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DIVISION OF ENGINEERING
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(850) 413-6910

Public Service Commission

June 28, 2019

Mr. Troy Rendell, Vice President
Merritt Island Utility Company
4939 Cross Bayou Blvd.
New Port Richey, FL 34652
trendell@uswatercorp.net

STAFF'S FIRST DATA REQUEST VIA EMAIL & US MAIL

Re: Docket No. 20190116-SU - Application for staff-assisted rate case in Brevard County, and request for interim rate increase by Merritt Island Utility Company.

Dear Mr. Rendell:

For the engineering portion of Merritt Island Utility Company's (Merritt Island or Utility) rate case, staff requires several items to be completed prior to our field audit and to ensure fast and expedient treatment of your rate case. Please submit the following information for the period of April 1, 2018, to March 31, 2019, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **July 29, 2019**. Staff will contact you to arrange for a site visit after reviewing the material. On the date selected for the site visit, the staff engineer will inspect the wastewater treatment plant, the collection system, and the general service area. Please have someone (lead operator, chief maintenance person, or an assigned person with access to the plant) available for this tour.

1. **Purchased Power**: All Utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
2. **Chemicals**: A list of all chemicals used in the treatment of wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
3. **Sludge Removal Expenses**: Provide a schedule showing the total cost and quantity of removing sludge, if persons other than owners, stockholders, and employees of the Utility performed such work during the test year.
4. **Contractual Services – Testing**: A list of tests along with costs paid to outside laboratories for testing the wastewater treatment during the test year.
5. **Contractual Services – Other**: The costs of operation and maintenance work not performed by Utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping, and contracted repair for the wastewater system.

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PSC Website: <http://www.floridapsc.com>

Internet E-mail: contact@psc.state.fl.us

6. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the Utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the Utility, or a copy of the log book showing miles on personal vehicles associated with Utility business. All vehicles are to be available for inspection.
7. General System Information:
 - a. Please provide the number of lots that are vacant with connected collection lines, within the Utility's service territory, if any.
 - b. Please provide the number of vacant lots with no current connection to the system, but which could potentially be connected in the future, if any.
 - c. Please indicate whether the Utility's customer base is seasonal.
 - d. Please provide a list of general service customers by meter size.
8. Department of Environmental Protection (DEP) Reports: Copies of the discharge monitoring reports submitted to the DEP for wastewater from April 1, 2018, to March 31, 2019.
9. Water Sold: Copy of monthly totals of metered water sold (by the water service provider for the Utility's customers) for each month of the test year.
10. Billing Procedure: Please explain the Utility's billing procedure.
 - a. How is the water consumption determined?
 - b. How is the wastewater consumption measured?
 - c. Does the Utility use a percentage of the invoiced water to charge for wastewater? If yes, what is the percentage?
 - d. Please provide an invoice example showing water and wastewater charges.
11. Permits: A written summary, by permit number, of all DEP and/or County Health Department permits.
12. Plant Additions: If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
13. Complaints: A list of all service complaints received during the test year and four years prior to the test year. Please include an explanation of how each complaint was resolved.

14. Assets: A listing of all assets owned by the Utility.

Example: 200' – 8" PVC (Sewer)
 250' – 6" PVC Pipe (Water)
 50' – 6" PVC Fire Hydrants (Water)

15. Collection System: Please describe the collection system.

Example: The collection system is composed of polyvinyl chloride pipes and there is one lift station in the service area. The lift station has three pumps.

16. Customers: Number of customers classified as to meter size and class (commercial or residential) for the following points in time:

- a. A minimum of four years prior to the beginning of the test year.
- b. The beginning of the last calendar year.
- c. The end of the last calendar year.
- d. Present.

17. System Maps: Please provide a copy of the Utility's engineering maps for wastewater showing location and size of wastewater mains throughout the service area and customer location and classification.

18. Pro Forma: Please fill out the spreadsheet attached concerning any pro forma items. Please include any bid proposals or estimates for the pro forma items.

Please contact me by phone at (850) 413-6952 or email at mwatts@psc.state.fl.us, if you have any questions.

Sincerely,



Melinda Watts
Engineering Specialist

MW:pz

cc: Office of the Commission Clerk (Docket No. 20190116-SU)

Item	NARU C Account Number	Issue Relevance*	Problem	Solution	Regulatory Mandate (M) or Enhancement (E)	Comments	Start Date	Estimate d End Date	Total Cost
<i>Master Flow Meter</i>	<i>309</i>	<i>C</i>	<i>Meter tested outside accuracy range</i>	<i>Replace Master Flow Meter</i>	<i>E</i>	<i>-</i>	<i>1/1/18</i>	<i>12/30/19</i>	<i>\$1500</i>

*For Issue Relevance, please use DM (Deferred Maintenance), S (Safety), C (Compliance), R (Reliability), WQ (Water Quality), or WWQ (Wastewater Quality). In the year columns, please include the amount spent and projected to be spent