

STATE OF FLORIDA



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# Public Service Commission

November 7, 2019

Robert C. Brannan, Esquire  
Sundstrom & Mindlin, LLP  
2548 Blairstone Pines Drive  
Tallahassee, FL 32301  
rbrannan@sfflaw.com

**STAFF'S FIRST DATA REQUEST  
VIA EMAIL & US MAIL**

**Re: Docket No. 20190168-WS - Application for water and wastewater service in Duval, Baker, and Nassau Counties, by First Coast Regional Utilities, Inc.**

Dear Mr. Brannan:

Please provide a response to the following questions regarding First Coast Regional Utilities, Inc.'s (Utility) application for original water and wastewater certificates to the Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **December 10, 2019**.

## RATES & RATE STRUCTURE

1. Please explain the methodology behind the Utility's percent allocation of its revenues between the base facility charge and gallonage charge for its water and wastewater systems.

## MISCELLANEOUS SERVICE CHARGES

2. Regarding the Utility's labor calculation for its requested miscellaneous service charges, the Utility calculated the labor component using an hourly salary of \$20 and 1.33 hours to administer miscellaneous services. Typically, the Commission evaluates the labor component of requested miscellaneous service charges based on the separate administrative and field duties involved with administering miscellaneous services. Furthermore, the Commission typically approves miscellaneous service charges based on one-fourth hour of administrative labor and one-third hour of field labor.
  - a. Please specify how much of the 1.33 hours is attributable to administrative and field labor respectively and the job functions performed by each.
3. Please explain if there is supervisory labor performed while processing miscellaneous service charges as similarly indicated while processing the Utility's requested late payment charge. If not, please explain why.

Robert C. Brannan, Esquire

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Please contact me by phone at (850) 413-6952 or by email at [mwatts@psc.state.fl.us](mailto:mwatts@psc.state.fl.us), if you have any questions.

Sincerely,



Melinda Watts  
Engineering Specialist

MW:jp

cc: Office of the Commission Clerk (Docket No. 20190168-WS)