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MAY 22 PM 4:00
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Public Service Commission

May 22, 2009

Sean McKenna, President
Camachee Cove Yacht Harbor Utility
3070 Harbor Drive
St. Augustine, Florida 32084

Re: Docket No. 090230-WU; Engineering Field Audit of Camachee Cove Yacht Harbor Utility in St. Johns County.

Dear Mr. McKenna:

This letter is to confirm my telephone conversation with you regarding my engineering field inspection at your plant. For the engineering portion of this rate case, staff requires that several items be completed prior to our field audit to ensure fast, expedient treatment of your rate case. Please have the following information for the period of January 1, 2008 to December 31, 2008 (test year) ready and available for the inspection on July 8, 2009.

1. A list of all employees, their duties and responsibilities, and salary. If the plant operators are salaried employees, provide a description of their qualifications (Class A, B, or C license).
2. A copy of all utility related electricity bills from the beginning of the test year to present. The bills should include the meter number and location, kilowatts used, amount paid, and the meter account numbers.
3. A list of all chemicals used in water treatment, amounts purchased, unit prices paid, and dosage rates used.
4. A copy of all invoices for purchased parts, materials, and supplies used in the operation and maintenance of the water system during the test year.
5. A copy of all contracts for services rendered in the test year (legal, accounting, billing, operation, or maintenance, water testing), a description of the work provided, and the associated costs.
6. A copy of the monthly operation reports submitted to Department of Environmental Protection (DEP) for the water system from January 1, 2008 to December 31, 2008 (test year).
7. A summary of the amount of water sold for each month of the test year by meter size and customer class.

DOCUMENT NUMBER - DATE
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Sean McKenna, President

May 22, 2009

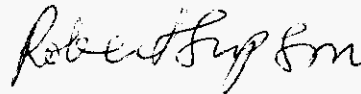
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8. A summary of the amount of water provided at no charge (clubhouse, office, model home, construction usage), used in the treatment process or for line flushing, lost in line breaks, or other uses.
9. A copy of all DEP and Water Management Districts Permits.
10. A copy of all correspondence from DEP or the Water Management District in the past three years, including sanitary surveys, warning letters, and consent orders.
11. A status report on the resolution of the 2008 report on monitoring of nitrate and nitrite that was not submitted to DEP.
12. A list of all customer complaints received during the past three years and an explanation of how each was resolved.
13. A detailed description of all assets (pipes, meters, tanks, pumps, etc.) owned by the utility.
14. A copy of the utility's engineering maps of the water system showing the location and size of water mains throughout the service area.
15. If any plant addition has been or will be made due to a written order from DEP, please provide a copy of that order.

On July 8, 2009, Richard Redemann and I will inspect the water treatment plant, the distribution system, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour. Commission practices dictate that this docket be processed within the statutory time frame, therefore, your full cooperation would be appreciated.

If you have any questions, do not hesitate to call me at (850) 413-7001.

Sincerely,



Robert Simpson
Engineering Specialist
Bureau of Certification, Economics & Tariffs

RS:kb

Cc: Division of Economic Regulation (Deason, Fletcher, Bulecza-Banks, Daniel)
Office of General Counsel (Brown)
Office of Commission Clerk (DKT # 090230-WU)