

ORIGINAL

070294-TX

1. This is an application for (check one):

Original certificate (new company).

Approval of transfer of existing certificate: Example, a non-certificated company purchases an existing company and desires to retain the original certificate of authority rather than apply for a new certificate.

Approval of assignment of existing Certificate: Example, a certificated company purchases an existing company and desires to retain the existing certificate of authority and tariff.

2. Name of company: VoTTs Communications, LLC

3. Name under which applicant will do business (fictitious name, etc.):

VoTTs Communications, LLC

4. Official mailing address:

Street/Post Office Box: P.O. Box 781124
City: Orlando
State: FL
Zip: 32878

5. Florida address:

Street/Post Office Box: 16234 N.E. 9th Court
City: N. Miami Beach
State: FL
Zip: 33162

6. Structure of organization:

- Individual
- Foreign Corporation
- General Partnership
- Other, Limited Liability Company

- Corporation
- Foreign Partnership
- Limited Partnership

RECEIVED-FPSC
07 MAY -4 AM 8:42
COMMISSION
CLERK

DOCUMENT NUMBER-DATE
03766 MAY -4 25
FPSC-COMMISSION CLERK

Check received with filing and forwarded to Fiscal for deposit. Fiscal to forward deposit information to Records.

Initials of person who forwarded check:
MTS

7. **If individual**, provide:

Name:
Title:
Street/Post Office Box:
City:
State:
Zip:
Telephone No.:
Fax No.:
E-Mail Address:
Website Address:

8. **If incorporated in Florida**, provide proof of authority to operate in Florida. The Florida Secretary of State corporate registration number is: N/A

9. **If foreign corporation**, provide proof of authority to operate in Florida. The Florida Secretary of State corporate registration number is: N/A

10. **If using fictitious name (d/b/a)**, provide proof of compliance with fictitious name statute (Chapter 865.09, FS) to operate in Florida. The Florida Secretary of State fictitious name registration number is: N/A

11. **If a limited liability partnership**, please proof of registration to operate in Florida. The Florida Secretary of State registration number is: L07000041026

12. **If a partnership**, provide name, title and address of all partners and a copy of the partnership agreement.

Name:
Title:
Street/Post Office Box:
City:
State:
Zip:
Telephone No.:
Fax No.:
E-Mail Address:
Website Address:

13. **If a foreign limited partnership**, provide proof of compliance with the foreign limited partnership statute (Chapter 620.169, FS), if applicable. The Florida registration number is: N/A

14. Provide **F.E.I. Number**(if applicable): 74-3212031

15. Who will serve as liaison to the Commission in regard to the following?

(a) The application:

Name: Jerome Williams
Title: Director
Street name & number:
Post office box: P.O. Box 781124
City: Orlando
State: FL
Zip: 32878
Telephone No.: 407-252-4442
Fax No.: 413-513-5158
E-Mail Address: jwilliams00@gmail.com
Website Address:

(b) Official point of contact for the ongoing operations of the company:

Name: Jerome Williams
Title: Director
Street name & number:
Post office box: P.O. Box 781124
City: Orlando
State: FL
Zip: 32878
Telephone No.: 407-252-4442
Fax No.: 413-513-5158
E-Mail Address: jwilliams00@gmail.com
Website Address:

(c) Complaints/Inquiries from customers:

Name: Jerome Williams
Title: Director
Street/Post Office Box: P.O. Box 781124
City: Orlando
State: FL
Zip: 32878
Telephone No.: 407-252-4442
Fax No.: 413-513-5158
E-Mail Address: jwilliams00@gmail.com
Website Address:

16. List the states in which the applicant:

(a) has operated as a Competitive Local Exchange Telecommunications Company.

N/A

(b) has applications pending to be certificated as a Competitive Local Exchange Telecommunications Company.

N/A

(c) is certificated to operate as a Competitive Local Exchange Telecommunications Company.

N/A

(d) has been denied authority to operate as a Competitive Local Exchange Telecommunications Company and the circumstances involved.

N/A

(e) has had regulatory penalties imposed for violations of telecommunications statutes and the circumstances involved.

N/A

(f) has been involved in civil court proceedings with an interexchange carrier, local exchange company or other telecommunications entity, and the circumstances involved.

N/A

17. Indicate if any of the officers, directors, or any of the ten largest stockholders have previously been:

(a) adjudged bankrupt, mentally incompetent (and not had his or her competency restored), or found guilty of any felony or of any crime, or whether such actions may result from pending proceedings. If so, provide explanation.

N/A

(b) granted or denied a competitive local exchange certificate in the State of Florida (this includes active and canceled competitive local exchange certificates). If yes, provide explanation and list the certificate holder and certificate number.

N/A

(c) an officer, director, partner or stockholder in any other Florida certificated or registered telephone company. If yes, give name of company and relationship. If no longer associated with company, give reason why not.

N/A

18. Submit the following:

(a) Managerial capability: resumes of employees/officers of the company that would indicate sufficient managerial experiences of each.

(b) Technical capability: resumes of employees/officers of the company that would indicate sufficient technical experiences or indicate what company has been contracted to conduct technical maintenance.

(c) Financial Capability: applicant's audited financial statements for the most recent three (3) years. If the applicant does not have audited financial statements, it shall so be stated. Unaudited financial statements should be signed by the applicant's chief executive officer and chief financial officer affirming that the financial statements are true and correct and should include:

1. the balance sheet,
2. income statement, and
3. statement of retained earnings.

Note: This documentation may include, but is not limited to, financial statements, a projected profit and loss statement, credit references, credit bureau reports, and descriptions of business relationships with financial institutions.

THIS PAGE MUST BE COMPLETED AND SIGNED

REGULATORY ASSESSMENT FEE: I understand that all telephone companies must pay a regulatory assessment fee. Regardless of the gross operating revenue of a company, a minimum annual assessment fee, as defined by the Commission, is required.

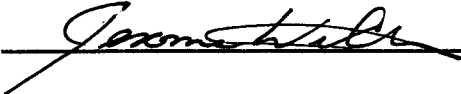
RECEIPT AND UNDERSTANDING OF RULES: I acknowledge receipt and understanding of the Florida Public Service Commission's rules and orders relating to the provisioning of competitive local exchange telecommunications company (CLEC) service in Florida.

APPLICANT ACKNOWLEDGEMENT: By my signature below, I, the undersigned officer, attest to the accuracy of the information contained in this application and attached documents and that the applicant has the technical expertise, managerial ability, and financial capability to provide competitive local exchange telecommunications company service in the State of Florida. I have read the foregoing and declare that, to the best of my knowledge and belief, the information is true and correct. I attest that I have the authority to sign on behalf of my company and agree to comply, now and in the future, with all applicable Commission rules and orders.

Further, I am aware that, pursuant to Chapter 837.06, Florida Statutes, "**Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 and s. 775.083.**"

Company Owner or Officer

Print Name: Jerome Williams
Title: Director
Telephone No.: 407-252-4442
E-Mail Address: jwilliams00@gmail.com

Signature: 

Date: 5/1/07

CERTIFICATE SALE, TRANSFER,
OR
ASSIGNMENT STATEMENT


As current holder of Florida Public Service Commission Certificate Number _____, I have reviewed this application and join in the petitioner's request for a

- sale
- transfer
- assignment

of the certificate.

Company Owner or Officer

Print Name: Jerome Williams
Title: Director
Street/Post Office Box: P.O. Box 781124
City: Orlando
State: FL
Zip: 32878
Telephone No.: 407-252-4442
Fax No.: 413-513-5158
E-Mail Address: jwilliams00@gmail.com

Signature: 

Date: 5/1/07

VoTTs Communications, LLC

Projected Financial Outline

I. Expenses

A. Start-up

1. Administrative
 - a) Documents \$2,000.00
 - b) Licenses and Fees \$1,000.00
 - c) Sales and Marketing \$500.00
 - d) Down Payment (Bellsouth) \$25,000.00
2. Material
 - a) Equipment \$7,000.00
 - b) Supplies \$2,000.00

B. Re-occurring

1. Administrative \$600.00
 - a) Documents \$300.00
 - b) Sales and Marketing \$15,000.00
2. Material
 - a) Equipment \$500.00
 - b) Maintenance \$1,000.00

Total Expenses \$54,900.00

II. Income

A. Bootstrap Financing (Personal)

1. Savings and Retirement \$10,000.00
2. Property \$40,000.00
3. Liquid Assets \$2,000.00

B. Loans and Investments

1. Bank Loans (Business) \$20,000.00
2. Bank Loans (Personal) \$10,000.00
3. Investors \$17,000.00

Total Income \$99,000.00

Difference \$44,100.00

Jerome A. Williams

P.O. Box 781124, Orlando, FL 32878
(407) 252-4442; jwilliams00@gmail.com

OBJECTIVE:

Developing VoTTs Communications to advance telecommunications in the Central Florida area. Using my technical and professional skills to meet and exceed the consumer's needs.

EXPERIENCE:

Lockheed Martin Corp. (Simulation Testing & Support)

Orlando, FL

Systems Engineer

June 2006– Present

- Integrate and Test activities for PC Image Generators
- Verify and validate customers requirements
- Document operator manuals and cold start procedures
- Perform acceptance test procedure for a variety of simulation systems
- Perform regression testing on product lines (NxView and NxSocket)

US Department of National Defense

Warner Robins, GA

Electronics/Software Engineer

August 2004 – June 2006

- Design scripts to load Operational Flight Programs onto Remote Terminal Hardware
- Load extrinsic scripts for the MH53 Navigation System using 1553 Data Bus
- Analyze hardware, software and 1553 Bus traffic using Pass3200 software interface
- Document system enhancement for the military PaveLow Helicopter Navigation Systems
- Test and maintain systems using MIL Standard 2217 and CMMI Level 5
- Develop secret government solutions for classified projects

AceApplications, LLC

Oviedo, FL

Software Engineer

January 2002– January 2006

- Design, create, and build dynamic websites (ASP and VB Script)
- Design, create, and build object oriented web application (ASP.NET and C#)
- Database design and administration functions
- SQL Server Enterprise Manager
- Microsoft Visual Studio .NET

CNL

Orlando, FL

Business Systems Support Specialist (CNL Retirement Corp.)

March 2004 – August 2004

- Gather requirements for property portfolio management system (AMT Direct), and participated in system selection
- Implement and manage team collaboration portal (SharePoint)
- Gather requirements, perform research, and write business reports to implement various business systems (video conferencing system, wireless solutions, enterprise instant messaging, and new business hardware)
- Work closely with company director, internal clients, and external vendors on various projects

Network Engineering (CNL Shared Services, Inc.)

June 2001 – March 2004

- Assist in planning, building, and managing the company's computer network infrastructures
- Perform daily backups of company's critical data using Netbackup and ArcServe
- Build/configure servers and install software applications

- Perform various configuration using TCP/IP, subnet masks, and default gateways.
- Configure networking hubs, switches, and routers
- Utilize customer service skills both orally and written when communicating with vendors.

United States Army

Miami, FL

Light Wheel Vehicle Mechanic

June 2000 – June 2003

- Repaired Heavy Mobile Combat Vehicle and Equipment
- Maintained power-assisted brake systems, wheeled vehicle suspension systems, wheel/hub assemblies and wheeled vehicle hydraulic steering systems
- Troubleshoot problems in vehicle engines, electrical systems, steering, brakes and suspensions
- Tuned and repair engines
- Replace or repair damaged body parts
- Establish and follow vehicle maintenance schedules

Infantry Soldier

June 1997 – August 2000

- Team and Squad Leader
- Perform as a member of a fire team during drills and live combat
- Aid in the mobilization of vehicles, troops and weaponry
- Assist in reconnaissance missions
- Operate two-way radios and signal equipment

COMPUTER SKILLS:

Applications

- Altera Max Plus II Software (ex. Multiplexers, Gates, etc.)
- Microsoft Visual Studio .NET
- SQL Server 2000 Enterprise Manager
- Macromedia DreamWeaver MX
- Microsoft Access, Excel and Word

Programming Languages

- C, C Sharp (C#), HTML, and SQL
- Microsoft Visual Basic, ASP, and ASP.Net
- VHDL Programming
- Data Transfer System Language (DTSL), Small Programming Language

Databases

- SQL Server Database
- Oracle Database
- MySQL Database
- Access Database

EDUCATION:

University of Central Florida Orlando, FL

Bachelor of Science: Computer Engineering

May 2004

Troy University Troy, AL

Master of Science in Management (MSM)

Anticipated graduation date: August 2008

Courtney R. Powell

2685 Sugar Pine Run, Oviedo, FL 32765 - H. (407) 971-8100 - C. (407) 353-3748 - cpowell06@yahoo.com

Professional Profile Information Technology Director with experience in Strategy, Budgeting, Disaster Recovery, and Compliance. Adept at aligning technology solutions with business goals. MBA and advanced technology degrees.

Professional Experience

CNL Financial Group, Inc., Orlando, FL

Director of Technology

9/2005 – Present

Responsible for establishing and directing strategic long-term goals, policies and procedures for the IT organization, as well as high-level design of the IT infrastructure. Oversee both the Network Infrastructure and Software Engineering Teams.

- Support the CIO in the setting of the strategic direction for Information Technology and collaborating with him to craft CNL's three-year IT strategic plan.
- Function as the Disaster Recovery Coordinator (DRC) for CNL's enterprise-wide Business Continuity and Disaster Recovery plan working with the business units to formulate a plan that meets stated recovery time objectives (RTO's) and recovery point objectives (RPO's).
- Lead and Participate in scheduled tests of the disaster recovery plan and documenting and reporting back to the CIO on the successes and challenges encountered.
- Develop, implement and track metrics to measure staff performance and internal client satisfaction.
- Direct the use of technology within the organization.
- Oversee CNL's Oracle Financials, Cognos Business Intelligence, SalesLogix CRM, SharePoint Intranet portal, and FileNet Business Process Management platforms.
- Responsible for local and remote production sites, as well as CNL's Disaster Recovery Hot site which provides real-time data replication
- Direct the planning, engineering, implementing, and supporting of the LAN/WAN/WLAN hardware, software, applications, and related services.
- Set priorities, deadlines, and choose goals based on the company's business needs and cost benefit analysis on a proactive basis.
- Ensure that a personal development plan is in place for all my direct reports that ensure their current skills are maintained and developed for the benefit of both the organization and the individual.
- Proactively manage staff, including hiring, development, timely performance management, coaching and retention.
- Document and maintain Information Technology's processes and procedures.
- Assist CIO in the creation of annual budgets for Information Technology, and successfully manage the budgets for both the Network Services and Software Engineering departments, of over \$2,000,000.
- Negotiate with vendors, outsourcers, and contractors to secure and implement network and software products and services.
- Participate in the development of Service Level Agreements with the business leads for all systems hosted in the data center to ensure compliance and performance matches the business requirements.
- Work with IT Helpdesk supervisor and helpdesk team to create and implement helpdesk support processes.

Manager of Software Engineering

9/2001 – 9/2005

Manage a team of Software Engineers to provide various software and web-based solutions to meet the business needs of CNL's 13 Strategic Business Units (SBUs).

- Manage operations of the Software Engineering department. Duties include Planning, Estimating/Forecasting, Talent and Career Development and successfully managing a Budget of over \$600,000.
- Serve as Lead Software Architect and Software Development Project Manager to design and build CNL's and SBUs' Corporate Web sites. Utilize industry-standard, full life-cycle Software Development process on all projects.
- Manage Relationships with Clients, involving meeting with them to understand their business and gather their requirements, working collaboratively on solutions, and providing status on active projects. Also conduct surveys as well as occasional visits to gather feedback for continuous improvements.
- Served as key team member to develop CNL's corporate Web Strategies in 2001 and 2004, and managed the implementation team.
- Manage relationships with external vendors and negotiate contracts to provide various technology solutions.

Systems Engineer

9/2000 – 9/2001

Responsible for architecture design, development, and project management of various Internet sites and business systems. Meet with clients to gather requirements and implement Internet solutions to meet their specifications using various web technologies, including ASP, ASP.Net, JSP, VB, Java, JavaBeans, XML, Photoshop, SQL Server 2000, and Jrun Application Server. Projects include:

- CNL Corporate Web site (www.cnl.com) and Strategic Business Unit Web sites
- A User-customizable Business to Business Web Portal for the Restaurant Industry
- A Data extract program to pull financial data from First Union into CNL's Loan Management System
- A Project Management site for the Wycliffe Bible Translators community development
- An Employee Event Registration System
- CNL Corporate Intranet, including an online Employee Directory
- CRM Systems (OutlookCRM and SalesLogix)
- Integration of CNL Retirement Corps' MS Access-based Asset Management System with SQL Server

University of Central Florida, Orlando, FL

1/2001 – 12/2001

Adjunct Java Instructor

Taught the fundamentals of Java Programming and Object-oriented design to a class of 40 students. Assigned a three-tier ATM machine application as the class project, which the students built in phases throughout the semester. Provided guidance for the students and observed their successes in completing the phases of their projects. The students had no prior experience in object-oriented programming or Java.

Lockheed Martin Corporation, Orlando, FL

3/1999 – 08/2000

Senior Software Engineer, Joint Distributed Information Systems (JDIS)

Responsible for design, development and integration of the JDIS Wing Simulator, a three-tier flight maintenance support Java Application, to support the Joint Strike Fighter. Tasks included the following:

- Planned and scheduled development activities for JDIS demos 4 and 5.
- Developed Java applets and applications involving client-server architecture, Java RMI, and Oracle database to simulate flight maintenance support.
- Lead Project Team to successfully integrate the JDIS Wing Simulator with the US Military's Theater Battle Management Core System (TBMCS). Coordinated development activities between engineers located locally as well as remotely in Fort Worth Texas.
- Supervised three Junior Engineers to design and build a maintenance debriefer application involving speech recognition, utilizing the IBM ViaVoice speech recognition engine.
- Developed a Java application for the Palm Pilot to dynamically load flight maintenance data from an oracle database into a work order browsing application stored on the Palm.
- Configure and administer Linux Server.

Assoc. Computer Analyst, Network Systems Application Monitoring and Management (NSAMM) 12/1998 – 3/1999

Utilized various network management tools, including BMC Patrol, Network Node Manager, and the Distributed Sniffer System, to monitor and manage network traffic. Developed cgi Perl programs to capture network status information and dynamically report it on a web page. Conducted tours of the Enterprise Service Center.

Software Engineer, Reconfigurable Transportable Consolidated Automated Support System 4/1998 – 12/1998

Developed instrument drivers for RTCASS, an object-oriented automated support system for the US Navy. Utilized Unified Modeling Language (UML) to produce the object-oriented design, and Microsoft Visual C++ to implement the design. Also utilized Microsoft's Distributed Component Object Model (DCOM) to distribute our objects across the network. Responsible for requirements, design, prototype, and code and unit test.

Software Engineer, Lockheed Martin Integration and Test (LMIT)

9/1997 – 3/1998

Developed test tools in C, TUXEDO, and Visual Basic for Applications to support inter-segment testing by System Engineers testing the FBI's Automated Fingerprint Identification System. Responsible for requirements, design, implementation, maintenance, and distribution of test tools to System engineers both locally and remotely.

Software Engineer, Automated Fingerprint Identification System (AFIS)

1/1997 – 8/1997

Worked on the Research and Development team to design and develop new fingerprint matching algorithms for AFIS. Wrote C algorithms to perform Image Processing, which included Filtering, Triple Point detection, Two Dimensional Fast Fourier Transforms, and Signal to Noise Ratio calculations.

Lockheed Martin Summer Internships

6/1996 – 8/1996

Developed Software for the FBI's Automated Fingerprint Identification System. Wrote C programs and UNIX shell scripts to take hundreds of data files produced by the full time engineers and organized them in report format for the managers to view. Operated the Morpho Image Scanner to convert fingerprint cards into digital format.

Hardware Engineer, Components Engineering

5/1995 – 8/1995

Conducted studies of Parts and Parts Technology for obsolescence issues. Contacted various vendors and manufacturers, and performed Internet searches to obtain needed information.

Software Engineer, Advanced Gunnery Training System (AGTS)

6/1994 – 8/1994

Worked on detailed software design for the US Army Tank Driver Trainer simulation program, using Cadre Teamwork. Underwent formal training in Teamwork, Computer Aided Software Engineering (CASE) Tool.

Education/Training

MBA, Finance w/Honors, Crummer Graduate School of Business, Rollins College, Winter Park, FL 2005

MS, Computer Science, Rensselaer Polytechnic Institute, Troy NY, May 2000

Engineering Leadership Development Program, Lockheed Martin, Information Systems, Orlando, FL, August 1999

BS, Electrical Engineering, University of Florida, Gainesville, FL, December 1996

Awards and Honors

Dean's List at Crummer Business School (each semester from sp '03 to sp '05); CNL Innovation Award (2004); CNL Teamwork Award (2003); CNL Teamwork Award (2002); CNL Innovation Award (2001); Outstanding Young Man of America (1998); Presidential Scholarship (UF); General Electric Engineering Scholarship; Alpha Brother of the Year (1995); Order of Omega Greek Honor Society (fall '94); Beta Eta Sigma Honor Society (fall '92).

Activities

UCF Community of Practice for IT (2005 – present); Board Member, For Kid's Sake Foundation (2005 – present); Greater Orlando Leadership Foundation (GOLF), 2004; Board Member, UF Association of Black Alumni (2003); Java Instructor, Lockheed Martin (Fall 1999); College Recruiter, Lockheed Martin (1997); President and Vice President, Alpha Phi Alpha Fraternity Inc. (1993 – 1995); Vice President, National Engineering Society (1994 – 1995)

Davlyn L. Chin

9772 Tivoli Villa Dr
Orlando, FL 32829

Phone: (407)-381-5426
E-mail: davlyn_chin@hotmail.com

OBJECTIVE

To be a part of a professional project management opportunity that utilizes: technical software and systems engineering, leadership, interpersonal, communication, and coordination skills; in the fields of communications and telecommunications.

EDUCATION

Bachelor of Science, **Computer Science**
Florida Institute of Technology - Melbourne, FL

Graduation Date: May 3, 2003

Master of Science, **Software Engineering**
Florida Institute of Technology - Melbourne, FL

Graduation Date: May 6, 2006

SKILLS

Java/J2EE

C++

XML

Rational Clear Case

Rational Clear Quest

Rational Rose Enterprise

XMLSpy

OMDT Pro (object model edits)

UML

DoD Architecture Framework

Visual Basic 6.0

JavaScript/HTML

Oracle HTMLDB

Eclipse

Macromedia Flash/Fireworks/Dreamweaver

Common Development Framework (LM STS)

JBOSS

Rational Unified Process 4+1 View Modeling

OOA/OOD

SEI/CMMI

WORK EXPERIENCE

June 2003 – Present **Systems Engineer Sr, Lockheed Martin Simulation, Training and Support – Orlando, FL**

Future Combat Systems – Common Training Instrumentation Architecture

Systems Analysis Engineer

Software design development

Data model development

Requirements analysis

Architecture development

Develop reuse common

components

Integrate FCS Training Common Components

Systems engineering focal for requirements and design artifacts

Interview potential new employees for LM STS systems organization

Future Combat Systems – Training Common Component Technical Integration

Systems Analysis Engineer

Develop architectural products

Develop system design artifacts

Develop data models

Coordinate and conduct collaborative development activities of the component

development teams

Software Process lead

Lead Software Development Plan

Managing software processes

Apply LM STS IEPM and PAL process standards to program objectives

Ensure success of program milestones and deliverables

Initiate process improvements

Perform analysis to develop functional and interface requirements

Maritime Composite Training System Demonstration Proposal Team

ELDP Systems Engineer - Rotation 3

Responsible for integration work for technical demonstration
Worked closely with subcontractors and team members

Collaborated with product engineers team to build interfaces using Oracle HTMLDB
Planning and management of the technical demo

Business Development & Advanced Programs

ELDP Software Engineer - Rotation 2

Core research and development
Training Enterprise Architecture team
Responsible for research to integrate commonalities across LM STS Ground Training programs including live, virtual, and constructive simulation

Develop artificial intelligence agent prototype
Implement JMS messaging portions of the application
SW development using Common Development Framework on Integrated Gaming Environment web application
Built scenarios for ExportCGF
Performed integration and testing of application

War Fighters Simulation

ELDP Software Engineer - Rotation 1

Army User Interface team
Implement in Java language
Maintenance, bug fixes and improvement development
Integration and testing

Utilized tools Rational Clear Case and Clear Quest
Pinpoint and correct defects and issues to meet user's needs
Edit the Federation Object Model using OMDTPro

Summer 2002

Software Engineer Intern, Lockheed Martin Information Systems - Orlando, FL

Java programming, introduced to WebLogic Server, Enterprise Java Beans, performed various testing tasks for enterprise support systems. Utilized JavaScript and HTML for enterprise web applications

Jan 2001-
May2002

Administrative Assistant, PAH Constructors – Melbourne, FL

Windows 98 environment; organizational, filing and various office skills

Aug 2000-
May2002

Resident Assistant, Office of Residence Life, Florida Tech – Melbourne, FL

Utilize team building, listening, and communication skills with other staff to assure that residents have a comfortable pleasant and respected environment to live in. We also provide various activities, programs, and workshops for the Florida Tech community

Summer 2001

Intern, Montgomery Consulting Group - Orlando, FL

Under contract from the Florida Turnpike Headquarters performed Quality Control, reviewed aerials of the highway, used a database tracking program to update sign and roadway assets

ACTIVITIES/ORGANIZATIONS

Society of Women Engineers (SWE)

LM STS Engineering Leadership Development Program

National Society of Black Engineers (NSBE)

Outreach Love (Tutor Coordinator)

FRITZLAINE MATHIAS POWELL

P.O. Box 620697 · Oviedo, FL · 32762 · (407) 971-8100 · lpowell7@gmail.com

EXPERIENCE

- 3/2006-Present** **University of Central Florida** **Orlando, FL**
Director of Partnership Development, Campus Life
- Identify programs and services that provide opportunities for collaborative partnerships
 - Develop internal and external marketing strategies
 - Participate in university-wide programming initiatives
 - Prepare grant and sponsorship proposals
 - Coordinate and plan special events
 - Research, write, and edit articles for Pegasus Parent Connections newsletter
- 3/2001-3/2006** **Director, Minority Programs in Education (MPIE)** **Orlando, FL**
- Coordinated all College of Education and community efforts to recruit, support and retain minority teacher education candidates; increased the number of scholarship students on regional campuses by 100%
 - Administered scholarship programs; developed and managed \$290K MPIE budget
 - Prepared grant proposals and reports
 - Maintained and enhanced the faculty Minority Mentoring Program; established College's first Outstanding Mentor of the Year Award; increased the number of faculty mentors by 50%
 - Developed, planned, coordinated and implemented special events including, seminars, conferences, and professional development workshops; prepared and lead various departmental and College presentations
- 8/1999-3/2001** **Counselor, First Year Advising & Information Systems** **Orlando, FL**
- Advised and provided developmental academic and career guidance to 400+ freshmen
 - Presented at Freshman and Transfer Orientations and Open Houses; conducted workshops on time management, goal setting, note-taking, and test-taking strategies to students placed on probation
 - Created and updated newspaper column for UCF freshmen; developed various publications promoting departmental initiatives
- 5/1999-8/1999** **Counselor, Student Academic Resource Center (SARC)** **Orlando, FL**
- Advised and provided developmental academic and career guidance to 45 at risk freshmen participating in the College Achievement and Pegasus Success Retention Programs; assisted with course selection and registration
 - Prepared and led various departmental presentations (Freshmen and Transfer Orientations)
- 8/1997-5/1999** **Pennsylvania State University** **University Park, PA**
Office of Fellowships and Awards, Grants Advisor
- Assisted in finding alternative sources/funding for graduate students utilizing various databases, including the Sponsored Programs Information Network (SPIN)
 - Coordinated special events such as the "Negotiating Your Way Through Graduate School" Conference for 200+ admitted graduate students

TEACHING EXPERIENCE

- Fall 2000-
Spring 2001** **University of Central Florida, Adjunct Instructor**
College of Education-Strategies for Success (SLS 1501)
College of Business Administration- Cornerstone (GEB 3031)
- Spring 2000** **Seminole Community College, Adjunct Instructor**
Social Science and Education Department-Life Career Planning (SLS 1301)
- Fall 1998** **Pennsylvania State University, Adjunct Instructor**
African and African American Studies-Scholarship and Community (AAA S 003)

EDUCATION

- | | |
|---|-------------------------|
| Master of Education | Bachelor of Arts |
| Counselor Education/College Student Personnel | English |
| Pennsylvania State University | University of Florida |
| University Park, PA | Gainesville, FL |
| May 1999 | May 1997 |

Donya Smith
4718 Beagle St.
Orlando, FL 32818
407-340-5800
Donvasmith@Yahoo.com

Objective

To obtain a challenging position in public relations or marketing with a company that will offer career advancement opportunities.

Education

University of South Florida, Tampa

- B.A., Mass Communications December 2003
- Bright Futures Merit Scholarship
- Tampa Electric Company Scholarship
- University of South Florida Office of Multi-Cultural Affairs Scholarship

Computer Skills

Microsoft Office Suite and Adobe PageMaker

Experience

Marketing Assistant, Simon Property Group, November 2006-Present

- Coordinate mall marketing initiatives and events
- Copywriting
- Reconciler for gift card program

Outreach Specialist, The Center for Independent Living, Orlando, April 2005-Sept 2005

- Market specialized telephone equipment distribution program
- Conduct presentations about program
- Coordinate a regular schedule of training and distribution at sites

Admin/Clerical Asst., Spherion, Orlando, Oct 2004-March 2005

- Create and distribute media kits
- General clerical and customer service duties

Internship, Sahlman Williams Marketing and Public Relations, Tampa, Aug-Dec 2003

- Copywriting
- Newsletter production
- Created and maintained media lists

Internship, United Cerebral Palsy, Orlando, May-Aug 2003

- Event planning
- Composed press releases
- Created proposal to obtain free billboard coverage

Sales Assistant, Clear Channel Communications, Orlando, May-Aug 2002

- Assembled press kits
- Desktop Publishing
- Aided account executives in creating client presentations

Office Assistant, Louis de La Parte Mental Health Institute, Tampa, Aug 1999- Dec 2003

- Assisted with conference planning
- Updated Web pages
- Edited and formatted educational journal submissions
- General clerical duties

Memberships

- Public Relations Student Society of America
- Ambassador for the University of South Florida

Volunteer

Special Events, Orange County History Center, Orlando, November 2006-Present

Juline Kandis Prince

P.O. Box 678457

Orlando, FL 32825

(786)-512-9618

kandisprince@gmail.com

OBJECTIVE

Seeking a position in a business management profession where my analytical and technical skills can be used to meet the company's financial goals and objectives.

EXPERIENCE

Hewitt Associates

Orlando, FL

Benefit Specialist

04/06-Present

- Provide customer service to clients in regards to their health insurance, 401K benefits, & IRS guidelines
- Process loans, hardship withdrawals, & 401k distribution payments
- Research historical data pertaining to any inaccurate reporting of insurance premiums & loan deductions
- Work in partnership with the insurance carriers to insure coverage is updated, accurate, & consistent for the clients
- Coordinate the monthly events and activities throughout the calendar

GMH-College Park Management Inc.

Orlando, FL

Accounting Manager

2/05-4/06

- Collect and post rent and miscellaneous income receipts
- Process invoices and maintain files for accounts payable
- Process evictions and non-sufficient funds warrants
- Reconcile bad debts for collections and collect all damages & utility charges from existing and vacating residents
- Maintain delinquency accounts below budget
- Perform month-end closing and prepare reports
- Collaborate with the University of Central Florida Office of Student Financial Assistance and Florida Pre-Paid to manage resident financial agreements

Accounting Assistant

8/04-2/05

- Processed service requests for residents & entered into Citrix
- Correlated batch reports for corporate office
- Made bank deposits daily (>\$100K)
- Assisted with answering phones and resident issues
- Kept residents financial records
- Inspected move outs and assessed charges

Target

Orlando, FL

Customer Service Representative/Cashier

11/02-2/05

- Obtained payment for merchandise by calculating and totaling customer's purchases
- Operated and balanced a cash flow over \$200,000 daily on register
- Provided customer service, answered questions and monitored the telephone

Precision Response Corporation

Miami, FL

Customer Service Representative

3/03-5/04

- Provided assistance to hard of hearing and speech impaired individuals
- Communicated through speech and through hearing, typing a minimum of 60 wpm

EDUCATION

Valencia Community College

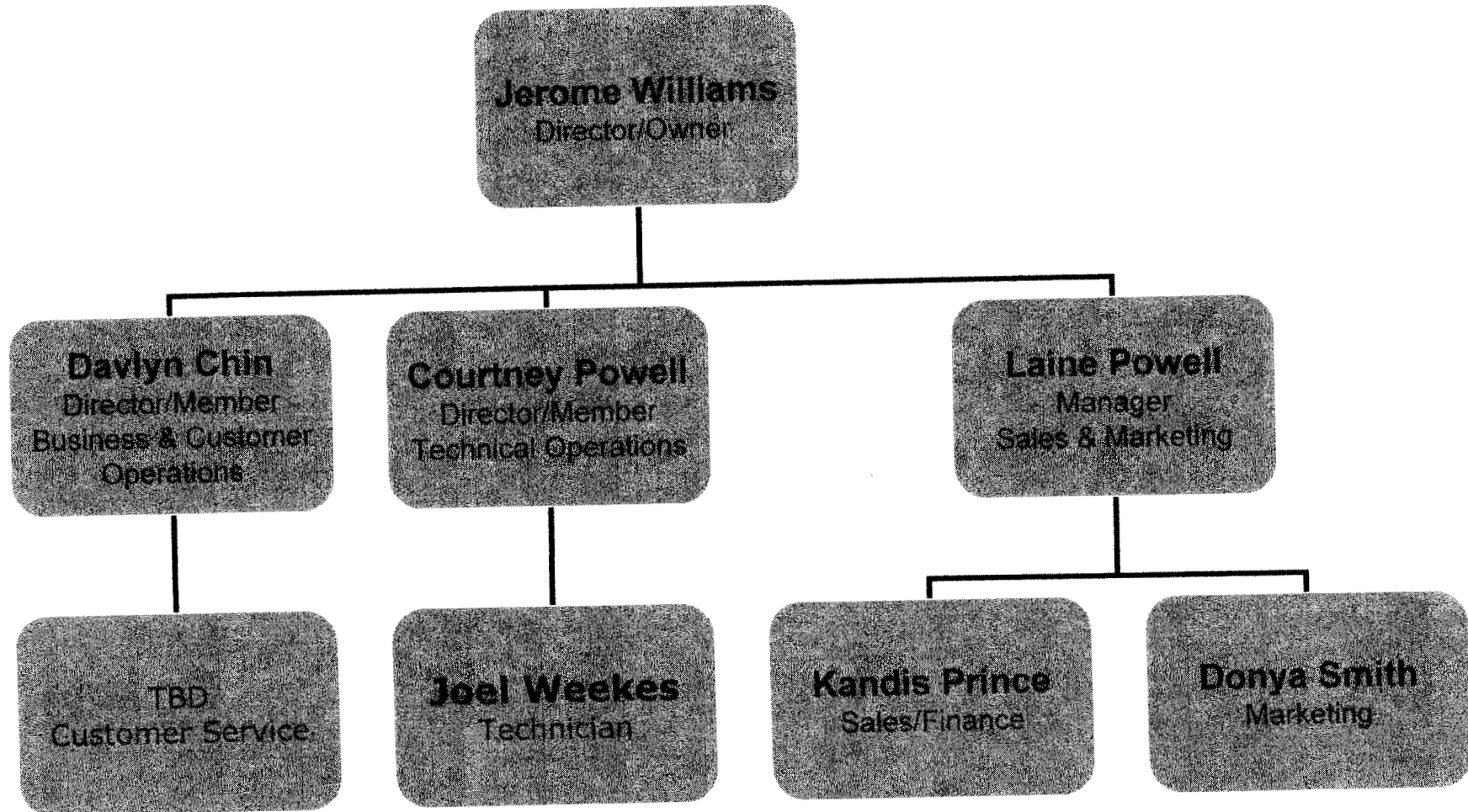
Associate in Science- Business Management (Finance specialization), expected December 2008

Orlando, FL

VoTTs Communications, LLC

<http://www.votts.com>

Organization Chart



Roles and Responsibilities

- ◆ The **Director and Owner** shall be responsible for the application of methodologies, techniques, and practices for all VoTTs Communications products and services; with the guidance of the directors and managers of VoTTs Communications. The Owner has authoritative and majority voting power.
- ◆ The **Director of Business and Customer Operations** shall be responsible for organizing new business ventures, keeping up with the latest technology trends, managing VoTTs enterprise applications and servers, serving as a technical resource to the Director of Technical Operations, and managing all customer service relations.
- ◆ The **Director of Technical Operations** shall be responsible for managing all VoIP and Analog technical communications in the US, Canada, and Caribbean and managing installers, technicians, and contractors for VoTTs communications.
- ◆ The **Manager of Sales and Marketing** shall be responsible for managing all sales and marketing strategies and activities under the guidance of VoTTs directors and members.

NOTE: An Owner and Member is an invested shareholder or partner of VoTTs communication and therefore receives shareholder limited liability protection.

Quick Facts about an “LLC”

What is a Limited Liability Company?

A Limited Liability Company ("LLC") is a separate legal entity that offers an alternative to partnerships and corporations by combining the corporate advantages of limited liability with the partnership advantage of pass-through taxation. An LLC is created and comes into existence when articles of organization are filed with the proscribed fees, and accepted by the proper state authority.

What is the Structure of an LLC?

An LLC is owned by its members. The members of an LLC are like partners in a partnership or shareholders of a corporation. A member will more closely resemble a shareholder if the LLC utilizes a manager or managers, because under that situation the members will not participate in the management of the LLC. However, if the LLC does not utilize managers, then the members will more closely resemble partners because they will have decision making powers in the LLC.

The member's ownership in the LLC is represented by their respective "membership interest", in the same manner as a partner has an "interest" in a partnership or a shareholder has stock in corporation.

What are the Advantages of an LLC?

Pass-Through Taxation LLC's allow for pass-through taxation, allowing earnings of an LLC to be taxed only once. The earnings from an LLC are treated in a similar manner as earnings from a partnership, sole proprietorship and most S corporation.

Limited Liability:

The member's liability is generally limited to the amount of money which the member invested in the LLC. As a result, the members of an LLC receive the same limited liability protection as do shareholders of a corporation.

Flexible Organizational Structure LLC's are generally free to establish any organizational structure agreed upon by its members. Thus, profit interests may be separated from voting interests.

What is an Operating Agreement?

An **operating agreement** is an agreement among limited liability company ("LLC") members about the business of the LLC and the rights and duties of the members. Operating agreements are not required by any state's LLC Act, but they are strongly encouraged. Operating agreements are analogous to a partnership agreement in multi member LLC's. They are also similar to corporate by-laws. In single member LLC's, an operating agreement is a declaration of the structure that the member has chosen for the company and sometimes used to prove in court that the LLC structure is separate from that of the individual owner and thus necessary so that the owner has documentation to prove that he or she is indeed separate from the entity itself..

An operating agreement is used to override default rules imposed by a state's LLC Act. For example, many LLC Acts provide that each member will have equal voting power on company decisions. However, if one member contributes 75% of the capital to the company, the members may agree that member should have more voting power. This can be addressed in the operating agreement to override the default state rules. Some other key provisions that an operating agreement should cover are; each member's capital contribution, a buy-out agreement, member meeting dates, the manager's rights and responsibilities, record keeping, and tax planning. These are not the only provisions that should be included and any agreement that the LLC's members make regarding the governance of the company should be recorded in the operating agreement.

Resources

- ◆ http://www.activefilings.com/en/information/faq_llc.htm
- ◆ http://www.form-a-corp.com/form-an-llc_QA.php
- ◆ http://www.en.wikipedia.org/wiki/Operating_agreement