwise indicated herein): (i) a fixed operator charge, which will be dependent on the type of billing selected (e.g., calling card, collect or other) and/or the completion restriction selected (e.g., station-to-station or person-to-person); and (ii) a measured usage charge dependent upon the duration, distance and/or time of day of the call.

3.4.4.A Operator Dialed Surcharge

This surcharge applies to calls when the customer has the capability of dialing all the digits necessary to complete a call, but elects to dial only the appropriate operator code and requests the operator to dial the called station. The surcharge does not apply to:

- 1) Calls where a customer cannot otherwise dial the call due to defective equipment or trouble on the Tiburon Communication, Inc. network; and
- 2) Calls in which a Company operator places a call for a calling party who is identified as being handicapped and unable to dial the call because of his/her handicap.

The Operator Dialed Surcharge applies in addition to any other applicable operator charges.

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SECTION 4 - RATES

REMEMBER TO INCLUDE INTRASTATE RATES ONLY - DO NOT INCLUDE
INTERSTATE RATES UNLESS THE CUSTOMER NEEDS THEM TO CALCULATE THE
INTRASTATE PORTION OF HIS/HER BILL. NOTE: IF BILLING IS IN ANYTHING
OTHER THAN MINUTE INCREMENTS, ADD ANOTHER COLUMN INDICATING THESE
CHARGES.

4.1 Tiburon Long Distance Service

Rate per minute - \$0.10.

Plan is billed in full minute increments.

4.2 Tiburon 800/888 (Inbound) Long Distance Service

Rate per minute - \$0.12.

Plan is billed in six second increments with a six second minimum.

4.3 Tiburon Calling Card Service

Rate per minute - \$0.20.

Plan is billed in full minute increments.

4.4 Operator Services (For presubscribed customers)

4.4.1 Usage Rates: The appropriate rate found under 4.1 or 4.3 shall
apply.

4.4.2 Operator Charges:

Collect Station-to-Station \$1.00

Collect Person-to-Person \$3.25

Person-to-Person \$3.25

Station-to-Station \$1.00

Customer Dialed Calling Card \$1.00

Operator Dialed Calling Card \$1.75

Operator Dialed Surcharge \$0.75

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SECTION 4 - RATES continued

IF YOU WANT TO OFFER SPECIAL PROMOTIONS YOU WILL HAVE TO PUT IN A SECTION EQUIVALENT TO THE ONE BELOW. PLEASE REFER TO RULE NUMBER (25-24.485(1)(i)).

4.8 Special Promotions

The company will, from time to time, offer special promotions to its customers waiving certain charges. These promotions will be approved by the FPSC with specific starting and ending dates, and be made part of this tariff.

4.9 Special Rates For The Handicapped

4.9.1. Directory Assistance

There shall be no charge for up to fifty calls per billing cycle from lines or trunks serving individuals with disabilities. The Company shall charge the prevailing tariff rates for every call in excess of 50 within a billing cycle.

4.9.2. Hearing and Speech Impaired Persons

Intrastate toll message rates for TDD users shall be evening rates for daytime calls and night rates for evening and night calls.

4.9.3. Telecommunications Relay Service

For intrastate toll calls received from the relay service, the Company will when billing relay calls discount relay service calls by 50 percent off of the otherwise applicable rate for a voice nonrelay call except that where either the calling or called party indicates that either party is both hearing and visually impaired, the call shall be discounted 60 percent off of the otherwise applicable rate for a voice nonrelay call. The above discounts apply only to time-sensitive elements of a charge for the call and shall not apply to per call charges such as a credit card surcharge.

ANTIGONE E. MONTGOMERY-HAJDUCEK

723 Truman Avenue
Tallahassee, Florida 32311
850-402-0090

PROFESSIONAL: To gain experience in all aspects of legal, administrative and office management and related fields, with the intention of continually increasing my knowledge, with the ultimate goal of utilizing this knowledge and all of my abilities to become the ultimate legal expert regarding fisheries management and environmental law.

EDUCATION: Associate of Arts Degree, Interior Design, General Studies, Harford Community College, January 1981. Certificate, Computer Operations, Harford Community College, June 1981.

Total accumulated Credit Hours: 105

My education has been financed at my own expense, with the assistance of the American University Women's Scholarship, as well as a small grant. I also received financial assistance from the Federal Government to complete two semesters of Spanish at Tallahassee Community College. I have completed courses in various software programs including but not limited to DBase III+, WordPerfect 5.0, WordPerfect 5.1, WordPerfect 6.0, WordPerfect 9, Lotus 1-2-3, Quattro Pro, Word (all versions) and Excel and the entire Microsoft Office Suite. I have completed Performance Based Budgeting courses at Lively Vocational Technical College with the assistance of the State of Florida training program. I have also completed training at Computer Tutors in all Microsoft software, at Dataflex to support NT and Win95, at Network Education Centers, Inc., Tampa, to support Novell. I have also completed State of Florida training programs entitled The Support Staff Development Series, and The Administrative Workshop.

MEMBERSHIPS: International Wildlife Federation
World Wildlife Federation
World Wildlife Fund
National Audubon Society
Florida Chapter Audubon Society (expired)
Sierra Club (expired)
Traffic, Inc.
CITES Programs
Nature Conservancy (expired)

AWARDS: Extra Effort Award - May 21st, 1996

**RELATED JOB
SKILLS:**

- Filing
- Typing - 75 to 120 C.W.P.M.
- General Ledger
- Accounts Receivable/Payable
- Posting and Invoicing
- Telex
- Fax
- Xerox/Savin copying machines
- CRT/Word Processing on IBM 360/370, IBM 386 XT,
- DOS/VSE
- Keypunch
- Tape/Disk Drives
- Receptionist/Telephone
- Quip 1200 Series
- MSI/88 - Polling/Keypunch
- Hewlett Packard, Dell, Compaq, Cores System and clone Computers
- Memorex Telex 7075 386/33 MHZ
- Laser Jet, Epsom Printers

**ADDITIONAL
LICENSURE:**

- Notary Public expiration date June 24, 2004.

**RELATED JOB
EXPERIENCE:**

Sphyma, Inc.

1/21/00 to Present: CEO

My job duties at Sphyma, Inc., include the performance of all managerial duties related to the maintenance and upkeep of the company. This position requires strong interaction with all regulatory and rule making entities in the State of Florida, as well as other states such as Mississippi, Louisiana, North Carolina, Georgia and Texas. The primary goal of my job is to unite all commercial fishing entities so as to provide a common arena to allow input and communication with all of the fishermen. Currently there is no such entity within the State of Florida fisheries management entities. Duties include but are not limited to maintaining and content design of our web site (www.sphyma.net), input on regulations that are forthcoming in the legislative sessions, as well as providing commercial fishermen with all rules, regulations and statutes that affect them, as well as free e-mail. I also assist in legal interpretation of rules, regulations and statutes, and have worked with several attorneys concerning fisheries management issues on behalf of their clients. I also represent and guide fishermen who have violated the law and are facing civil penalty actions by the State.

I am responsible for authoring the most comprehensive and detailed Public Information Records Request in the history of Florida, pertaining to the issues concerning fisheries management ethics and policy. The PIR was designed to obtain and view all hard drives, computer output,

and paperwork relating to the Tarp Seine issue. This contract is currently still ongoing but is scheduled to end in the very near future. It is directly due to this PIR that the Director of the Division of Marine Fisheries was terminated for unlawful use of state computers, and misuse of his duties. I am thoroughly versed in the Florida Constitution, the Sunshine Law, and Administrative law. Due to this knowledge as well as the knowledge I gained over the prior years working for the State of Florida, I was able to achieve major results in under five months that are going to continue to impact fisheries management well into the future. I am thoroughly versed and competent in the use of Westlaw, FAC, CFR and local laws.

Florida Fish & Wildlife Conservation Commission, Bureau of Marine Fisheries Assistance

07/01/99 to 01/21/00: Administrative Assistant II

As Administrative Assistant II, I was required to perform a multitude of tasks on a timely basis. I primarily assisted the Chief in coordinating and monitoring fisheries management issues as well as researching, legal issues, and performing the duties of the FFWCC Deputy Civil Penalty Clerk. I heavily assisted the Chief with preparing final orders concerning Stone Crab/Lobster/Net violations and other civil penalties. I set up spreadsheets to track violations, and assisted the Internal Auditors strongly with their duties and responsibilities concerning wholesale and retail dealers, as well as individual violators. Duties included but were not limited to: ensuring files on species and gear regulations, stock assessments, and habitat evaluations were up-to-date and information easily retrievable; responding to routine requests for information and interpretation of fishing regulations from the public particularly the commercial fishing sector, law enforcement, General Counsels' office and various entities in the Commission; monitoring agendas for scheduled meetings of the Atlantic States Marine Fisheries Commission, the South Atlantic Fisheries Management Council and the Gulf States Marine Fisheries Commission; and assisted the Chief in coordinating Division of Marine Fisheries staff participation in these meetings; monitoring interstate fisheries management plans and advising the Chief of pending compliance issues; advising the Chief of proposed changes in federal fisheries regulations via coordination with the National Marine Fisheries Service.

Additionally, I was responsible for coordinating Novell network activities and served as the LAN administrator for the Bureau and occasionally for the entire Division in order to convert all users back to a Novell environment from the previous DEP NT O/S. Additionally, I was responsible for upgrading and installation of Groupwise e-mail and transferring all of the TeamLinks e-mail system over from DEP. I was responsible for installing and maintaining all PC's; I provided basic introductory training in the use of PC's and word processing software to office staff as appropriate; evaluated the need for and made recommendations on more advanced training, equipment needs, software needs, and served as the Office IRM coordinator.

Other duties included assisting and advising thirty plus staff members regarding personnel actions, purchasing procedures and actions, budget tracking, reconciliation, grant and contract tracking, and other administrative requests and/or actions. I analyzed problems and made recommendations to the Chief as to how to resolve situations as appropriate.

Department of Environmental Protection, Office of Fisheries Management and Assistance Services:

06/09/95 to 07/01/99: Administrative Assistant II

As Administrative Assistant II, I was required to perform a multitude of tasks on a timely basis. I primarily assisted the Chief in coordinating and monitoring fisheries management issues. Duties included but were not limited to: ensuring files on species and gear regulations, stock assessments, and habitat evaluations are up-to-date and information easily retrievable; responding to routine requests for information on fishing regulations from the public, law enforcement, General Counsels' office and various entities in the Department; monitoring agendas for scheduled meetings of the Florida Marine Fisheries Commission, the Atlantic States Marine Fisheries Commission, the South Atlantic Fisheries Management Council and the Gulf States Marine Fisheries Commission; and assisted the Chief in coordinating Division of Marine Resources staff participation in these meetings; monitoring interstate fisheries management plans and advising the Chief of pending compliance issues; advising the Chief of proposed changes in federal fisheries regulations via coordination with the National Marine Fisheries Service. I assisted the Chief with preparing final orders concerning Stone Crab/Lobster/Net violations and civil penalties and served as one of the Departments Deputy Clerks. Additionally, I completed the first complete summary of Florida Marine Fisheries, South Atlantic Fisheries Management and Gulf of Mexico Fisheries Management rules and regulations governing saltwater fisheries. I was then tasked with the compilation of the commercial aspect of the rules, as well as a summarization of species listed as overfished, collapsed, and status unknown.

Additionally, I was responsible for coordinating Novell network activities and served as the LAN administrator for the Office and occasionally for the entire Division. I was responsible for installing and maintaining all PC's; I provided basic introductory training in the use of PC's and word processing software to office staff as appropriate; evaluated the need for and made recommendations on more advanced training, equipment needs, software needs, and served as the Office IRM coordinator.

Other duties included assisting and advising thirty plus staff members regarding personnel actions, purchasing procedures and actions, budget tracking, reconciliation, grant and contract tracking, and other administrative requests and/or actions. I analyzed problems and made recommendations to the Chief as to how to resolve situations as appropriate. I supervised the staff assistant and OPS Staff Assistant, trained and assisted the Management Analyst, and performed all duties as listed in the Staff Assistant position below.

During my employment as Administrative Assistant II, I completed the network conversion process wherein the server systems were converted to a NT environment based off of Windows 95 O/S. Total control of purchasing, installation, and maintenance was granted to me in order to complete this massive task.

I have completed numerous computer courses to assist me in understanding, maintaining and servicing the systems, courses such as NetWare 3.1X Administration, NetWare 3.1X Advanced Administration, Supporting Microsoft Windows 95, Advanced PC Troubleshooting, and WordPerfect 6.0 for Windows. I have almost completed my CNA for Novell, and my CNE for Microsoft.

Additional courses completed include The Support Staff Development Series, Planning and Budgeting in the Public Sector, Ecosystem Management Training, and Total Quality Leadership.

04/15/94 to 6/18/95: Staff Assistant

As Staff Assistant, I was required to perform a multitude of jobs on a timely basis. I primarily served as personal assistant to the Chief in overall administration of the office. I tracked all administrative processing, including control and general correspondence, requests from the Division Office requiring response. I maintained the Chief's schedule and updated the monthly office calendars as necessary, as well as scheduled meetings.

The Staff Assistant tracked the office budget in its entirety, which included performing SAMAS reconciliation and balancing the office database with SAMAS. I prepared up-to-date reports for the Chief on a monthly or as needed basis. I coordinated with the Chief in any additional budget related items as needed. I was responsible for all purchasing and payments for the entire office.

I was responsible for independently monitoring, maintaining and assisting section chiefs in the OFMAS office including the Artificial Reef section, the Saltwater Licensing and Permits section, Aquatic Resources Education section, Lobster section and the Auditing sections. I processed all personnel paperwork for hiring, review and termination, collected and reviewed all attendance and leave reports for a total of 26 employees.

I maintained all personnel files and kept the Directives manual and Personnel Rules manual current and up-to-date. I reviewed and coordinated all incoming mail, and independently handled routine replies. I reviewed and edited correspondence and outbound documents prepared by the Chief, and other OFMAS staff as needed. I arranged all travel arrangements for the Chief, and prepared and tracked all travel reimbursements, itineraries and expense reimbursement vouchers.

I was required to provide other administrative support as necessary, and maintained appropriate readings files as well as organized and maintained files relating to general office matters. I distributed posters, informational materials, and rules and regulations to the inquiring public.

I assisted the Division and OFMAS sections with computer purchasing, installation and maintenance. I was responsible for purchasing, setup and installation of the new Saltwater Licenses & Permits section to enable this section to come out of the stone age and function on the new Novell system. I have completed Certified Novell Administrator and Advanced Administrator courses. I have completed various computer software courses as well as several PC Troubleshooting workshops to assist me with these additional duties. Additionally, I was assigned the IRM coordinator duties for the OFMAS sections.

I assisted and trained the Chief regarding fishery related issues. I functioned as liaison to the Marine Fisheries Commission, with Florida Marine Research Institute staff, the Florida Marine Patrol, and various Department staff. I provided information and assistance to Department of Environmental Protection communications staff, Division and Bureau staff, concerning fishery related information. I maintained and kept current all Marine Fisheries Commission and fishery related files to assist the Chief. I acted as primary point person concerning Amendment 3, the Net Ban issue.

As Staff Assistant, I functioned as office receptionist and handled routine telephone inquiries and made appropriate referrals.

Florida Marine Fisheries Commission

06/17/91 to 06/14/93: Secretary Specialist

06/14/93 to 04/14/94: Administrative Secretary

As Administrative Secretary, I was required to type drafts and final forms of correspondence, memorandums, reports, economic impact statements, graphic productions, data entry and research for various surveys and special studies, on microcomputer. I specifically used IBM XT Personal Computers. I was responsible for the copying and distribution of prepared materials to the Commissioners, the Commission staff, the public, as well as others as needed, and for the preparation, copying and distribution of the Commission agenda packs, as well as public copies.

The Administrative Secretary also acted as the office receptionist and was responsible for greeting, announcing and routing visitors and callers to the correct information provider. On occasion, I was required to act as the Recording Secretary for scheduled Commission meetings that are held around the State of Florida. In this capacity, I was responsible for setting up the meeting room, copying, assembling and distributing agenda pack materials, and assisting the public as much as possible, and, I was required to keep the minutes of the meeting as accurately as possible, and was additionally assisted by taping the procedure on video tape as well as recording the meeting on cassette tapes. After returning to the office after the Commission meeting, I was required to present all the motions and directions to staff in a prompt fashion. Additionally, the actual minutes of the meeting are finalized with the Commission Chairman at the beginning of the next Commission meeting.

My position also entailed the receiving, logging and distribution of all incoming mail, both interoffice as well as regular U.S. mail. This also required me to distribute and prepare adequate mailing envelopes for the Commission members, press, public, and others as needed. I also was required to maintain alphabetical and chronological files and records of office correspondence, documents, reports, and other materials. Additionally, I arranged travel for meetings and workshops in various locations throughout the State, and I processed travel vouchers, time sheets and related documents for the Commissioners and the Commission staff.

This position required a strong background in computers and related software packages. As the secretary to the Economic Analyst, and the two Fisheries Management Analysts, I was required to prepare graphic presentations for the Economic Impact Statement, as well as for other staff members. I specifically used Quattro Pro and Harvard Graphics, and am also well acquainted with WordPerfect 5.1 graphics and table capabilities. I have received extensive training through Lively Vocational-Technical school, in particular I have completed courses in WordPerfect 5.1, Lotus 1-2-3, DBase III+, as well as Quattro Pro. Additionally, I have assisted the Federal liaison to the National Marine Fisheries Service with numerous tables and graphic presentations, such as matrix and regression line graphs, that the Federal and State entities needed to coordinate the various fishery regulations and rules. I also assisted the General Counsel and Assistant General Counsel by assisting with the interpretation of the rules and regulations governing saltwater fishing, as well as designing many tables and graphic presentations, and filing rules with the Florida Administrative Weekly. I also acted as the legal secretary and, when the Executive Secretary is unavailable, I was required to fulfill her duties.

There have been several instances where I conducted surveys of processors or fishermen, as the case warranted. These surveys would either be conducted by telephone, or through mail out procedures. Examples are the Coastal Pelagic Survey (mail out) and the Mullet Roe Processor Survey (telephone), as well as numerous small surveys such as the Airboat Survey (telephone). In this capacity, using the Coastal Pelagic Survey as an example, I was required to contact

hundreds of recreational and commercial fishermen throughout the state, and obtain various information concerning Coastal Pelagic species, particularly Spanish mackerel and King mackerel. This would entail the receiving of, the proofing of, and the final processing of questionnaires to prepare them for input into a database. I was required to design and finalize the database and screen formats prior to data entry of all survey responses, and was responsible for the actual data entry of the surveys. At the end of processing and data entry, I was required to produce a modified report including documentation, to be studied and published with the assistance of the University of Florida, Gainesville. This publication is entitled "State of Florida Coastal Management Program, Coastal Pelagics Survey Research, CM-287".

I was also the Contract Manager for the Marine Fisheries Commission, and was responsible for processing accounts payable and accounts receivable prior to presentation to the Management and Operations Consultant for final payment. This required documentation and verification of services rendered prior to payment. Additionally I acted as liaison for the various contracting entities that are utilized by the Commission for research and additional studies.

I acted as liaison with many commercial and recreational entities, such as Florida Conservation Association, Southeastern Fisheries Association, Organized Fishermen of Florida, PADI, Seafood and Consumers Association, and the Monroe County Commercial Fishing organization. I was required to maintain contacts and assist Gulf of Mexico Fisheries Management Council, Atlantic States Marine Fisheries Commission, the House Natural Resources Committee, and the Senate Committee on Natural Resources as necessary. I provided correspondence, updated rules and regulations, and assistance as needed to the Department of Environmental Protection, Office of Fisheries Management and Assistance Services, the Florida Marine Patrol as well as Florida Marine Research Institute staff.

I assisted various members of the press, members of the general public, various graduate students and doctoral candidates with documentation and research assistance. I prepared reports and correspondence independently as needed to middle and high school teachers and students to promote aquatic resource education. I assisted and encouraged the angling community to understand and implement bag limits, size requirements, gear definitions, dimensions and restrictions in order to be in compliance with F. S. Chapter 370, 120, and Chapter 46.

I assisted members of the fishing community, both commercial and recreational, to understand rules and regulations applicable to them, the species they sought to catch, compliance with trip ticket documentation and promptness of sending same to the Florida Marine Research Institute. I maintained liaisons with both the Gulf of Mexico Fishery Management Council and the Atlantic States Marine Fisheries Commission, in order to assist fishers with Federal regulations and rules. I obtained and distributed various literature, charts, documentation, and research papers to assist fishers gain as much knowledge as possible in order to conserve and maintain the fishery as well as comply with all regulations.

I represented the Marine Fisheries Commission as outreach specialist and promoted the Commission at the Department of Environmental Protection Open House programs, to encourage interdepartmental communication and interest. I also assisted and educated members of the public with pamphlets, Fishing Lines magazines, fish posters, as well as demonstrated and narrated various tapes taken at Commission meetings, on research trips and detailing artificial reef projects completed throughout the State.

Leon County Supervisor Of Elections Office

09/17/90 through 12/20/90: Absentee Ballot Clerk

As a clerk for the Leon County Supervisor of Elections, I was required to file thousands of voters identification cards, restructure the filing system and bring it up-to-date, and verify signatures of Absentee Voters during the election. I was responsible for checking on the whereabouts of many voters so as to be able to arrange delivery of ballots in a timely manner. I utilized the Sperry-Univac computer systems to verify information, update information such as addresses, voting status, party changes, and so forth. I was responsible for notifying over thirty precincts during the actual elections, on the status of all voters in their precincts who chose to vote by Absentee Ballot, and was required to maintain constant contact with the deputies and poll-workers in charge of the Black Books (the precinct data books that voters signed prior to voting). I was frequently required to locate voters in nursing homes, or very elderly voters that would require assistance at the polls, or who would rather vote through Absentee Ballot status, and arrange proper means for each person to vote. I was required to verify correct signatures prior to allowing any Absentee ballot to be 'counted' into the computer system. If signatures did not match the identification cards on file, I was required to carefully screen and collect all questionable ballots and take them before the presiding judge for a decision as to whether the ballot could or could not be voted. I was entrusted with the tabulation and processing of all Absentee ballots prior to handing them directly to the presiding judge who would instruct me to vote the ballots or disregard them. Upon completion of the election, I was called upon to scan the precinct books into the computer, so that each voter was credited with voting in that election, and so that precinct records were current and up-to-date.

United States Department of Agriculture, Food Safety Inspection Operations, Inspection Operations, Meat and Poultry Inspection Operations.

12/88 through 05/89: Clerk Typist

As a clerk typist for USDA:FSIS:MPIO, I was responsible for field communications encompassing the states of Florida, Alabama, and Puerto Rico. I completed two semesters of Spanish to facilitate communications between Spanish speaking inspectors and English speaking supervisory personnel as well as Area Supervisors, Regional Support staff and Department or Agency Personnel Operations and the National Finance Center. I was responsible for relaying messages to more than 600 employees from the ten Circuit Supervisors, the Area Supervisor, and Area and regional Support staff. I provided logistic support in ordering supplies for field personnel, Circuit Supervisors, and the Area Office.

I frequently was responsible for taking dictation from Circuit Supervisors and was required to transcribe these documents, as well as numerous memorandums, letters and quarterly reports, which were dictated to me over the telephone. These documents were processed on Hewlett Packard Computer (HP) equipment utilizing Executive MemoMaker.

Area Office personnel files and plant files are updated, appended, archived and deleted using HP Condor. WAE files are also maintained using HP Lotus 1-2-3. Specialized reports are issued to the Area Supervisor and Program Assistant to assist in maintaining current plant profiles and staffing requirements/levels. Assisted the Program Assistant with Applications for Federal Inspection, WAE levels, plant profiles, overtime and MP-11 usage.

Routine typing included memorandums, letters, grievances, (including distribution to Local representatives, Local presidents, and Regional presidents,) travel vouchers and Time and Attendance reports. Maintenance of the Area Supervisors' maps defining plant locations and demarcation lines of different Circuits, as well as the location of all T/A plants and poultry exempt plants, NELs, QC, PQC plants.

06/89 through 02/90: Clerk Typist/Management Assistant Trainee/PBIS Backup Trainee.

Duties include maintain personnel files and plant files as well as TRAVEL TRACKER (Circuit Supervisors daily itinerary), OT TRACKER (overtime tracker of WAE/relief inspectors), stockyard files, violation files, poultry exempt plants in Puerto Rico, performance appraisals for approximately 300 employees, maintenance of laboratory results/forms with distribution/notification of result to various Inspectors In Charge of Circuit Supervisors, logging in of laboratory reports, correspondence with pathology laboratories, and ordering of supplies for testing product. All these specialized reports were made utilizing DBase III databases and report functions, and Laser Jet II fonts. Phone dictation (longhand and some shorthand) includes memorandums, letters of instruction and information, letters of caution, letters of recommendation, etc., and area perspective, and quarterly reports that detailed the status of the entire Area for the Regional Staff. These were processed utilizing IBM compatible MultiMate Systems.

Additionally, I was responsible for the projections and histories of the Tallahassee Vacancy report (TALVAC). This program not only generates reports of vacancies throughout the Tallahassee Area, but also pinpoints the Circuit, the establishment, the duty station, the vacancy (e.g. SVMO, GS-8, GS-7 Floor position), as well as the designated shift for each position. The vice for the vacancy along with the date and person who fills the position are also provided. Consequently this program tracks the history of each vacancy and the personnel who have been assigned each position. The Area Supervisor is then supplied with the knowledge needed to provide the Region with the information required for that position.

Both Region and the Area Office utilize the PEOPLE file which continually updates information on home addresses and telephone numbers for the entire Tallahassee Area. This program not only provides addresses and numbers for the rotational and non-rotational personnel. Similarly, both Region and the Area Office utilize the PLROSTER which furnishes information concerning plant addresses, physical locations, product restrictions, QC/PQC programs, slaughter/processing information, and so forth.

WAE hours, personnel changes/updates, current and pending establishment updates are also updated weekly. I have generated reports to assist the Program Assistant in assessing the usage/abuse of WAE hours per plant per pay period. These same databases/reports will help project future needs for the forthcoming fiscal years and assist with projections for USDA:FSIS:IO budgets.

I was entrusted with Version I (prototype) experimental residue tracking system and Version II and III, once all the glitches were finalized. My duties included cataloging reports of residue (tetracycline, streptomycin, penicillin, sulfamethazine, gentamycin,) receiving and logging laboratory results, particularly CAST reports, inputting into RVIS (Residue Violation Information System), making cases and tracking violators, repeat violators and working with numerous livestock markets and dealers. Duties included assisting violators in complying with USDA regulations, utilizing FDA and Department of Agriculture (Florida) personnel to facilitate early removal from the violation system. I worked closely with the Regional Office residue Staff as

well as with three laboratories (Eastern, Mid-Western, Western) and Compliance offices in three states. These records were maintained using DBase III databases and reports and required me to design and maintain my own tracking system so as to be able to keep the most current and up-to-date violation log.

I was responsible for ordering and ensuring that all establishments maintained a sufficient number of SIFT, CAST and SOS testing kits so as to ensure adequate testing of product as soon as product was brought to the slaughterhouse/processing plants. This was crucial as this is one of the primary means of ensuring product compliance.

I was trained to be the primary back-up to the Management Assistant to facilitate the continuous smooth operation of the PBIS system (Performance Based Inspection System), whereby all data provided by the inspection field personnel could be continually provided to the Regional Support staff, as well as Washington, and therefore it was essential to input data continually, as soon as received in the Area Office, to ensure an accurate database. These duties included generation of Automated Inspection Schedules, PDR and schedule correlation, schedule result data input, and specialized reports for distribution to the Regional Office, to Washington, as well as Circuit Supervisors and Area Office personnel.

03/90 through 07/02/90: Clerk Typist/Back-up/Management Trainee.

I completed Spanish II after passing Spanish I in the fall semester, to continue to facilitate communications between Spanish speaking inspectors and English speaking inspectors and supervisory personnel as well as Area Supervisors, regional Support Staff, and Department or Agency Personnel Operations and the National Finance Center. My duties included continuous update and maintenance of system databases on a daily/weekly basis. Modifications to existing files as well as creation of new files was facilitated as needed. Using data collected from various sources, output was generated in the form of specialized reports. Assisted in the design of the computer entry program for the creation of the masterfile database. Duties included working as a specialized terminal operator in automated PBIS inspection system work as well as RVIS. Provided word processing duties and responsibilities in performance of letters, monthly reports operation and maintenance manuals, memorandums, R & E evaluations and reviews, grievances, applications for Federal Inspection, also applications for export. Made typing revisions/changes to text of several technical drafts and finals on short notice for quick turnaround. Knowledge of format, style and organization and layout is essential. Equipment familiarization included extensive use of Hewlett Packard and Core System computers, as well as manual and IBM Selectric II typewriters. I was responsible for designing and implementing numerous databases to track poultry exempt plants in Puerto Rico, cross-licensing of state inspectors, weekly area perspectives, quarterly reports as well as numerous disciplinary letters, letters of recommendation, letters of caution, and personnel action correspondence. I was responsible for the update and maintenance of establishment hours of operations. Assisted the Processing Inspection Coordinator with canning deviations (CANDEV) and with the implementation and training of state inspectors in the use of PBIS, and was in the process of learning the HACCP system. Assisted the Program Assistant with staffing of plants, both with WAE usage and relief inspectors. Assisted employees with benefits and actions requiring the information from numerous Agency facilities. Designed/maintained tracking logs for feedback purposes, to assist with tracking pre-op sanitation schedules.

Tiburon Telecom, Inc. Projected Balance Sheet

	2002	2003	
Assets			
Short-term Assets			
Cash	\$20,000.00	\$20,000.00	
Accounts Receivable	\$0.00	\$139,011.00	
Other Short-term Assets	\$0.00	\$0.00	
Total Short-term Assets	\$20,000.00	\$159,011.00	
Long-term Assets			
Long-term Assets	\$238,000.00	\$ 210,500.00	
Accumulated Depreciation	\$27,500.00	\$69,600.00	
Total Long-term Assets	\$210,500.00	\$140,900.00	
Total Assets	\$230,500.00	\$299,911.00	
Liabilities and Capital			
	2002	2003	
Accounts Payable	\$0.00	\$72,000.00	
Current Borrowing	\$0.00	\$0.00	
Other Short-term Liabilities	\$0.00	\$0.00	
Subtotal Short-term Liabilities	\$0.00	\$72,000.00	
Long-term Liabilities	\$0.00	\$0	
Total Liabilities	\$0.00	\$72,000.00	
Paid-in Capital			
Retained Earnings			
Earnings			
Total Capital			
Total Liabilities and Capital	\$230,500.00	\$227,911.00	
Net Worth	\$230,500.00	\$227,911.00	
Total Liabilities and Equity	\$230,500.00	\$299,911.00	
Asset List: Equipment			
Asset	Value	Quantity	Total Value
Excel Switch	\$ 80,000.00	2	\$ 160,000.00
Switch Software Excel	\$ 55,000.00	1	\$ 55,000.00
Servers	\$ 2,000.00	4	\$ 8,000.00
Other Assorted Equipment	\$ 15,000.00		\$ 15,000.00
Total Assets: Equipment			\$ 238,000.00