



FRIEDMAN,
FRIEDMAN & LONG, P.A.
ATTORNEYS & COUNSELORS

September 1, 2014
Via E-Filing

Carlotta S. Stauffer, Commission Clerk
Office of Commission Clerk
Florida Public Service Commission
2540 Shumard Oak Boulevard
Tallahassee, FL 32399

RE: Docket No. 130265-WU; Application for a Staff Assisted Rate Case in Charlotte County
by Little Gasparilla Water Utility, Inc.
Our File No.: 35019.04

Dear Ms. Stauffer:

Attached is a letter from Mr. Boyer of Little Gasparilla Water Utility, Inc. to Ms. Golden
of the PSC Staff dated 8-29-14 responding to an informal data request.

Should you or Staff have any questions concerning this filing, please do not hesitate
to give me call.

Very truly yours,

A handwritten signature in black ink, appearing to read "Martin S. Friedman", written in a cursive style.

MARTIN S. FRIEDMAN
For the Firm

MSF/

cc: Jack Boyer (via e-mail)
Sonica Bruce (via e-mail)
Martha Golden (via email)

**LITTLE GASPARILLA WATER UTILITY
P.O. BOX 5159
GROVE CITY, FL 34224
941-681-2777**

Dear Mrs. Golden

Response to email, 8/29/14

- 1) Audrey is LGWU bookkeeper/ office manger and only works one day a week under normal operations. She retired from Englewood Water District where she went through many rate cases. I asked her to make an estimate of additional hours that might be required through the SARC. I will ask her to compare her hours to past years when she comes in Thursday. We had three days just with the original auditors, not including gathering information for data request.**
- 2) Engineer's Fees, Attached 2-1-6**
- 3) We hope to have loan documents complete this week. Will send once they are executed.**
- 4) Contract with the construction contractor should be complete this week as well.**
- 5) Insurance; Part of the loan requirements will be proper insurance including flood. We received quotes but are really just estimated at this point. Also insurance on the truck and track hoe. Attachment 5-1-4**

Will follow up with items 1, 3, and 4 as information becomes available this week

Have a Blessed Day!

Jack Boyer

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Little Gasparilla SARC

Compose

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 - Testimonys
 - Wallace
 - YL

Little Gasparilla SARC Questions

Martha Golden

Aug 29 at 5:09 PM

To: 'lwjd777@yahoo.com'

Hello Mr. Boyer, per your request, here's the list we discussed on the phone. Any updated or additional information you can send us next week on these items will be helpful.

1. Audrey's rate case related bookkeeping fees of \$1,150 (50 hours of work at \$23 per hour), such as the type of work she did that was specific to the rate case (e.g. being in the office extra days to help the auditors).
2. Information about the engineer's increase in fees.
3. The final loan document.
4. The final contract for the interconnect.
5. Insurance quotes for flood insurance, etc. on new building.

Thank you for all your help answering my questions this afternoon.

Martha

Get unlimited [+See fee details](#)

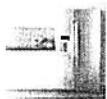
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ENGINEERS SURVEYORS PLANNERS

435 Commercial Court, Suite 200 Venice, FL 34292 Tel: (941) 412-7296 Fax: (941) 412-7297

2115 N. Access Road, Englewood, FL 33224 Tel: (941) 412-6896 Fax: (941) 412-6897

DATE: February 19, 2013

CLIENT: Little Gasparilla Island Water Utility
Mr. Jack Boyer
PO Box 5145
Grove City, FL 34224

RE: Bulk Water from CCU and LGI
Water Distribution System Extension

Ph: (941) 626-8294

This Proposal/Agreement is between Little Gasparilla Island Water Utility/Jack Boyer and DMK Associates, Inc. at 435 Commercial Court, Suite 200, Venice, FL 34292. The Description of the land on which these services will be performed is Little Gasparilla Island and the ICW.

DMK Associates (DMK) shall provide engineering, survey and permitting services required to construct a 6-inch potable water/fire service line from a CCU supplied water meter near Cape Haze, directionally bored under the ICW to connect with existing LGI facilities on Little Gasparilla Island. DMK's design and permitting efforts will include the demolition and replacement of the R/O plant's deteriorating wood, pump house building and the extension of their water distribution system to the north end of Little Gasparilla Island.

DMK's services shall include, but likely not be limited to:

Task 1 - Engineering Services

During the Engineering phase, DMK shall provide:

- a. Drafting services for the demolition and reconstruction of the wood pump house building at the LGI water plant from a sketch provided by the Client.
- b. Engineering and design services for a 3,300 linear feet of a directionally bored 6-inch water main under the ICW from Cape Haze to LGI to connect existing CCU and LGI water facilities
- c. Engineering and design services for 1,800 linear feet of a 4-inch extension to the existing water distribution system to the north end of Little Gasparilla Island.

Fee: \$18,000.00

Task 2 - Permitting Services

DMK shall combine the pump house replacement, directional bore under the ICW and the water distribution extension into an Environmental Resource and Water Main Extension Permit submittal to the Florida Department of Environmental Protection. Our permit submittal will be compliant with Rule 62-555.330, F.A.C. The Army Corp of Engineers and FDEP's Bureau of Beach and Coastal Systems will also be involved in the FDEP permitting process.

Fee: \$20,000.00

Task 3 - Sovereign Submerged Land Lease

Once FDEP conceptually approves the directional bore alignment under the ICW, DMK shall prepare a Land Lease Easement across Gasparilla Sound, from approximately Lot 1, Block U, Cape Haze subdivision on Green Dolphin Drive to King Street on Little Gasparilla Island. The proposed route will cross privately owned submerged lands by Cape Haze Corporation and West Coast Inland Navigation District which may require separate easements for each, not included in this proposal.

Fee:

~~\$4,500.00~~
\$10k
5

2-2

Client: Title Gasparilla Island Water Utility/ Mr. Jack Boyer

Date: February 19, 2013

NOTE: No structural engineering, environmental, bathymetric survey or geotechnical work is being proposed or included in the Fee Proposal.

DMK Associates, Incorporated agrees to provide the above services under a(n): Hourly Fee Fixed Fee Estimated Fee for the specific services outlined above

This Agreement does not require a retainer. Invoices will be processed: Monthly Bi-Weekly At Completion, in accordance with completion levels of work.

If this offer is not executed and delivered to DMK Associates, Incorporated, on or before March 29, 2013, this offer may be withdrawn.

I hereby authorize the firm of DMK Associates, Incorporated to perform the above services on the above described property. I have read and fully understand the "General Conditions" and "Hourly Fee Sheet" attached to this Agreement. I understand that the agreed upon fee will cover the cost of services provided within limitations stipulated in the "General Conditions" and "Hourly Fee Sheet". I hereby accept the terms and conditions of this Agreement.

Client: John R. Boyer Title: V P Date: 1/29/14

A: To DMK Associates, Incorporated: [Signature] Title: Project Mgr Date: 2-19-2013
By: S. Johansen

PLEASE SIGN AND RETURN ONE COPY TO OUR OFFICE

- 18. **STANDARD OF CARE** - The fee schedule is based on the Standard of Care for the type of work to be performed. The fee schedule is based on the Standard of Care for the type of work to be performed. The fee schedule is based on the Standard of Care for the type of work to be performed.
- 19. **ENTIRE AGREEMENT** - This fee schedule is the entire agreement between the parties. It is not to be construed as a contract. It is not to be construed as a contract. It is not to be construed as a contract.


DMK ASSOCIATES, INC.
STANDARD FEE SHEET
Effective March 1, 2009

<u>FEE SCHEDULE</u>	<u>Hourly Fee</u>
Principal	\$ 180.00
Sr. Project Manager	\$140.00
Project Manager	\$125.00
Project Engineer/Sr. Surveyor	\$115.00
Design Engineer/Surveyor	\$ 95.00
Engineer/Designer	\$ 90.00
Sr. CAD Technician IV	\$ 80.00
CAD Technician III	\$ 75.00
CAD Technician II	\$ 65.00
CAD Technician I	\$ 60.00
Sr. Inspector	\$ 65.00
Sr. Party Chief/Inspector/Field Tech	\$ 70.00
Sr. Instrument Man/Inspector 3/Field Tech 3	\$ 65.00
Instrument Man/Inspector/Field Tech	\$ 45.00
Rodman	\$ 35.00
Administrative V	\$ 65.00
Administrative IV	\$ 60.00
Administrative III	\$ 50.00
Administrative II	\$ 45.00
Administrative I	\$ 40.00

<u>FEE SCHEDULE</u>	<u>Hourly Fee</u>
Delivery	\$ 40.00
Expenses other than field & office supplies	Cost + 10%
Barber Island Surcharge	\$110.00 flat rate
Motor Boat (combined with Survey Crew)	\$ 20.00 / hour
GPS Equipment (combined with Survey Crew)	\$ 30.00 / hour
Concrete Monuments	\$ 30.00 / each
<u>Photo Copies:</u>	
"A" copies - 8 1/2" x 11"	\$ 4.00 each
"B" copies - 11" x 17"	\$ 1.25 each
"C" copies - 18" x 24"	\$ 3.00 each
"D" copies - 24" x 36"	\$ 5.00 each
Certification (signature)	\$ 10.00 each
Retrieval Fee (over 30 days)	\$ 25.00 each
Digital File (per disk)	\$ 50.00 each
Mileage	\$.50 per mile



421 Commercial Court, Suites C
Venice, FL 34292
(941) 412-1293 Fax: 941-412-1043

TO: Jack Boyer, Little Gasparilla Island Utility, Bob Stanley, DMK, Kreg
Maheu, DMK
FROM:  Karl Kokomoor
DATE: August 21, 2014
SUBJECT: Budget for Remaining Engineering Services

Jack,

We have billed on our agreement for three different tasks.

Task 1 was developed to prepare a schematic layout of the wood frame structure over the water tank. This task was combined with the initial pipeline design including the directional bore and 4 inch northern line extension. We are done with the building layout as this did not include any structural work. We are almost done with the pipeline design. Total fees for this task are at approximately \$13,800 out of budgeted \$18,000. We would like to keep the remaining \$4,200 in reserve for any further changes in the permit application.

Task 2 pertains to the permitting where we had a budget of \$20,000. We have spent the budget as of today, and are expecting a water main and ERP permit within days. There is a risk that an additional Request for Information may come instead. If we get the water main permit and the ERP requires additional work we may have to go over budget by as much as \$5,000. We would instead place these fees into Task 1.

Task 3 pertains to the land lease where we raised the budget from \$4,500 to \$10,000. You signed off on this change. At this time we are at \$9, 500 in billing on this task. I think we are doing fine here.

Task 4 was set aside for additional services. Nothing was budgeted here and we have not invoiced anything under this task. We are asking to place money in reserve here for budgetary reasons explained below.

We would like to establish Task 5 for land surveying related to construction staking and easement preparation and Task 6 for engineering services during construction and final certifications.

Task 5, Land Surveying and Easement Preparation should now be based upon staking and verifying the pipe route. You should budget \$8,000 for this. Contractor will provide staking for subaqueous line along with necessary asbuilts, boring locations, etc. This task is for upland line staking and as builts. An additional \$10,000 is budgeted for up to 36 combined construction

and permanent easements. This Task should be budgeted for \$18,000 none of which has been billed to date.

Task 6, Engineering Services During Construction. You should budget 3 months at \$4,000 per month for inspection and services during construction and an additional final certification package at \$4,000 upon completion.. All are hourly budgets. This would bring this task budget to \$16,000

All things considered, the total budget for this project would then sit at:

- Task 1 \$18,000. We have money to work with here
- Task 2 \$20,000. This money is spent
- Task 3 \$10,000. This money is spent
- Task 4. \$8,000. We have roughly calculated this at 10% of our total estimate for budget reasons. This task normally occurs at the bottom as contingency.
- Task 5. \$18,000. Land Surveying and Easement Preparation. No money has been spent to date
- Task 6. \$16,000. Engineering Services During Construction.

Total Engineering Fees, should be overall budgeted for \$82,000 plus 10% for Task 4 services for a total of \$90,000. You should subtract what has been billed from this number for a remaining budget.

5-1

Little Gasparilla Water

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 - PSC
 - Rocky Creek
 - Sent Items
 - Syniced Messages
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 - Testimonys
 - Wallace
 - YL

Little Gasparilla Water Company Inc-Building insurance

Jason Mink Aug 28 at 10:39 AM To LWJD777@yahoo.com

Jack,

As discussed on the phone the best quote I received was from World Wide Facilities and they came with a verbal quote of 7,000 annually out the door. That quote is really only good for 30 days and is a rough estimate with the info you have provided. When the building is complete we will be able to lock in a premium. Thanks

Jason Mink General Lines Agent Key Agency Inc. Ph. 941-460-1248 Fax 941-174-7283 Jason@keyagency.net

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Thank you for choosing Key Agency, Inc. Our office hours are Mon-Fri 9am-5pm. My office hours are Tuesday, Wednesday, Thursday and Friday, 9am-5pm (Off Monday). I am out of the office on Wednesdays.

How is my service? Please contact my manager, Beth Tubbesing at 941-460-1218 or email her at Beth@keyagency.net with your suggestions, comments or feedback. Your input is greatly appreciated to ensure we are providing you with quality customer service

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-  **LendingT...** **Mortgage Rates Hit 2.81% APR (5/1...**
Sponsored \$225,000 for \$919/month. No points. N...
 - Charlott September 2014 Prayer Calendar 7:00 AM
 - McCoy, letter to commissioners Aug 31
 - USAA Past Due Payment on Your USAA Insuranc Aug 31
 - Barbara End: THIS IS A TEACHER IIII Aug 31

RE: Little Gasparilla Water Company Inc-Insurance Re...

Jason Mink
To: LWJD777@yahoo.com
Aug 26 at 2:02 PM

Diane,

The ford Ranger quote is still valid. Please see the attached quote for \$640.44-Let me know if you want to move forward with the quote and I get the applications together.

To add the John Deer 27D to the policy it is a annual premium of \$125.00. This is for 25,000 In coverage with a 1,000 deductible. Please let me know if you would like to move forward with this. In order to bind coverage I will need payment.

Regarding the building...is the 300,000 the cost of renovation? or the after renovation cost? What is the extent of work being done? Also, I need the address, Year built? and construction type of the building? Is there any prior coverage on this building?

In order to provide a flood quote I will need a copy of the elevation certificate. Also, what is the replacement cost of the building?

Please let me know if you have any questions. Thanks so much.

Jason Mink
General Lines Agent
Key Agency Inc.
Ph. 941-460-1248
Fax 941-474-7283
Jason@keyagency.net

Get A Quote



Thank you for choosing Key Agency, Inc. Our office hours are Mon-Fri 9am-5pm. My office hours are Tuesday, Wednesday, Thursday and Friday, 9am-5pm (Off Monday). I am out of the office on Wednesdays.

How is my service? Please contact my manager, Beth Tubbesing at 941-460-1218 or email her at Beth@keyagency.net with your suggestions, comments or feedback. Your input is greatly appreciated to ensure we are providing you with quality customer service.

Did you know Key Agency, Inc. offers insurance for Home, Auto, Umbrella, Boat, Motor Home, Motorcycle, Personal and Commercial Liability? Please contact our office today for a complimentary, no-obligation quote.

Please be advised we cannot add, bind, or change coverage through email.

From: Jack & Diane [mailto:lwjd777@yahoo.com]
Sent: Tuesday, August 26, 2014 8:25 AM

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**AUTO-OWNERS INSURANCE COMPANY
FLORIDA COMMERCIAL AUTOMOBILE
NEW BUSINESS PROPOSAL**

Date: 08/26/2014

Client: LITTLE GASPARILLA WATER COMPANY INC
Address: PO BOX 5159
GROVE CITY, FL 34224-0159

Phone:

Agency Code: 12-0246-00

Contact/Producer:

Agency: KEY AGENCY INC
Address: 1201 S MCCALL RD
ENGLEWOOD, FL 34223-4231
(941) 474-9511

Phone:

E-Mail: keyinsurance@keyagency.net

Premiums quoted are subject to change based upon the actual coverages requested and completed underwriting information provided. All terms, conditions, coverages and premiums are subject to underwriting acceptance and approval.

Proposal Effective Date: 09/01/2014		Proposal ID: LITTLE GASPARILLA WATER COMPANY INC
Proposal Totals		
Proposed Total All Items		\$640.44
Total Premium if Paid In Full		\$565.40
Proposal Information		
Company/Program is: Auto-Owners Insurance Company (Standard)		
Entity Type is Corporation		
Annual Premiums		
Merit Rating: 0%		
Policy Tier: 347		
Comprehensive Liability		
Coverages	Limits and/or Deductibles	Premium
Bodily Injury	\$50,000 each person/\$100,000 each occurrence	\$53.75
Property Damage	\$25,000 each occurrence	\$15.64
Florida Hurricane Catastrophe Fund Assessment (2007)		\$0.90
	Item Total:	\$70.29
Item Details:		
Estimated Cost of Hire - If Any		
# 1	1993 FORD RANGER	VIN: 1FTCR10A9PTA84135
Zip Code: 34224	County: 8 - Charlotte	Territory: 040 - Charlotte County
Stat Code: 02811		
Class: 8CA		
Radius: 10 miles		
Weight: 6,000		
Coverages	Limits and/or Deductibles	Premium
Bodily Injury	\$50,000 each person/\$100,000 each occurrence	\$296.84
Property Damage	\$25,000 each occurrence	\$101.82
Uninsured Motorist	\$50,000 each person/\$100,000 each occurrence	\$102.10

Coverages	Limits and/or Deductibles	Premium
Medical Payments	Medical limited to \$2,500 non-emergency	
Florida Hurricane Catastrophe Fund Assessment (2007)	Death Benefits - \$5,000 each person \$10,000 each person	\$20.80 \$7.32
Item Total:		\$570.15

Item Details:
 Radius of operation - within a 100 mile radius.
 Use class (00479): WATER COMPANY.
 Non-stacked Uninsured Motorist Coverage selected.
 Florida Hurricane Catastrophe Fund assessment applies.
 This vehicle rated on a cost new of \$8,001.00.

Summary of All Items		
Coverages	Limits and/or Deductibles	Premium
Bodily Injury	\$50,000 each person/\$100,000 each occurrence	\$350.59
Property Damage	\$25,000 each occurrence	\$117.46
Uninsured Motorist	\$50,000 each person/\$100,000 each occurrence	\$102.10
Personal Injury Protection	Medical and Disability - \$10,000 each person Medical limited to \$2,500 non-emergency	\$41.27
Medical Payments	Death Benefits - \$5,000 each person	\$20.80
Florida Hurricane Catastrophe Fund Assessment (2007)	Refer to Items	\$8.22
Proposed Total All Items:		\$640.44
Paid in Full Discount:		\$75.04
Total Premium If Paid in Full:		\$565.40

The Paid in Full Discount does not apply to Agency Bill business.

Premiums quoted are subject to change based upon the actual coverages requested and completed underwriting information provided. All terms, conditions, coverages and premiums are subject to underwriting acceptance and approval.

Premium based on rates effective: 06/08/2014 Commercial Auto

Notice: Incomplete underwriting information may result in a policy being issued at a lower or higher premium than what was quoted.

In accordance with the commercial auto utility vehicle rule for non-fleet policies, the insured has confirmed that all commercial utility vehicles on the policy are used exclusively for business.

A driver age factor of 0.93 has been applied to Comprehensive Coverage, and a driver age factor of 0.92 has been applied to Liability and Collision Coverages. The driver age factor is based on the following ages of the driver(s) provided: 59.

The estimated Annual total premium is \$640.44.
 Applicant may qualify for a group discount.