

State of Florida



# Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

## -M-E-M-O-R-A-N-D-U-M-

**DATE:** January 7, 2015 150000-07

**TO:** Braulio L. Baez, Executive Director

**FROM:** Bobby Maddox, Director, Division of Administrative & Information Technology Services

**RE:** Access to Confidential Regulatory Assessment Fee Forms

Please approve Valorie Moore, Accountant IV, and Raquel Revells, Accountant II, to have access to all Regulatory Assessment Fee (RAF) forms for which the utilities have requested confidential classification. They must look at the gross operating revenues on all RAF forms to determine if the correct amounts have been paid.

An increasing number of companies are filing using the confidential classification; therefore, I request that Valorie and Raquel have permanent authorization to access confidential RAF forms. The job duties of both of these positions require that they access RAF forms when payments are made by the companies in order to properly account for such payments.

Should you have any questions regarding this request, please let me know.

BM:KB:ssf

*[Handwritten signature]*  
1/12/15

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