

State of Florida



Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD
TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE: February 13, 2004
TO: All Parties of Record and Interested Persons
FROM: Jennifer Brubaker, Office of the General Counsel *JSB*
RE: Docket No. 030438-EI - Petition for rate increase by Florida Public Utilities Company.

Please note that an informal meeting between Commission staff, Office of Public Counsel, and Florida Public Utilities Company has been scheduled for the following time and place:

Monday, February 16, 2004, 2:00 p.m.
Gerald L. Gunter Building, Conference Room 154
Florida Public Service Commission
2540 Shumard Oak Boulevard
Tallahassee, Florida

The purpose of the meeting is to discuss stipulation of issues in the above-referenced docket. Attendance is not required. However, all interested persons are encouraged to attend. If you have any questions about the meeting, please call Jennifer Brubaker, at (850) 413-6228.

JSB/dm

I:\030438\030438-im6.doc

DOCUMENT NUMBER-DATE

02124 FEB 16 3

FPSC-COMMISSION CLERK