

State of Florida



ORIGINAL

Public Service Commission

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DATE: February 24, 2004

TO: All Parties of Record

FROM: Jennifer A. Rodan, Attorney, General Counsel *JAR*

RE: Docket No. 031033-EI-Review of Tampa Electric Company's 2004-2008
Waterborne Transportation Contract with TECO Transport and Associated
Benchmark

Please note that the Commission Staff will conduct an informal meeting in the above-referenced docket at the following time and place:

10:00 a.m., Tuesday, March 2, 2004
 Florida Public Service Commission
 Room 309, Gerald L. Gunter Building
 2540 Shumard Oak Blvd.
 Tallahassee, Florida

The purpose of this meeting is to discuss Tampa Electric Company's proposal to bifurcate this proceeding and to discuss the related discovery issues, pursuant to Order No. PSC-04-0195-PCO-EI, issued February 23, 2004. If you have any questions concerning this meeting, please call me at (850) 413-6189.

cc: Division of Economic Regulation
 Division of Auditing and Safety
 Division of the Commission Clerk and Administrative Services (Docket File)

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