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ORIGINAL

DIVISION OF AUDITING & SAFETY
DANIEL M. HOPPE, DIRECTOR
(850) 413-6480

Public Service Commission

February 13, 2004

Mr. Stuart L. Shoaf, President,
St. Joe Natural Gas Company
P. O. Box 549
Port St. Joe, FL 32456-0549

RECEIVED PSC
04 FEB 17 PM 1:34
COMMISSION
CLERK

Re: **Docket No.:** 040003-GU; **Company Name:** St. Joe Natural Gas Company; **Audit Purpose:** PGA True-up for the period January 1, 2003 through December 31, 2003; **Audit Control No.:** 04-043-1-1

Dear Mr. Shoaf:

The Florida Public Service Commission will conduct an audit of purchased gas cost recovery true-up for the period January 2003 through December 2003, in accordance with Commission audit procedures. Access will be requested to documents and records of the utility and, if necessary, supporting records for affiliate company transactions that affect regulated operations. Staff auditors may also request to review the utility's external audit working papers for the most recent independent audit. Ms. Lynn Deamer, the Tallahassee district office supervisor, will coordinate this audit. Ms. Deamer can be reached at (850) 413-6416. Questions regarding the audit or audit staff should be directed to the district supervisor or myself. My phone number is (850) 413-6487.

The Audit Access to Records rule for each industry states:

- AUS _____
- CAF _____
- CMP _____
- COM _____
- CTR _____
- ECR _____
- GCL _____
- OPC _____
- MMS _____
- SEC H
- OTH _____

In those instances where the utility disagrees with the auditor's assessment of a reasonable response time to the audit request, the utility shall first attempt to discuss the disagreement with the auditor and reach an acceptable revised date. If agreement cannot be reached, the utility shall discuss the issue with successive levels of supervisors at the Commission until an agreement is reached.

DOCUMENT NUMBER-DATE


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A formal report is expected to be issued for internal Commission use on June 28, 2004. A copy of the final report will be mailed to the company liaison listed in the Commission Mailing Directory.

Sincerely,

A handwritten signature in black ink that reads "Denise N. Vandiver". The signature is written in a cursive style with a small flourish at the end.

Denise N. Vandiver, Chief
Bureau of Auditing

DNV/jcp

cc: Division of Auditing and Safety (Tallahassee District Supervisor, File Folder)
Division of the Commission Clerk and Administrative Services (2)
General Counsel
Office of Public Counsel