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Public Service Commission

January 11, 2019

Mr. Michael Smallridge
West Lakeland Wastewater, LLC
3336 Grand Blvd., Suite 102
Holiday, FL 34690
mike@fus1llc.com

STAFF'S FIRST DATA REQUEST VIA EMAIL & US MAIL

Re: Docket No. 20180202 - SU - Application for staff-assisted rate case in Polk County by West Lakeland Wastewater, LLC

Dear Mr. Smallridge:

For the engineering portion of this rate case, staff requires several items to be completed prior to our field audit and to ensure fast and expedient treatment of your staff-assisted rate case. Please submit the following information for the period of October 1, 2017, through September 31, 2018, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **February 1, 2019**. Staff will contact you to arrange for a site visit after reviewing the material. On the date selected for the site visit, the staff engineer will inspect the wastewater plants, the distribution and collection systems, and the general service areas. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour.

1. Purchased Wastewater: All Utility related bills from the beginning of the test year to present which include meter number and location, gallons used, dollars paid, and the Utility's account numbers.
2. Purchased Power: All Utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
3. Chemicals: A list of all chemicals used in the treatment of wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
4. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the Utility perform such work during the test year.
5. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the wastewater treatment during the test year.

6. Contractual Services – Other: The costs of operation and maintenance work not performed by Utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping, and contracted repair for the wastewater systems.
7. Transportation Expenses: A schedule of all vehicles (test year and pro-forma) by serial number and description owned or leased by the Utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the Utility, or a copy of the log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.
8. Copies of your most recent effluent wastewater test results.
9. Copies of monthly operation reports for wastewater from October 1, 2017, through September 31, 2018, (test year) which includes:
 - FOR WASTEWATER – Total treated, total wash water, total of each chemical in points, chemical dosage rates (average).
10. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
11. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
12. A list of all service complaints received during the test year and four years prior to the test year. Please include an explanation of how each complaint was resolved.
13. A listing of all assets owned by the Utility.
 - Example: 200' – 8" PVC (Sewer)
 - 250' – 6" PVC Pipe (Water)
 - 50' – 6" PVC Fire Hydrants (Water)
14. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
 - a. A minimum of four years prior to the beginning of the test (or calendar last) year.
 - b. The beginning of the last calendar year.
 - c. The end of the last calendar year.
 - d. Present.
15. Please provide a copy of the Utility's engineering maps for wastewater showing location and size of water and wastewater mains throughout the service area and customer location and classification.

16. The following items refer to pro forma plant additions for wastewater included in the application. Please fill out the attached spreadsheet concerning each pro forma item listed.
 - a. Replacing the existing effluent lift station electrical panel.
 - b. Replacing the existing electrical and blower housing building.
 - c. Installing shut-off valves.
 - d. Any other additional pro forma items.

17. The following items refer to pro forma plant additions for wastewater included in the application. Please provide any and all bid proposals related to each pro forma item listed. If bids are not available, please provide a detailed cost-estimate.
 - a. Replacing the existing effluent lift station electrical panel.
 - b. Replacing the existing electrical and blower housing building.
 - c. Installing shut-off valves.
 - d. Any other additional pro forma items.

18. Please refer to the shut-off valves pro forma item and discussion from the informal meeting held on December 12, 2018.
 - a. Please provide the total number of connections that have had a shut-off valve installed in 2018, or prior.
 - b. Please provide the total number of connections that are planned to have shut-off valves installed during 2019.
 - c. Please state if contact with any other governmental regulatory body has occurred in regards to the installation, noticing or any other issues regarding the shut-off valves. If so, please provide this correspondence, if available.
 - d. Please state if the currently installed shut-off valves have been used to disconnect a customers' service. If so, please explain the circumstances behind each shut-off and any noticing that happened involving this disconnection.
 - e. Please explain the wastewater service shut-off process (i.e. noticing procedure, estimated costs of shut-off including applicable fees, necessary equipment rental, etc.) for connections that do not currently have a shut-off valve installed.
 - f. Please provide the monthly number of wastewater service disconnects that occurred during the period October 2017 through December 2018 in the West Lakeland, LLC (West Lakeland) service area.

19. For the following questions please refer to 2003 truck replacement pro forma item and discussion from the informal meeting held on December 12, 2018, where it was stated that the 2003 truck referenced in the application was totaled and a replacement truck had already been purchased.
 - a. Please explain how the 2003 truck was totaled.
 - b. Please provide any and all documents associated with the insurance claim for the 2003 truck.
 - c. Please state if the 2003 truck was the same truck that was shared among the utilities mentioned in the previous 2012 West Lakeland staff-assisted rate case.

Mr. Michael Smallridge

Page 4

January 11, 2019

- d. Please detail any and all activities in which the replacement truck will be used on a daily basis.
 - e. Please state the Make, Model, and Year of the replacement truck.
20. In the current docket, West Lakeland requested the approval of allocations to reflect two additional Maintenance Technicians for Florida Utility Services 1, LLC (FUS1). As part of that request, FUS1 stated that the President has increased duties and requirements that will decrease the amount of time he can spend in the field. Please detail the President's new duties and requirements and the percentage of time spent between these duties.
21. The Utility has requested a lack of meter access charge. Staff needs additional information to evaluate the request.
- a. It is our understanding the water meters are the property of the City of Lakeland. Please provide, in detail, what authority the Utility has to access the City of Lakeland's water meters and to justify imposing a charge for the lack of access to those meters.
 - b. Since the Utility is wastewater only, we understand reading the City of Lakeland's water meters is the Utility's current method of billing. Please describe in detail other options taken to obtain meter reading data from the City of Lakeland for billing purposes.
 - c. Please provide the cost justification specifically related to the lack of meter access and the proposed charge.
 - d. Please describe in detail the circumstances in which the Utility would impose this charge.
 - e. Please indicate the number of occurrences during the test year that the Utility experienced a lack of meter access and the steps taken to obtain access to the meters.

Please contact me by phone at (850) 413-6686 or by email OWooten@psc.state.fl.us, if you have any questions.

Sincerely,



Orlando Wooten
Engineering Specialist I
Bureau of Reliability and Resource Planning
Division of Engineering

OW:pz

Attachment

cc: Office of Commission Clerk (Docket No. 20180202-SU)

