



# Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

**-M-E-M-O-R-A-N-D-U-M-**

**DATE:** November 2, 2010

**TO:** Ann Cole, Commission Clerk - PSC, Office of Commission Clerk

**FROM:** Curt Mouring, Regulatory Analyst III, Division of Economic Regulation

**RE:** Docket No. 100330-WS, Application for increase in water/wastewater rates in Alachua, Brevard, DeSoto, Hardee, Highlands, Lake, Lee, Marion, Orange, Palm Beach, Pasco, Polk, Putnam, Seminole, Sumter, Volusia, and Washington Counties by Aqua Utilities Florida, Inc.

RECEIVED-PPSC  
10 NOV 10 PM 1:37  
COMMISSION CLERK

Attached is an audio CD of the customer meeting held on November 4, 2010 in Greenacres, Florida for the above docket. Please place this in the docket file.

**ECR/Mouring - Memo dated 11/2/10 to CLK/Cole with attached audio CD of customer meeting held on 11/4/10 [at Greenacres City Hall, City Commission Chambers, 5800 Melaleuca Lane, Greenacres] for docket file. [CLK note: For a copy of this recording, please contact the Office of Commission Clerk.]**

- COM \_\_\_\_\_
- APA \_\_\_\_\_
- ECR \_\_\_\_\_
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- RAD \_\_\_\_\_
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- ADM \_\_\_\_\_
- OPC \_\_\_\_\_
- CLK *Peña*

DOCUMENT NUMBER-DATE

**09289 NOV 10**

FPSC-COMMISSION CLERK

State of Florida



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TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

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**DATE:** April 12, 2011  
**TO:** Docket Number 100330-WS  
**FROM:** Ann Cole, Commission Clerk, Office of Commission Clerk  
**RE:** Memorandum to File for Clarification of Records

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This memorandum is to clarify the record regarding Docket Number 100330-WS, Document Number 09289-10. The audio CD recording provided by the Division of Economic Regulation on November 2, 2010, of the customer meeting held on November 4, 2010, has been placed in the audio repository records of the Office of Commission Clerk. Once this audio CD has met its retention schedule of 10 years, it will be disposed of in accordance with Rule 1B-24, Florida Administrative Code, Chapter 257, Florida Statutes, and the Florida Public Service Commission's retention schedule, identified below:

**Minutes: Other Meetings**

**GS1-SL, Item 33**

This record series consists of minutes and all supporting documentation from meetings which are not official meetings as defined in s. 286.011(1), F.S. *These records may have archival value.*

Includes non-transcribed Customer Meetings and Staff Workshop tapes and CDs.

These records are kept with the Office of Commission Clerk's audio repository records for 10 years.

**RETENTION:** 1 anniversary year after date of meeting.