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TIMOTHY DEVLIN, DIRECTOR  
DIVISION OF ECONOMIC REGULATION  
(850) 413-6900

# Public Service Commission

July 9, 2003

Judy Fusani  
Damon Utilities, Inc.  
47 Lake Damon Drive  
Avon Park FL, 33825

**Re: Docket No. 021192-WS, Application for a staff-assisted rate case in Highlands County by Damon Utilities, Inc.**

Dear Ms. Fusani:

On July 1, 2003, the Commission voted on staff's recommendation dated June 19, 2003. A Proposed Agency Action (PAA) Order is scheduled to be issued on July 21, 2003. If no protests are filed by the end of the protest period, which is 21 days from the date that the PAA order is issued, the rates and charges approved by this Commission will become final. However, the utility must submit revised tariff pages for staff's approval before the utility can implement new rates.

To expedite the tariff revision process, the utility should file all revised tariff pages by August 11, 2003, to allow staff sufficient time to verify the accuracy of the revised pages. Enclosed are examples of revised tariffs for this utility. Although staff has prepared revised tariffs for this utility, it is the utility's responsibility to make sure all tariffs submitted to the Commission are complete and accurate.

A copy of the customer notice informing the utility's customers of the Commission's approved increase must also be submitted for staff's review and approval. After staff approves this notice, it must be mailed to customers of receipt prior to consumption at the increased rates. Staff has also included an example of a Commission approved customer notice.

Please mail the revised tariff pages and a copy of the proposed customer notice to:

Mrs. Tracey Biggins  
Division of Economic Regulation  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, Florida 32399-0850

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DOCUMENT NUMBER - DATE  
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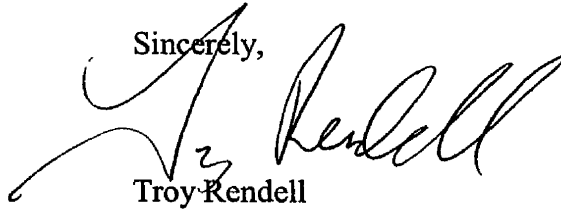
PSC Website: <http://www.floridapsc.com>

Internet E-mail: [contact@psc.state.fl.us](mailto:contact@psc.state.fl.us)

Ms. Fusani  
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Enclosed is a copy of accumulated plant, depreciation, CIAC and amortization of CIAC schedules reflecting year end balance at December 31, 2002. The Commission approved these balances for rate setting purposes in this case. Once the protest period expires and a consummating order is issued, please reconcile your books with the Commission approved accumulated balances shown on the enclosed schedules.

If you have any questions, please contact Tracey Biggins at (850) 413-6844.

Sincerely,  
  
Troy Rendell  
Public Utilities Supervisor

TR:tb  
Enclosure (4)

cc: Division of Economic Regulation (Biggins)  
Office of General Counsel (Rodan)  
Division of Auditing and Safety (Vandiver)  
Division of Commission Clerk and Administrative Services (021192-WS)