



Public Service Commission

-M-E-M-O-R-A-N-D-U-M-

DATE: January 20, 2004
TO: James McGee, Progress Energy Florida, Inc. (McGee)
 Harold McLean and Robert Vandiver, Office of Public Counsel
FROM: Cochran Keating, Office of the General Counsel *WCK*
RE: Docket No. 030834-EI - Request to Exclude Outage Event from Annual Distribution Service Reliability Report for Calendar Year 2003, by Progress Energy Florida, Inc.

RECEIVED FPSC
 04 JAN 21 AM 11:05
 COMMISSIONER
 CLERK

VIA ELECTRONIC MAIL

Please note that the Commission Staff will conduct an informal meeting with Progress Energy Florida, Inc. (PEF) in the above-referenced docket at the following time and place:

11:00 a.m., Wednesday, February 4, 2004
 Florida Public Service Commission
 Room 154, Gerald L. Gunter Building
 2540 Shumard Oak Blvd.
 Tallahassee, Florida

The purpose of this meeting is to discuss PEF's request to exclude outage events that is the subject of this docket.

If you have any questions concerning this meeting, please call me at (850) 413-6193.

WCK

cc: Division of Economic Regulation
 Division of Auditing and Safety
 Division of the Commission Clerk and Administrative Services (Docket File)

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