

State of Florida



Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD
TALLAHASSEE, FLORIDA 32399-0850

-M-E-M-O-R-A-N-D-U-M-

DATE: October 27, 2016

TO: Carlotta S. Stauffer, Commission Clerk, Office of Commission Clerk

FROM: Lee Smith, Public Utility Analyst I, Division of Accounting & Finance

RE: Docket No. 150181-WU – Application for staff-assisted rate case in Duval County by Neighborhood Utilities, Inc.

Please place the following document in the docket file. This document is an email from the Utility regarding its current and future office situation.

RECEIVED-FPSC
2016 OCT 27 AM 10: 24
COMMISSION
CLERK

Lee Smith

From: Larry O'Steen <wlarryo@hotmail.com>
Sent: Tuesday, October 25, 2016 10:47 AM
To: Lee Smith
Subject: DOCKET 150181-WU New office space requirement.

Why do we need a new office?

Current location was originally intended to be temporary until we could afford to move to our own office. It is an office building owned and occupied by our CPA, who had extra unused space at the time.

We have not had sufficient cash flow to be able to move to a new office.

CPA sold business in January last year. to younger associate CPA.

New owner wanted office I was using, so I moved into another room.

My current personal space is the corner of a room between the main front office and kitchen.

Most of the room is used for filing cabinets and storage.

My corner desk area is screened off by movable cubicle partition.

New CPA owner wants all of his space to expand and grow his business.

He has been very patient and generous to date to wait for conclusion of my rate case so We can afford our new office.

Moving to a new office is the only option, and we have no other option for sharing office space.

Substantial costs of moving will include new furniture and equipment, office supplies, new computer and server for backup storage. Utility and rental deposits, as well as other expenses to move to a new location.

Larry O'Steen
Neighborhood Utilities, Inc.