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Public Service Commission

January 8, 2009

Ms. Mary F. Smallwood
Ruden McClosky
215 South Monroe Street, Suite 815
Tallahassee, Florida 32301

RE: Docket No. 080714-WS; Application for staff-assisted rate case in Lake County by Hidden Valley SPE LLC d/b/a Orange Lake Utilities.

Dear Ms. Smallwood:

For the engineering portion of this rate case, staff requires that several items be completed prior to our field audit to ensure fast, expedient treatment of your rate case. Please forward the following information for the period of 1/1/08 to 12/31/08 (test year) when you have obtained the information.

1. Employees Salaries and Wages

List all of the field employees, their duties and responsibilities, certificates held, salary and explanation of how allocated to utility. A short personal interview with the available employees will help expedite the investigation.

2. Purchased Power

All utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and electric company's account numbers.

3. Chemicals

A list of all chemicals used in the treatment of water and wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.

4. Sludge Removal Expenses

Provide a schedule showing the total cost and the quantity of removing the sludge, if persons other than owners, stockholders, and employees of the utility perform such work during the test year.

5. Material and Supplies

Total cost along with copy of invoices for purchased parts, materials and supplies used in the operation and maintenance of the water and wastewater system during the test year.

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6. Contractual Services – Billing/Reading the Meter
The monthly costs associated with billing customers or reading the meters if such work is not performed by employees of the utility.
7. Contractual Services – Professional
The cost of accounting, legal and engineering if such work is not performed by employees of the utility.
8. Contractual Services – Testing
A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.
9. Contractual Services – Other
Provide a schedule showing the costs of operation and maintenance work not performed by utility employees. These costs include the operator's fee, mowing and ground keeping and contracted repair for water and wastewater system.
10. Transportation Expense
The schedule of all vehicles by serial number and description, owned or leased by the utility, original cost or lease documents, who assigned to, and an explanation of how allocated to the utility, or a copy of log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.
11. Copies of monthly operation reports for water and wastewater from January 1, 2008 to December 31, 2008 (test year) which includes:

FOR WASTEWATER	- Total treated, total wash water, total of each chemical in points, chemical dosage rates (average)
FOR WATER	- total raw pumped, total wash water, total water treated leaving plant, total of each chemical in points, chemical dosages rates (average)
12. Copy of monthly totals of meter water sold for each month of the test year.
13. A written summary, by permit number, of all Department of Environmental Protection permits.
14. If any plant addition has been or will be made due to a written order from a governmental agency, please provide a copy of that order.

15. A list of all service complaints received during test year and an explanation of how each was resolved.
16. A listing (engineering plants) of all assets owned by the utility.
Example: 100' – 8" PVC (Sewer)
250' – 6" PVC Pipe (Water)
50' – 6" Fire Hydrants (Water)
17. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
 - (a) A minimum of four years prior to the beginning of the test (or calendar last year.
 - (b) The beginning of the last calendar year.
 - (c) The end of the last calendar year.
 - (d) Present
18. Please provide a copy of the utility's engineering maps for water and wastewater showing location and size of water and wastewater mains throughout the service area.

Commission practices dictate that this docket be processed within the statutory time frame, therefore, your full cooperation would be appreciated. If you have any questions, do not hesitate to call me at (850) 413-6999.

Sincerely,



Richard Redemann, PE
Bureau of Certification, Economics & Tariffs

RPR:kb

cc: Hometown America (Zimmerman)
Gary Morse
Division of Economic Regulation (Redemann, Fletcher)
Office of General the General Counsel
Office of Commission Clerk