



## Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

**-M-E-M-O-R-A-N-D-U-M-**

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**DATE:** April 3, 2017  
**TO:** All Parties of Record & Interested Persons  
**FROM:** Walt Trierweiler, Senior Attorney, Office of the General Counsel  
**RE:** Docket No. 160101-WS - Application for increase in water and wastewater rates in Charlotte, Highlands, Lake, Lee, Marion, Orange, Pasco, Pinellas, Polk, and Seminole Counties by Utilities, Inc. of Florida.

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Please note that an informal meeting between Commission staff and interested persons to the above-captioned docket has been scheduled for the following time and place:

Tuesday, April 4, 2017 at 3:30 p.m.  
Gerald L. Gunter Building, Room 105  
Florida Public Service Commission  
2540 Shumard Oak Boulevard  
Tallahassee, Florida 32399-0850

The purpose of the meeting is to discuss the issues in the above-referenced docket. Attendance is not required; however, all parties are encouraged to attend. Parties may participate telephonically in this meeting by dialing **1-888-670-3525**, Conference Code **3498283979** then #. If you have any questions about the meeting, please call Walt Trierweiler at (850) 413-6584.

If settlement of the case or a named storm or other disaster requires cancellation of the meeting, Commission staff will attempt to give timely direct notice to the parties. Notice of cancellation will also be provided on the Commission's website (<http://www.psc.state.fl.us/>) under the Hot Topics link found on the home page. Cancellation can also be confirmed by calling the Office of the General Counsel at 850-413-6199.

WLT/nah

cc: Office of Commission Clerk