

State of Florida



Public Service Commission  
-M-E-M-O-R-A-N-D-U-M-

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**DATE:** November 10, 2003  
**TO:** Progress Energy Florida, Inc. (McGee)  
Office of Public Counsel (Beck, Vandiver)  
**FROM:** Cochran Keating - Economic Regulation Section - Office of the General Counsel *AEV*  
**RE:** Docket No. 030834-EI - Request to Exclude Outage Event from Annual Distribution *fax*  
Service Reliability Report for Calendar Year 2003, by Progress Energy Florida, Inc.

SENT VIA FAX

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Please note that the Commission Staff will conduct an informal meeting with Progress Energy Florida, Inc. (PEFI) in the above-referenced docket at the following time and place:

1:00 p.m., Thursday, November 13, 2003  
Florida Public Service Commission  
Room 362, Gerald L. Gunter Building  
2540 Shumard Oak Blvd.  
Tallahassee, Florida

The purpose of this meeting is to review PEFI's responses to a staff data request and seek clarification regarding PEFI's responses.

If you have any questions concerning this meeting, please call me at (850) 413-6193.

AEV/

cc: Division of Economic Regulation (Breman, D. Lee, Matlock, McNulty)  
Division of Auditing and Safety  
Division of the Commission Clerk and Administrative Services (Docket File)

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