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DIVISION OF
ACCOUNTING AND FINANCE
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(850) 413-6900

Public Service Commission

July 15, 2019

The Woods Utility Co. Inc.
Mr. Troy Rendell
4939 Cross Bayou Blvd.
New Port Richey, FL 34652

**Staff's First Data Request
Via Email and U.S. Mail**

Re: Docket No. 20190125-WS The Woods Utility Company Staff Assisted Rate Case

Dear Mr. Rendell:

For the engineering portion of this rate case, staff requires several items to be completed to ensure fast and expedient treatment of this staff-assisted rate case. Please submit the following information for the period of April 1, 2018, through March 31, 2019 (test year).

1. Purchased Water and Wastewater: All Utility related bills from the beginning of the test year to present which include meter number and location, gallons used, dollars paid, and the Utility's account numbers.
2. Purchased Power: All Utility related electricity bills from the beginning of the test year to present which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
3. Chemicals: A list of all chemicals used in the treatment of water, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
4. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the Utility perform such work during the test year.
5. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.
6. Contractual Services – Other: The costs of operation and maintenance work not performed by Utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping and contracted repair for the water and wastewater systems.
7. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the Utility, original cost or lease documents, whom the vehicles are

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assigned to, and an explanation of how they are allocated to the Utility, or a copy of the log book showing miles on personal vehicles associated with Utility business. All vehicles are to be available for inspection.

8. Copies of your most recent Primary and Secondary Water Quality test results.
9. Copies of monthly operation reports for water and wastewater from April 1, 2018, through March 31, 2019, (test year) which includes:

FOR WASTEWATER – Total treated, total wash water, total of each chemical in points, and chemical dosage rates (average).

FOR WATER – Total water purchased or pumped, total wash water, total of each chemical in points, and chemical dosages rates (average).

10. Copy of monthly totals of metered water sold for each month of the test year.
11. A written summary, by permit number, of all Department of Environmental Protection (DEP), Water Management District, and/or County Health Department permits.
 - a. A copy of the water permit from the DEP showing the 92,000 gallons per day permitted design capacity.
12. Please identify the previous name, if any, the Utility was operated under prior to the transfer from Aqua Utilities Florida, Inc.
13. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
14. A list of all service complaints received during the test year and four years prior to the test year. Please include the date of the complaint, an explanation of how each complaint was resolved, and the date of resolution.
15. A listing of all assets owned by the Utility.

Example: 200' – 8" PVC (Sewer)
 250' – 6" PVC Pipe (Water)
 50' – 6" PVC Fire Hydrants (Water)

16. Number of customers classified by meter size and class (commercial or residential) for the following points in time:
 - a. A minimum of four years prior to the beginning of the test (or calendar last) year.
 - b. The beginning of the last calendar year.
 - c. The end of the last calendar year.
 - d. Present.

Mr. Troy Rendell
July 15, 2019
Page 3

17. Please provide a copy of the Utility's engineering maps for water and wastewater showing location and size of water and wastewater mains throughout the service area and customer location and classification.
18. Please provide copies of any bid proposals or estimates received, and all invoices for the items that were completed to comply with Consent Order OGC No. 17-1067 issued by the DEP.
 - a. If less than three bid proposals were received for each item, please explain why.
19. Please fill out the spreadsheet attached concerning any pro forma items. Please include any bid proposals or estimates for the pro forma items. (Pro forma items are any major maintenance or improvements planned for the system within the next two years.)
 - a. If less than three bid proposals were received for each pro forma item, please explain why.

Please file responses to Staff's First Data Request with the Office of Commission Clerk no later than **August 5, 2019**. If you have any please contact me John Hightower at (850) 413-6904 or Dale Buys at (850) 413-6536.

Very truly yours,



John Hightower

Enclosure

