

COMMISSIONERS:
JULIE I. BROWN, CHAIRMAN
LISA POLAK EDGAR
ART GRAHAM
RONALD A. BRISÉ
JIMMY PATRONIS

STATE OF FLORIDA



DIVISION OF ENGINEERING
TOM BALLINGER
DIRECTOR
(850) 413-6910

Public Service Commission

September 26, 2016

Frank J Seifert
ESAD Enterprises, Inc. d/b/a Beaches Sewer System
509 E 4th Street
Port St. Joe FL32456
Seifert13@msn.com

**STAFF'S FIRST DATA REQUEST
VIA EMAIL & US MAIL**

Re: Docket No. 160165-SU- Application for staff-assisted rate case in Gulf County by ESAD Enterprises, Inc. d/b/a Beaches Sewer Systems, Inc.

Dear Mr. Seifert:

For the engineering portion of this rate case, staff requires several items to be completed prior to our field audit and to ensure fast and expedient treatment of your rate case. Please submit the following information for the period of July 1, 2015, through June 30, 2016, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by October 28, 2016. Staff will contact you to arrange for a site visit after reviewing the material. On the date selected for the site visit, the staff engineer will inspect the wastewater plant, the collection system, and the general service areas. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour.

1. Purchased Power: All utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
2. Chemicals: A list of all chemicals used in the treatment of wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
3. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the utility perform such work during the test year.
4. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the wastewater treatment during the test year.
5. Contractual Services – Other: The costs of operation and maintenance work not performed by utility employees with an explanation of the type of work performed. These costs

include the operator's fee, mowing and grounds keeping and contracted repair for the wastewater system.

6. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the utility, or a copy of the log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.
7. Copies of monthly operation reports for wastewater from January through December, 2015 (test year) which includes:

FOR WASTEWATER – Total treated, total wash water, total of each chemical in points, chemical dosage rates (average).

8. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
9. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
10. A list of all service complaints received during the test year and four years prior to the test year. Please include an explanation of how each complaint was resolved.
11. A listing of all assets owned by the utility.

Example: 200' – 8" PVC (Sewer)
 4 – 6" Gravity Mains
 5 Lift Stations
 32 Man Holes

12. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
 - a) A minimum of 4 years prior to the beginning of the test year.
 - b) The beginning of the last calendar year.
 - c) The end of the last calendar year.
 - d) Present.
13. Please provide a copy of the Utility's engineering maps for wastewater showing location and size of wastewater mains throughout the service area and customer location and classification.
14. Please fill out the spreadsheet attached concerning any pro forma items. Please include any bid proposals or estimates for the pro forma items. (Pro forma items are any major maintenance or improvements planned for the system within the next two years.)

Mr. Seifert
September 26, 2016
Page 3

In addition to the above, please provide responses to the following questions.

15. Contractual Services – Professional: Refer to page 4 of your staff assisted rate case application which includes \$18,030 for “Contractual Services.” Based on the Utility’s 2015 Annual Report, \$15,500 of that amount relates to professional expense. For the professional expense portion, please provide a list of vendors, the amounts paid to each vendor, and a description of the work performed. As part of your response, provide support documentation for the professional expense.
16. Rents: Refer to page 4 of your staff assisted rate case application which includes \$7,200 for “Rents” for the following items:
 - a. Does the Utility share this space with another business?
 - b. If so, provide the total square footage of the shared office as well as the number of square feet dedicated strictly to Utility operations?
 - c. Please provide a copy of the lease agreement.
17. Miscellaneous Expense: Explain why this expense increased by over \$12,400 between 2014 and 2015. As part of your response, provide support documentation for the 2015 expense.

Please contact me by phone at (850) 413-6682 or by email at traci.matthews@psc.state.fl.us, if you have any questions.

Sincerely,



Traci Matthews
Engineering Specialist
Division of Engineering

TLM:tj

Attachment

cc: Office of Commission Clerk (Docket No. 160165-SU)

Site	Item	NARUC Account Number	Issue Relevance*	Problem	Solution	Regulatory Mandate (M) or Enhancement (E)	Comments	Year?	Year?	Year?	Total

*For Issue Relevance, please use DM (Deferred Maintenance), S (Safety), C (Compliance), R (Reliability), WQ (Water Quality), or WWQ (Wastewater Quality). In the year columns, please include the amount spent and projected to be spent