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DIVISION OF ECONOMIC REGULATION  
(850) 413-6900

Public Service Commission

June 18, 2009

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09 JUN 22 AM 9:17  
COMMISSION  
CLERK

Mr. William Carey  
TLP Water, Inc.  
1234 U. S. Highway 441  
Tavares, FL 32778

**Re: Docket No. 090244-WU; Application for staff-assisted rate case in Lake County by TLP Water, Inc.**

Dear Mr. Carey:

For the engineering portion of this rate case, staff requires that several items be completed prior to my field audit to ensure fast, expedient treatment of your rate case. Please have the following information for the period of January 1, 2008 to December 31, 2008 (test year) ready and available for the investigation.

1. Employees Salaries and Wages

List all employees, their duties and responsibilities, certificates held, salary and explanation of how allocated to utility (if employees work for others than TLP).

2. Purchased Power

All utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and electric company's account numbers.

3. Chemicals

A list of all chemicals used in the treatment of water and wastewater, amounts purchased, quantity purchased, unit prices paid, and dosage rates used.

4. Material and Supplies

Total cost along with copy of invoices for purchased parts, materials and supplies used in the operation and maintenance of the water and wastewater system during the test year.

5. Contractual Services – Billing/ Meter Reading

The monthly costs associated with billing customers or reading the meters if such work is not performed by employees of the utility.

6. Contractual Services – Professional

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The cost of accounting, legal, and engineering if such work is not performed by employees of the utility.

7. Contractual Services – Testing

A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.

8. Contractual Services – Other

Provide a schedule showing the costs of operation and maintenance work not performed by utility employees. These costs might include the operator's fee, mowing and ground keeping, and contracted repair for the water and wastewater system.

9. Transportation Expense

The schedule of all vehicles by serial number and description, whether owned or leased by the utility, original cost or lease documents, to whom assigned, and an explanation of how allocated to the utility, or a copy of log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.

10. Copies of monthly operation reports for water for the test year from January 1, 2008 to June 30, 2009 which includes total raw water pumped, total water treated leaving plant, total of each chemical in pounds, and average chemical dosages rates.

11. Copy of monthly totals of metered water sold for each month of the test year.

12. Copies of permits from the Department of Environmental Protection (DEP), Water Management District, and/or County Health Department. Please include copies of all correspondence from the DEP as well as the utility's responses to DEP.

13. If any plant addition has been or will be made due to a written order from a governmental agency, please provide a copy of that order.

14. A list of all service complaints received during the past three years and an explanation of how each was resolved.

15. A listing (engineering plans) of all assets owned by the utility.

Example: 250' – 6" PVC Pipe (Water)

50' – 6" Fire Hydrants (Water)

16. Number of customers classified as to meter size and class (commercial or residential) for each of the four years prior to the beginning of the test year.

17. Please provide a copy of the utility's engineering maps for water showing the location and size of water mains throughout the service area.

Some of this material may already have been provided to and reviewed by our staff auditor. If that is the case, let me know which documents have already been furnished. I will be calling you soon to arrange an agreeable time to inspect the water plant, the distribution system, and the general service area. Please have someone with access to the plant available for this tour. Commission practices

Mr. William Carey

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dictate that this docket be processed within the statutory time frame, and therefore your full cooperation would be appreciated.

If you have any questions, call me at 850-413-6950.

Sincerely,

A handwritten signature in black ink that reads "Thomas Walden". The signature is written in a cursive style with a large, stylized initial 'T'.

Thomas Walden  
Engineer Specialist

TW

cc: Shannon Hudson, Division of Economic Regulation  
Caroline Klancke, Office of General the General Counsel  
Office of Commission Clerk