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Public Service Commission
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DATE: June 3, 2003
TO: Division of Commission Clerk and Administrative Services
FROM: Tony Sargent, Professional Accountant, Division of Economic Regulation
RE: Docket No. 021228-WS - application for staff assisted rate case in Brevard County by Service Management Systems, Inc.

The attached letter was sent by the Division of Economic Regulation. Please include it in the official docket file for Docket No. 021228-WS.

Thank you.

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TIMOTHY DEVLIN, DIRECTOR
DIVISION OF ECONOMIC REGULATION
(850) 413-6900

Public Service Commission

June 3, 2003

David Walkup
Chapel By The Sea
8240 South U.S. Highway A1A
Melbourne Beach, FL 32951

Re: Docket No. 021228-WS, Application for a Staff Assisted Rate Case by Service Management Systems, Inc.

Dear Mr. Walkup:

This letter is to follow-up your phone conversation with Mr. Tony Sargent and confirm our reservation of the Chapel By The Sea meeting hall for Wednesday, June 18, 2003, from 1:00 pm to 10:00 pm. We are planning to hold afternoon meetings from 2:00 pm to 5:00 pm, followed-up by a general customer meeting beginning at 6:00 pm. We may finish the general customer meeting before 10:00 pm depending on the number of attendees and the number of comments received.

I understand that the meeting hall seats approximately 180 people. Also, I understand that a portable audio system with two microphones will be available for our use, and that Commission staff will be responsible for meeting room setup. In order to receive compensation of \$50.00 for use of the meeting hall, please provide me with an invoice at the address below. Be sure this invoice references Docket No. 021228-WS. If you have any questions, please contact Tony Sargent at (850) 413-6968. Thank You.

Sincerely,

A handwritten signature in black ink, appearing to read "Troy Rendell".

Troy Rendell
Public Utilities Supervisor

TR/ts
Enclosure

cc: Division of Economic Regulation (Willis, Fitch, Davis, Hudson, Sargent)
Division of Legal Services (Jaeger)
Division of Commission Clerk and Administrative Services (021228-WS)