

State of Florida



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COMMISSION CLERK  
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**DATE:** December 3, 2004  
**TO:** All Parties of Record and Interested Persons  
**FROM:** Katherine E. Fleming, Attorney, Office of the General Counsel *KEF*  
**RE:** Docket No. 020010-WS - Application for staff assisted rate case in Highlands County by The Woodlands of Lake Placid, L.P.

VIA ELECTRONIC MAIL

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Please note that the Commission Staff will conduct an informal meeting with All Parties of Record in the above-referenced docket at the following time and place:

11:30 a.m., Tuesday, December 7, 2004  
Florida Public Service Commission  
Room 362, Gerald L. Gunter Building  
2540 Shumard Oak Blvd.  
Tallahassee, Florida

The purpose of this meeting is to discuss the refund reports and the completion of refunds. Any party wishing to participate by phone may call (850) 245-5725 or Suncom 205-5725 at the time set forth above.

If you have any questions concerning this meeting, please call me at (850) 413-6218.

KEF

cc: Division of Economic Regulation (Rendell)  
Division of the Commission Clerk and Administrative Services

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