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[Angela Kushner](mailto:Angela.Kushner@whartonsmith.com)[akushner@whartonsmith.com](mailto:akushner@whartonsmith.com)  
**Date:** 2/20/2018 11:48:05 AM  
**Subject:** 17-160 - KWRU WWTP Filter Replacement - Progress Meeting #1

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To all,

Attached please the Progress Meeting #1 Agenda for tomorrow's conference call meeting.

The conference call information is as follows:

Date and time of conference call: Wednesday, 02/21/18 at 11:00AM  
Conference Phone Number: 1-872-240-3412  
Access Code: 250-559-805 #  
Select # when prompted for Audio PIN  
You are connected when you hear the beep  
You will hear a beep when each participant is connected

Sincerely,

**James M. Contino | Project Manager**  
**Wharton-Smith, Inc. | Construction Group of Choice | [www.whartonsmith.com](http://www.whartonsmith.com)**

125 W. Indiantown Road, Suite 201, Jupiter, FL 33458  
Office: (561) 748-5956 Ext. 2321 | Cell: (561) 354-8786 | Fax: (561) 748-5958



# 10KWRU WWTP Filter Replacement

Progress Meeting #1  
February 21, 2018 @ 11 A.M.

## Agenda

### Review of Meeting Minutes from Last Meeting

- See attached Preconstruction Meeting Minutes

### Project Schedule

- See attached updated CPM Schedule

### Status of Current Work

- Mobilization began on Monday, February 19, 2018 with deliveries as follows:
  - Tool Connex delivered on 02/19/18
  - Port o Let delivered on 02/20/18
  - Dumpster scheduled for delivery on 02/21/18
  - Office Trailer delivery TBD
- KWRU began draining the North Filter on Tuesday, February 20, 2018

### Planned Future Work

- Disconnection & removal of electrical and piping from North Filter to begin on 02/21/18
- Demolition & removal of North Filter scheduled to begin week of 02/26/18

### Material Deliveries

- 1<sup>st</sup> Filter Structure scheduled for delivery week of March 12, 2018

### Status of Submittals

- See attached Submittal Log
  - 01300-001 Pre-Construction Video - Submitted to Weiler on 02/20/18
  - 01590-001 Site Utilization Plan - Submitted to Weiler on 02/14/18
  - 05000-002 Filter Media - Submitted to Weiler on 02/14/18
  - 16000-001 Electrical Materials – Submitted to Weiler on 02/16/18

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## **RFI's**

- See attached Submittal Log
  - There are no open RFIs at this time

## **Changes in Work**

- COP #1 Replace Backwash Pumps
  - Original proposal exceeded allowance. If may be possible to revise the proposal to be within the allowance, however the lead time of the pumps is quoted as 6-8 weeks after approval. WSI has requested confirmation from Hudson Pump that this lead time is accurate. If so, then replacement of the pumps would delay the project according to our current schedule.
- COP #2 Replace Grating & Railings
  - Weiler Engineer has requested that the forthcoming bridge grating proposal be included in a revised COP #2 proposal so that all costs associated with the allowance are in the same proposal.
  - Revised proposal to be provided by WSI based upon the preliminary set conformed drawings received on 02/16/18
- Preliminary set of conformed drawings received on 02/16/18 had the following changes:
  - Added (2) pipe connections per filter
  - Moved shear gate from 10 ¼" to 4'-5" from top of baffle wall to center of opening. It was agreed with Steve Suggs to save additional cost since the steel sheets for the structure have already been cut that if the sheet could be flipped and reused that the center of the opening might not be at exactly 4'-5".
  - Moved pipe connections
  - Detailed grating and access bridge
- Generator Replacement
  - Fully conformed set of revised drawings to include design of generator slab for pricing by WSI
  - Status of fully conformed set of revised drawings

## **Pay Applications**

- Pay Application #1 (February 2018) – Preliminary copy for approval sent to Weiler Engineering on 02/20/18

## **Open Discussion/Concerns**

## **Next Meeting**

- Telephone Conference Meeting - Wednesday, March 14, 2018 @ 11 A.M.  
125 W Indiantown Road, Suite 201, Jupiter, FL 33458 | Phone: (561) 748-5956 | Fax: (561) 748-5958



# 10KWRU WWTP Filter Replacement

## Preconstruction Meeting

February 12, 2018 @ 11 A.M.

### Minutes

**Project:** KWRU WWTP Filter Replacement  
6630 Front Street  
Key West, FL 33040

**Owner:** KW Resort Utilities Corp.  
6630 Front Street  
Key West, FL 33040  
(305) 295-3301 – Phone  
(305) 295-0143 – Fax

Christopher A. Johnson  
President  
chris@kwru.com

Greg Wright  
Vice President  
greg@kwru.com

**Engineer:** The Weiler Engineering Corporation  
6805 Overseas Highway  
Marathon, FL 33050  
(305) 289-4161 – Phone  
(305) 289-4162 – Fax

Ed Castle, P.E.  
(305) 481-0347 – Cell  
edrcastle@me.com

Steve Suggs, E.I.  
(941) 323-1787 - Cell

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ssuggs@weilerengineering.org

John Sinn  
(305) 289-4161 – Office  
jsinn@weilerengineering.org

Contractor: Wharton-Smith, Inc.  
125 W. Indiantown Road, Suite 201  
Jupiter, FL 33458  
(561) 748-5956 – Phone  
(561) 748-5958 – Fax

Greg Williams  
Division Manager  
(561) 345-1858 – Cell  
gwilliams@whartonsmith.com

James Contino  
Project Manager  
(561) 354-8786 – Cell  
jcontino@whartonsmith.com

Edgar Gonzalez  
Superintendent  
(561) 222-1303 – Cell  
egonzalez@whartonsmith.com

Jean Laine  
Project Engineer  
(561) 427-5743 – Cell  
jlaine@whartonsmith.com

Erica Marnati  
Project Assistant  
(561) 748-5956 x 2306 – Office  
emarnati@whartonsmith.com

Scope of Work: KWRU has two existing steel structures that each includes a sand filtration system and a chlorine contact chamber (CCC). The two structures are essentially identical. The structures have corroded over time and need to be replaced. The intent is to replace the existing units in kind, re-using some of the equipment and piping. Only one filter & CCC unit will be taken off line at a time. Temporary CCC is not required, as per revised drawing C-02.

Contract Times: The work will be substantially completed within 150 days after the date when the Contract Times commence to run, and completed and ready for final payment within 180 days after the date when the Contract Times commence to run.

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- Liquidated Damages:** Contractor shall pay Owner \$250.00 for each day that expires after the date specified for Substantial Completion until the Work is substantially complete. If contractor fails to complete the remaining Work within the Contract Times for completion, Contractor shall pay Owner \$250.00 for each day that expires after such time until the Work is Completed and ready for final payment.
- Contract Price:** Lump Sum of \$935,000.00
- Allowances:** Lump Sum for Cash Allowance for New Backwash Pumps: \$17,000.00  
Lump Sum for Cash Allowance for New Grating and Handrails, including New Bridge between CCCs: \$42,000.00  
Lump Sum for Cash Allowance for Reconfiguration of Backwash System Pipe and Actuated Valves: \$25,000.00
- Changes in Work:** Changes in work by change order only
- Payment Procedures:** Contractor to submit monthly pay applications for engineer's approval by 20<sup>th</sup> of each month. Final submission of (1) hard copy of agreed upon monthly pay application to be sent to the engineer prior to month's end.
- Work Hours:** Contractor's normal work hours are Monday thru Friday, 7:00 A.M. to 3:30 P.M.
  - [Edgar G. discussed the possibility of working \(4\) 10 hour days](#)
  - [Chris J. stated that \(4\) 10 hour days would allowed](#)
- Site Access:** Entrance & Exit Routes
- Site Utilization:** Contractor's proposed work areas, office trailer, temp utilities and staging areas
  - [After the meeting WSI walked the site with WE & KWRU to determine site utilization](#)
- Submittals:** Contractor to submit (1) electronic copy of submittals to John Sinn and CC Steve Suggs. Reviewed submittals to be returned to Erica Marnati cc James Contino and Jean Laine.
- Binders:** Contractor's preconstruction binders include Meeting Agenda, CPM Schedule, RFI Log, Submittal Log, Lines of Communication, Emergency Contact List, List of Subcontractors/Vendors/Suppliers, Safety Plan & Weather Emergency Plan.
- Progress Meetings:** Determine when Progress will be held
  - [2<sup>nd</sup> Wednesday of Every Month @ 11 am will be a call in meeting](#)
  - [4<sup>th</sup> Wednesday of every month @ 11 am will be an onsite meeting](#)
  - [WSI will send out calendar invites](#)
- Discussion:** Additional Items discussed
  - [Steve S. stated that \(3\) sets of conformed signed and sealed drawings will be sent to WSI by Friday, 02/16/18. These drawings will include](#)

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details for the grating and railings as per the allowance item and additional flanges required to be added to the filter structures.

- Spark testing of the filter structure coatings was discussed. James C. stated that he did not see anything in the documents requiring spark testing of the structures. James C. added that the structures are coming shop painted and would be offloaded by crane and set into place on the slab. Both Steve S. and Chris J. stated that they thought spark testing was required as they remember discussing it during design. It was agreed that all parties would review the contract documents and determine how to proceed. Steve S. stated that the fabricator of the structures perform their own QC testing of the coatings prior to shipping. James C. stated that he would contact the fabricator and discuss QC testing of the coatings and possibility of field spark testing.
- Chris J. stated that they would prefer that the existing North Filter Structure be replaced first as it is currently leaking. James C. and Edgar G. stated the sequence didn't matter. It was agreed that the North Filter Structure would be the first replaced and would be designated as Filter #1.
- Steve S. stated that the piping was to be painted with colors matching the 10 state standards, with water piping to be blue with black stripe and backwash piping to be beige.
- Greg W. stated that he would be the owner's contact for Emergencies
- Steve S. discussed that the backwash control valves were to be reused and that extra care would need to be taken to make the locations and orientations of the valves for reinstallation.
- The allowance of the replacement of the backwash pumps was discussed. Chris J. and Steve S. both stated that the contractor's pricing exceeded their allowance. James C. stated that he would review the pricing and if possible would revise the proposal to be within the allowance.
- Generator replacement was discussed. Greg W. stated that the replacement generator had been purchased by KWRU and that it is currently being stored by the supplier in Wisconsin. Steve S. stated that he would provide design information so that WSI and could provide a change order proposal.



## KWRU WWTP Filter Replacement

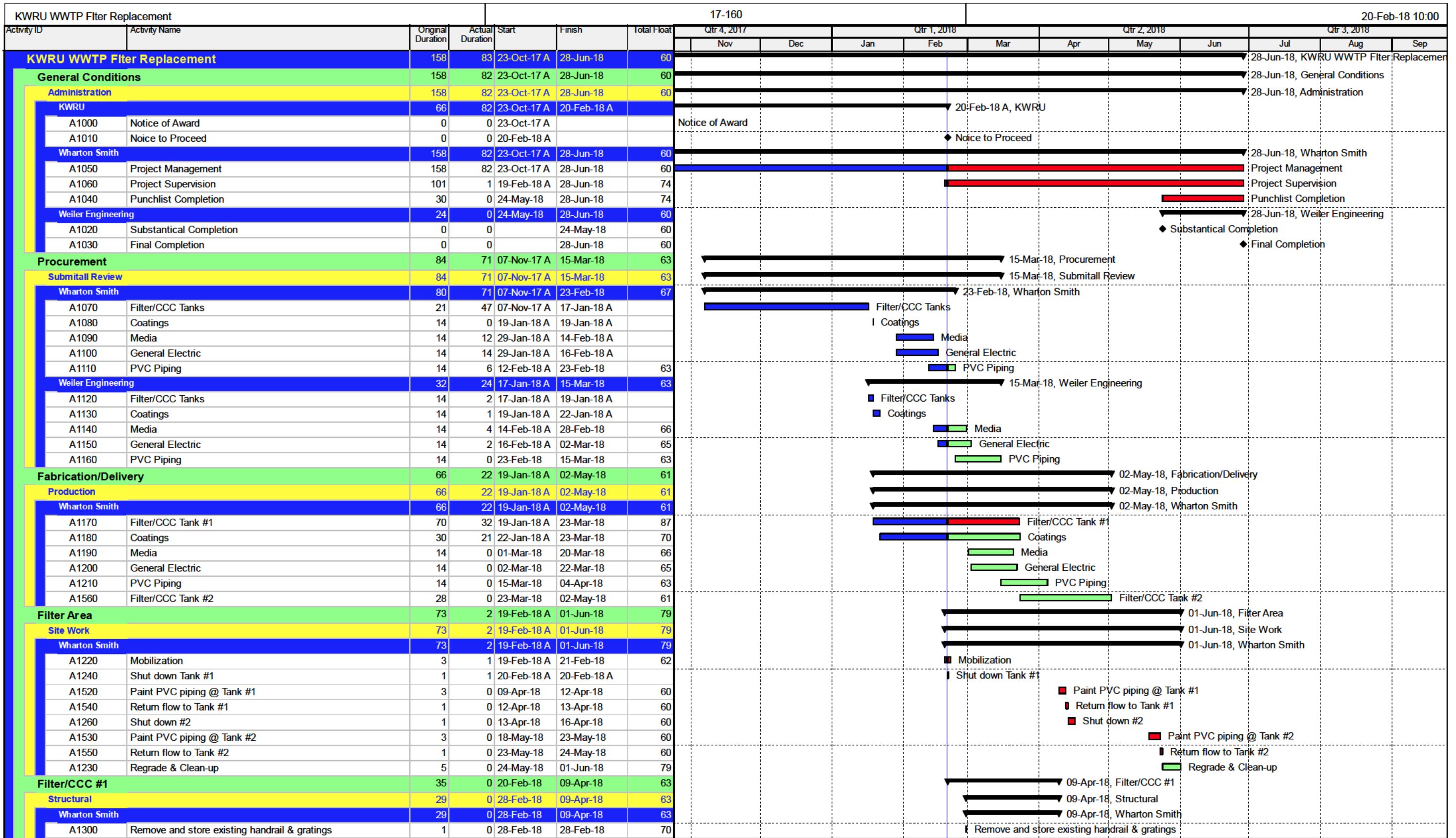
### Preconstruction Meeting

February 12, 2018 @ 11 A.M.

### Sign In Sheet

Name	Company	Email Address	Phone Number	Initials
Chris Johnson	KWRU	chris@kwru.com	(305) 295-3301	CJ
Greg Wright	KWRU	greg@kwru.com	(305) 295-3301	GW
Ed Castle, P.E.	Weiler	edrcastle@me.com	(305) 289-4161	
Steve Suggs, E.I.	Weiler	ssuggs@weilerengineering.org	(941) 323-1787	SS
John Sinn	Weiler	jsinn@weilerengineering.org	(305) 289-4161	JS
Greg Williams	Wharton-Smith	jcontino@whartonsmith.com	(561) 345-1858	
James Contino	Wharton-Smith	jcontino@whartonsmith.com	(561) 354-8786	JC
Edgar Gonzalez	Wharton-Smith	egonzalez@whartonsmith.com	(561) 222-1303	EG
Jean Laine	Wharton-Smith	jlaine@whartonsmith.com	(561) 427-5743	
LOUIS GERMAINE	WEILER ENGINEERING	L.GERMAINE@WEILER ENGINEERING.ORG	305 307-4611	LG





█ Actual Work      ◆ Milestone  
█ Remaining Work      ◀ Summary  
█ Critical Remaining Work

KWRU WWTP Filter Replacement  
 Owner: Key West Resort Utilities Corp.  
 Engineer: The Weiler Engineering Corporation  
 Contractor: Wharton-Smith Construction Group

Data Date: 20-Feb-18  
 Notice to Proceed: 19-February-18  
 Finish Date: 28-Jun-18  
 Page 1 of 3



KWRU WWTP Filter Replacement				17-160				20-Feb-18 10:00									
Activity ID	Activity Name	Original Duration	Actual Duration	Start	Finish	Total Float	Qtr 4, 2017		Qtr 1, 2018			Qtr 2, 2018			Qtr 3, 2018		
							Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
A1340	Demo and dispose of existing tank	3	0	01-Mar-18	05-Mar-18	70											
A1350	Clean & inspect existing concrete slab	1	0	06-Mar-18	06-Mar-18	70											
A1360	Repair any damage to existing slab	1	0	07-Mar-18	07-Mar-18	70											
A1370	Place underlayment on existing slab	1	0	08-Mar-18	08-Mar-18	70											
A1380	Offload and set new tank structure	1	0	23-Mar-18	26-Mar-18	60											
A1470	Reinstall existing handrail & grating	3	0	04-Apr-18	09-Apr-18	63											
<b>Mechanical</b>		<b>35</b>	<b>0</b>	<b>20-Feb-18</b>	<b>09-Apr-18</b>	<b>63</b>											
<b>Wharton Smith</b>		<b>35</b>	<b>0</b>	<b>20-Feb-18</b>	<b>09-Apr-18</b>	<b>63</b>											
A1250	Remove existing influent, effluent, & backwash piping	2	0	20-Feb-18	21-Feb-18	73											
A1270	Remove existing piping & actuated valves and store	2	0	23-Feb-18	26-Feb-18	70											
A1280	Remove existing backwash pumps	1	0	23-Feb-18	23-Feb-18	70											
A1290	Remove and store existing effluent flow meter	1	0	23-Feb-18	23-Feb-18	70											
A1310	Remove and dispose of existing filter media	1	0	23-Feb-18	23-Feb-18	70											
A1320	Remove any remaining piping/components	1	0	26-Feb-18	26-Feb-18	70											
A1330	Clean tank interiors	1	0	27-Feb-18	27-Feb-18	70											
A1390	Install new filter underdraining system	3	0	26-Mar-18	29-Mar-18	60											
A1400	Place new filter media	3	0	29-Mar-18	03-Apr-18	60											
A1410	Reinstall existing backwash pumps	1	0	29-Mar-18	30-Mar-18	60											
A1420	Reinstall existing back was piping & actuated valves	3	0	30-Mar-18	04-Apr-18	63											
A1430	Reinstall existng influent, effluent & backwash piping	3	0	04-Apr-18	09-Apr-18	63											
A1510	Reinstall existing effluent meter	1	0	04-Apr-18	05-Apr-18	63											
<b>Electrical</b>		<b>35</b>	<b>0</b>	<b>20-Feb-18</b>	<b>09-Apr-18</b>	<b>60</b>											
<b>Nearshore Electric</b>		<b>35</b>	<b>0</b>	<b>20-Feb-18</b>	<b>09-Apr-18</b>	<b>60</b>											
A1440	Remove existing conduit & wiring attached to the tank	3	0	20-Feb-18	22-Feb-18	70											
A1450	Disconnect, remove conduit & wiring from valve actuators	1	0	23-Feb-18	23-Feb-18	70											
A1460	Disconnect, remove conduit & wiring from backwas pumps	1	0	23-Feb-18	23-Feb-18	70											
A1480	Reinstall existing conduit & wiring	5	0	29-Mar-18	05-Apr-18	60											
A1500	Reconnect existing backwash pumps	1	0	05-Apr-18	06-Apr-18	60											
A1490	Reconnect existing actuator valves	1	0	06-Apr-18	09-Apr-18	60											
<b>Filter/CCC #2</b>		<b>24</b>	<b>0</b>	<b>16-Apr-18</b>	<b>18-May-18</b>	<b>63</b>											
<b>Structural</b>		<b>18</b>	<b>0</b>	<b>24-Apr-18</b>	<b>18-May-18</b>	<b>63</b>											
<b>Wharton Smith</b>		<b>18</b>	<b>0</b>	<b>24-Apr-18</b>	<b>18-May-18</b>	<b>63</b>											
A1670	Remove and store existing handrail & gratings	1	0	24-Apr-18	25-Apr-18	60											
A1680	Demo and dispose of existing tank	3	0	25-Apr-18	30-Apr-18	60											
A1690	Clean & inspect existing concrete slab	1	0	30-Apr-18	01-May-18	60											
A1700	Repair and damage to existing slab	1	0	01-May-18	02-May-18	60											
A1710	Place underlayment on existing slab	1	0	02-May-18	03-May-18	60											
A1720	Offload and set new tank structure	1	0	03-May-18	04-May-18	60											
A1790	Reinstall existing handrail & grating	3	0	15-May-18	18-May-18	63											
<b>Mechanical</b>		<b>24</b>	<b>0</b>	<b>16-Apr-18</b>	<b>18-May-18</b>	<b>63</b>											
<b>Wharton Smith</b>		<b>24</b>	<b>0</b>	<b>16-Apr-18</b>	<b>18-May-18</b>	<b>63</b>											
A1570	Remove existing influent, effluent, & backwash piping	2	0	16-Apr-18	18-Apr-18	63											
A1590	Remove existing piping & actuated valves and store	2	0	19-Apr-18	23-Apr-18	60											
A1600	Remove existing backwash pumps	1	0	19-Apr-18	20-Apr-18	60											
A1610	Remove and store existing effluent flow meter	1	0	19-Apr-18	20-Apr-18	60											
A1620	Remove and dispose of existing filter media	1	0	19-Apr-18	20-Apr-18	60											
A1650	Remove any remaining piping/components	1	0	20-Apr-18	23-Apr-18	60											
A1660	Clean tank interiors	1	0	23-Apr-18	24-Apr-18	60											
A1730	Install new filter underdraining system	3	0	04-May-18	09-May-18	60											
A1740	Place new filter media	3	0	09-May-18	14-May-18	60											
A1750	Reinstall existing backwash pumps	1	0	09-May-18	10-May-18	60											
A1770	Reinstalll existing back was piping & actuated valves	3	0	10-May-18	15-May-18	63											

█ Actual Work      ◆ Milestone  
█ Remaining Work      ◀ Summary  
█ Critical Remaining Work

KWRU WWTP Filter Replacement  
 Owner: Key West Resort Utilities Corp.  
 Engineer: The Weiler Engineering Corporation  
 Contractor: Wharton-Smith Construction Group

Data Date: 20-Feb-18  
 Notice to Proceed: 19-February-18  
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 Page 2 of 3



KWRU WWTP Filter Replacement				17-160					20-Feb-18 10:00									
Activity ID	Activity Name	Original Duration	Actual Duration	Start	Finish	Total Float	Qtr 4, 2017		Qtr 1, 2018			Qtr 2, 2018			Qtr 3, 2018			
							Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
A1780	Reinstall existng influent, effluent & backwash piping	3	0	15-May-18	18-May-18	63												
A1800	Reinstall existing effluent meter	1	0	15-May-18	16-May-18	63												
<b>Electrical</b>		<b>24</b>	<b>0</b>	<b>16-Apr-18</b>	<b>18-May-18</b>	<b>60</b>												
<b>Nearshore Electric</b>		<b>24</b>	<b>0</b>	<b>16-Apr-18</b>	<b>18-May-18</b>	<b>60</b>												
A1580	Remove existing conduit & wiring attached to the tank	3	0	16-Apr-18	19-Apr-18	60												
A1630	Disconnect; remove conduit & wiring from valve actuators	1	0	19-Apr-18	20-Apr-18	60												
A1640	Disconnect; remove conduit & wiring from backwas pumps	1	0	19-Apr-18	20-Apr-18	60												
A1760	Reinstall existing conduit & wiring	5	0	09-May-18	16-May-18	60												
A1810	Reconnect existing backwash pumps	1	0	16-May-18	17-May-18	60												
A1820	Reconnect existing actuator valves	1	0	17-May-18	18-May-18	60												

- Reinstall existng influent, effluent & backwash piping
- Reinstall existing effluent meter
- 18-May-18, Electrical
- 18-May-18, Nearshore Electric
- Remove existing conduit & wiring attached to the tank
- Disconnect; remove; conduit & wiring from valve actuators
- Disconnect; remove; conduit & wiring from backwas pumps
- Reinstall existing conduit & wiring
- Reconnect existing backwash pumps
- Reconnect existing actuator valves

■ Actual Work      ◆ Milestone  
■ Remaining Work      ▬ Summary  
■ Critical Remaining Work

KWRU WWTP Filter Replacement  
 Owner: Key West Resort Utilities Corp.  
 Engineer: The Weiler Engineering Corporation  
 Contractor: Wharton-Smith Construction Group

Data Date: 20-Feb-18  
 Notice to Proceed: 19-February-18  
 Finish Date: 28-Jun-18  
 Page 3 of 3





**KWRU WWTP Filter Replacement  
Submittal Log**

Submittal	Rev.	Title	Category	Status	Ball In Court	Latest Dates				Required		# of Days			
						Received	Sent	Returned	Forwarded	Start	Finish	Elpsd	Held	Overdue	
01300-001	001	Pre-Construction Video		SUB	The Weiler Engineering Corporation		02/20/18								
01310-001	001	Schedule of Values	Shop Drawing	APP		01/31/18	01/31/18	02/12/18	02/12/18			12			
01310-002	001	Monthly Draw Schedule	Shop Drawing	APP		01/31/18	01/31/18	02/12/18	02/12/18			12			
01310-003	001	CPM Schedule	Shop Drawing	APP		02/01/18	02/01/18	02/12/18	02/12/18			11			
01590-001	001	Site Utilization Plan	Shop Drawing	SUB	The Weiler Engineering Corporation	02/13/18	02/14/18					7	6		
05000-001	A	Filter Structure	Shop Drawing	AAN		01/17/18	01/17/18	01/19/18	01/19/18			29			
05000-002	001	Filter Media	Shop Drawing	SUB	The Weiler Engineering Corporation	02/13/18	02/14/18					7	6		
09900-001	001	Filter Structure Coatings	Shop Drawing	AAN		01/19/18	01/19/18	01/22/18	01/23/18			4			
09900-002	001	PVC Pipe Coatings	Shop Drawing	AAN		02/05/18	02/05/18	02/09/18	02/09/18			4			
16000-001	001	Electrical Materials	Shop Drawing	SUB	The Weiler Engineering Corporation	02/15/18	02/16/18					5	4		

**Request and Answer Log**

**Date: 02/20/2018**

**Job No:17-160**

**Page: 1 of 1**

Type	To	Number	Title	Status	Dated	Responded	Required
RFI	The Weiler Engineering Corporation	00001	Filter Details	CLO	11/28/2017	12/05/2017	12/05/2017

**Request:**

Please reference the attached drawing and provide additional details on the shear gate and the piping penetrations between the boxes as requested. Also, please provide any pictures of the existing filter boxes.

**Answer:**

Response: 1. The purpose of the shear gate is to allow flow from the front CCC to the back CCC. The shear gate specifications can be found in Specification section 15101 section 2 21. Flanges shall be welded were the shear gate is to be installed which will be towards the upper part of the tank. The flanges & shear gate shall be 8". 2. The underdrain shall have flanges on interior and exterior of the filter cell for the pipe to connect to. 3. Height to bottom of pipe is 52".