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09 DEC -8 PH 2:43
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Public Service Commission

December 8, 2009

Mike Smallridge
P. O. Box 10186
Brooksville, FL 34603

Re: Docket No. 090477-WU, Engineering Field Investigation of Alturas Utilities, LLC, in Polk County.

Dear Mr. Smallridge:

This letter is to confirm my telephone conversation with you regarding my planned engineering field investigation on January 5, 2010. In order to ensure fast, expedient treatment of your rate case, please have the following information for the period of November 1, 2008 to October 31, 2009 (test year) ready and available for my review.

1. A list of all employees, their duties and responsibilities, and salary.
2. A copy of all utility related electricity bills. The bills should include meter numbers, location of meters, kilowatts used, and the total cost.
3. A copy of all bills for chemicals used in the treatment of water. The bills should include the type and amount of chemicals purchased and the total cost.
4. A copy of all bills for purchased parts, materials, and supplies used in the operation and maintenance of the system.
5. A copy of all bills for contractual services and a copy of the contract with an explanation of the type of work performed and its associated cost.
6. A copy of all DEP, Polk County Health Department (PCHD), and Water Management District (WMD) permits.
7. A copy of all correspondence, inspection reports, notices of violation, or consent orders from DEP, the PCHD, and the WMD in the past three years.
8. Describe steps taken to correct the deficiencies outlined in the letters dated June 2009 and November 13, 2009.
9. A copy of all Monthly Operating Reports filed with the Department of Environmental Protection (DEP).
10. A schedule showing the amount of water sold each month.
11. Are there any commercial customers, such as a clubhouse? Are there any unmetered customers?

DOCUMENT NUMBER: 09-11814
DATE: DEC-8-09
FPSC-COMMISSION CLERK

Mike Smallridge
December 8, 2009
Page Two

12. A list of all customer complaints received during the past three years and an explanation of how each was resolved.
13. A detailed description of all assets (land, wells, treatment facilities, pumps, storage tanks, and distribution system) owned by the utility.
14. A map showing the location and size of the water distribution system throughout the service area.
15. A description of any plant additions or repairs that have been made in the past year, along with the cost and reason for the addition or repair.
16. A description of any plant additions or repairs that are expected to be made in the next year, along with the estimated cost and reason for the addition or repair.
17. There appears to be a decline in the number of customers over the past three years. Please provide an explanation.

On January 5, 2010, I will inspect the water treatment plant, the water distribution system, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour. If you have any questions, do not hesitate to call me at (850) 413-7001.

Sincerely,



Robert Simpson
Engineering Specialist
Bureau of Certification, Economics & Tariffs

RS:kb

Cc: Division of Economic Regulation (Deason, Hudson, Fletcher, Bulecza-Banks, Daniel)
Office of General Counsel (Jaeger)
Office of Commission Clerk
Stuart Sheldon