

State of Florida



# ORIGINAL Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

**RECEIVED**  
JAN 12 2005

**DATE:** January 11, 2005

**TO:** All Parties of Record and Interested Persons

**FROM:** Katherine E. Fleming, Senior Attorney, Office of the General Counsel *KEF*

**RE:** Docket No. 020010-WS - Application for staff assisted rate case in Highlands County by the Woodlands of Lake Placid, L.P.

**FPSC-COMMISSION CLERK**

**VIA ELECTRONIC MAIL**

Please note that the Commission staff will conduct an informal meeting with All Parties of Record in the above-referenced docket at the following time and place:

10:00 a.m., Friday, January 21, 2004  
 Florida Public Service Commission  
 Room 362, Gerald L. Gunter Building  
 2540 Shumard Oak Blvd.  
 Tallahassee, Florida

The purpose of this meeting is to discuss the refund reports and the completion of refunds. Any party wishing to participate by phone may call (850) 921-5320 or Suncom 291-5320 at the time set forth above.

If you have any questions concerning this meeting, please call me at (850) 413-6218.

CMP \_\_\_\_\_

COM \_\_\_\_\_

CTR \_\_\_\_\_

ECR \_\_\_\_\_  
KEF

GCL \_\_\_\_\_

OPC cc: Division of the Commission Clerk and Administrative Services  
Division of Economic Regulation (Rendell)

MMS \_\_\_\_\_

RCA \_\_\_\_\_

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