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STATE OF FLORIDA



DIVISION OF ENGINEERING
TOM BALLINGER
DIRECTOR
(850) 413-6910

Public Service Commission

June 6, 2014

Mr. R. Greg Harris, President
Country Club Utilities, Inc.
3035 Wynstone Drive
Sebring, FL 33875

Re: Docket No. 120172-WS -- Application for staff-assisted rate case in Highlands County by Country Club Utilities, Inc.

Dear Mr. Harris:

For the engineering portion of this rate case, please provide the following information, for the period of January 1, 2013 to December 31, 2013 (test year).

1. Purchased Power

All utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and electric company's account numbers.

2. Chemicals

A list of all chemicals used in the treatment of wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.

3. Sludge Removal Expenses

Provide a schedule showing the total cost and the quantity of removing the sludge, if persons other than owners, stockholders, and employees of the utility perform such work during the test year.

4. Material and Supplies

Total cost along with copy of invoices for purchased parts, materials and supplies used in the operation and maintenance of the water and wastewater system during the test year.

5. Contractual Services – Testing

A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.

6. Contractual Services – Other

Provide a schedule showing the costs of operation and maintenance work not performed by utility employees. These costs include the operator's fee, mowing and ground keeping and contracted repair for water and wastewater system.

7. Transportation Expense

The schedule of all vehicles by serial number and description, owned or leased by the utility, original cost or lease documents, who assigned to, and an explanation of how allocated to the utility, or a copy of log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.

8. Copies of monthly operation reports for water and wastewater during the test year which includes:

FOR WASTEWATER	Total treated, total wash water, total of each chemical in points, chemical dosage rates (average)
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FOR WATER	Total raw pumped, total wash water, total water treated leaving plant, total of each chemical in points, chemical dosages rates (average)
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9. Copy of monthly totals of meter water sold for each month of the test year.
10. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
11. A written summary, as well as supporting documentation, describing the Utility's current compliance standing with governmentally imposed rules and regulations. This summary should include the status of any governmentally imposed corrective actions and civil penalties.
12. A written summary, as well as supporting documentation, describing the results of water and wastewater treatment tests performed during the test year.
13. A copy of any orders or agreements from and/or with a governmental agency.
14. A copy of the most recent sanitary survey for each water plant and inspection report for each wastewater plant conducted by the health department or the Department of Environmental Protection.
15. Based on information provided by the utility during the last test year, the utility's water distribution and wastewater collection system was constructed to serve the 554 lots in the utility's service territory. Is this number still accurate?
16. If any plant addition has been or will be made due to a written order from a governmental agency, please provide a copy of that order.
17. A list of all service complaints received during test year to present and an explanation of how each was resolved.

18. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:

- (a) A minimum of four years prior to the beginning of the test (or calendar last year).
- (b) The beginning of the last calendar year.
- (c) The end of the last calendar year.
- (d) The present.

19. Please provide a copy of the utility's engineering maps for water and wastewater showing location and size of water and wastewater mains throughout the service area.

Please submit the responses to the requested information to the Office of Commission Clerk via mail, hand delivery, or courier service addressed to:

Office of Commission Clerk
Florida Public Service Commission
2540 Shumard Oak Boulevard
Tallahassee, Florida 32399-0850

Commission practices dictate that this docket be processed within the statutory time frame, therefore, your full cooperation would be appreciated. If you have any questions, please do not hesitate to contact me at (850) 413-7009.

Sincerely,



Robert Graves
Engineering Specialist

RG:pz

cc: Division of Engineering (L. King, S. Rieger)
Office of General Council (K. Corbari)
Office of Commission Clerk (Docket No. 120172-WS)