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STATE OF FLORIDA



DIVISION OF  
ACCOUNTING AND FINANCE  
MARSHALL WILLIS  
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(850) 413-6900

# Public Service Commission

September 18, 2013

Brian Altman  
Vice-Pres. of General Partner  
CHC VII, Ltd.  
500 South Florida Ave., Suite 700  
Lakeland FL 33881

RECEIVED-FPSC  
13 SEP 19 AM 9:28  
COMMISSION  
CLERK

**Re: Docket No. 130210-WS, CHC VII, Ltd., Staff Assisted Rate Case**

Dear Mr. Altman:

This letter is to confirm staff's telephone conversation with you regarding the engineering field investigation at CHC VII, Ltd. For the engineering portion of this rate case, staff requires that several items be completed prior to our field audit to ensure fast, expedient treatment of your rate case. Please submit the following information for the period of July 1, 2012 to June 30, 2013 (test year) for the investigation to the Commission by October 17, 2013. Staff will contact you to arrange for a site visit after reviewing the material.

1. Purchased Power

All utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and electric company's account numbers.

2. Chemicals

A list of all chemicals used in the treatment of water and wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.

3. Sludge Removal Expenses

Total cost and total of quantity of removal of sludge if such work is performed by persons other than owners, stockholders, and employees of the utility during the test year.

4. Contractual Services – Testing

A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.

5. Contractual Services – Other

The costs of operation and maintenance work not performed by utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and ground keeping and contracted repair for wastewater system.

6. Transportation Expenses

The schedule of all vehicles by serial number and description, owned or leased by the utility, original cost or lease documents, who assigned to, and an explanation of how allocated to the utility, or a copy of log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.

7. Copies of monthly operation reports for water and wastewater from July 1, 2012 to June 30, 2013 (test year) which includes:

FOR WASTEWATER - Total treated, total wash water, total of each chemical in points, chemical dosage rates (average)  
FOR WATER - Total raw pumped, total wash water, total water treated leaving plant, total of each chemical in points, chemical dosages rates (average)

8. Copy of Monthly totals of meter water sold for each month of the test year.

9. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.

10. If any plant addition has been or will be made due to a written order from a governmental agency, please provide a copy of that order.

11. A list of all service complaints received during test year and an explanation of how each was resolved.

12. A listing (engineering plans) of all assets owned by the utility.

Example: 200' – 8" PVC (Sewer)  
250' – 6" PVC Pipe (Water)  
50' – 6" PVC Fire Hydrants (Water)

13. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:

- (a) A minimum of 4 years prior to the beginning of the test (or calendar last) year.
- (b) The beginning of the last calendar year.
- (c) The end of the last calendar year
- (d) Present

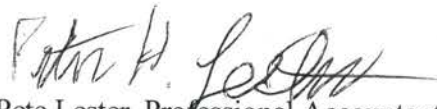
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14. Please provide a copy of the Utility's engineering maps for water and wastewater showing location and size of wastewater mains throughout the service area.

On the date selected for the site visit, the staff engineer will inspect the water and wastewater plants, the distribution and collection systems, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour. Commission practices dictate that this docket be processed within the statutory time frame, therefore, your full cooperation would be appreciated.

Please contact Melinda Watts, the staff engineer, at (850) 413-6952 if you have any questions.

Sincerely,



Pete Lester, Professional Accountant  
Division of Accounting and Finance

PL:PL

cc: Division of Engineering (Watts)  
Division of Economics (Bruce)  
Office of General Counsel (Tan)  
Office of Commission Clerk (Docket No. 130210-WS)