

# APPLICATION

This is an application for (check one):

Original certificate (new company)

Approval of transfer of existing certificate: Example, a non-certificated company purchases an existing company and desires to retain the original certificate rather than apply for a new certificate.

Please provide the following:

1. Full name of company, including fictitious name(s), that must match identically with name(s) on file with the Florida Department of State, Division of Corporations registration:

Virtual Offices, Inc.

2. The Florida Secretary of State corporate registration number:

P19000087036

3. F.E.I. Number: 84-3786978

4. Structure of organization:

The company will be operating as a:  
(Check all that apply):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Corporation    | <input type="checkbox"/> General Partnership          |
| <input type="checkbox"/> Foreign Corporation       | <input type="checkbox"/> Foreign Partnership          |
| <input type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Limited Partnership          |
| <input type="checkbox"/> Sole Proprietorship       | <input type="checkbox"/> Other, please specify below: |

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COMMISSION CLERK

**If a partnership**, provide a copy of the partnership agreement.

**If a foreign limited partnership**, proof of compliance with the foreign limited partnership statute (Chapter 620.169, FS). The Florida registration number is: \_\_\_\_\_

CK # N/A  
\$500  
ck date 1/2/2020  
KCR

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5. Who will serve as point of contact to the Commission in regard to the following?

(a) This application:

Name: Stephen Gilbert  
Title: President  
Street Address: 550 N Red Street Suite 300  
Post Office Box: \_\_\_\_\_  
City: Tampa  
State: FL  
Zip: 33609  
Telephone No.: 503-720-3904  
Fax No.: \_\_\_\_\_  
E-Mail Address: Sagilbert4@msn.com

(b) Ongoing operations of the company:

(This company liaison will be the point of contact for FPSC correspondence. This point of contact can be updated if a change is necessary but this must be completed at the time the application is filed).

Name: Stephen Gilbert  
Title: President  
Street Address: 550 N Red Street Suite 300  
Post Office Box: \_\_\_\_\_  
City: Tampa  
State: FL  
Zip: 33609  
Telephone No.: 813-261-6541  
Fax No.: 813-261-5194  
E-Mail Address: Sagilbert4@msn.com  
Company Homepage: www.centersofwestshore.com

(c) Optional secondary point of contact or liaison:

(This point of contact will not receive FPSC correspondence but will be on file with the FPSC).

Name: Heather Gilbert  
Title: \_\_\_\_\_  
Street Address: 550 N Red Street Suite 300  
Post Office Box: \_\_\_\_\_  
City: Tampa  
State: FL  
Zip: 33609  
Telephone No.: 813-261-6541  
Fax No.: 813-261-5194  
E-Mail Address: hgilbert@centersofwestshore.com

6. Physical address for the applicant that will do business in Florida:

Street address: 550 N Reed St. Suite 300  
City: Tampa  
State: FL  
Zip: 33609  
Telephone No.: 813-261-6541  
Fax No.: 813-261-5194  
E-Mail Address: Sagilbert4@MSN.com

7. List the state(s), and accompanying docket number(s), in which the applicant has:

(a) operated as a telecommunications company. N/A

(b) applications pending to be certificated as a telecommunications company.  
N/A

(c) been certificated to operate as a telecommunications company. N/A

(d) been denied authority to operate as a telecommunications company and the circumstances involved. N/A

(e) had regulatory penalties imposed for violations of telecommunications statutes and the circumstances involved. N/A

(f) been involved in civil court proceedings with another telecommunications entity, and the circumstances involved. N/A

8. The following questions pertain to the officers and directors. Have any been:

(a) adjudged bankrupt, mentally incompetent (and not had his or her competency restored), or found guilty of any felony or of any crime, or whether such actions may result from pending proceedings?  Yes  No

If yes, provide explanation.

(b) granted or denied a certificate in the State of Florida (this includes active and canceled certificates)?  Granted  Denied  Neither

If granted provide explanation and list the certificate holder and certificate number.

N/A

If denied provide explanation.

N/A

(c) an officer, director, and partner in any other Florida certificated telecommunications company?  Yes  No

If yes, give name of company and relationship. If no longer associated with company, give reason why not.

9. Florida Statute 364.335(1)(a) requires a company seeking a certificate of authority to demonstrate its managerial, technical, and financial ability to provide telecommunications service.

**Note:** *It is the applicant's burden to demonstrate that it possesses adequate managerial ability, technical ability, and financial ability. Additional supporting information may be supplied at the discretion of the applicant. For the purposes of this application, financial statements MUST contain the balance sheet, income statement, and statement of retained earnings.*

- (a) **Managerial ability:** An applicant must provide resumes of employees/officers of the company that would indicate sufficient managerial experiences of each. Please explain if a resume represents an individual that is not employed with the company and provide proof that the individual authorizes the use of the resume.
- (b) **Technical ability:** An applicant must provide resumes of employees/officers of the company that would indicate sufficient technical experiences or indicate what company has been contracted to conduct technical maintenance. Please explain if a resume represents an individual that is not employed with the company and provide proof that the individual authorizes the use of the resume.
- (c) **Financial ability:** An applicant must provide financial statements demonstrating financial ability by submitting a balance sheet, income statement, and retained earnings statement. An applicant that has audited financial statements for the most recent three years must provide those financial statements. If a full three years' historical data is not available, the application must include both historical financial data and pro forma data to supplement. An applicant of a newly established company must provide three years' pro forma data. If the applicant does not have audited financial statements, it must be so stated and signed by either the applicant's chief executive officer or chief financial officer affirming that the financial statements are true and correct.

10. Where will you officially designate as your place of publicly publishing your schedule a/k/a tariffs or price lists)? (Tariffs or price lists MUST be publicly published to comply with Florida Statute 364.04).

Florida Public Service Commission

Website – Please provide Website address: \_\_\_\_\_

Other – Please provide address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS PAGE MUST BE COMPLETED AND SIGNED**

**REGULATORY ASSESSMENT FEE:** I understand that all telecommunications companies must pay a regulatory assessment fee. A minimum annual assessment fee, as defined by the Commission, is required.

**RECEIPT AND UNDERSTANDING OF RULES:** I understand the Florida Public Service Commission's rules, orders, and laws relating to the provisioning of telecommunications company service in Florida.

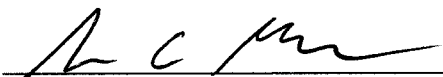
**APPLICANT ACKNOWLEDGEMENT:** By my signature below, I, the undersigned owner or officer, attest to the accuracy of the information contained in this application and attached documents and that the applicant has the technical ability, managerial ability, and financial ability to provide telecommunications company service in the State of Florida. I have read the foregoing and declare that, to the best of my knowledge and belief, the information is true and correct. I have the authority to sign on behalf of my company and agree to comply, now and in the future, with all applicable Commission rules, orders and laws.

Further, I am aware that, pursuant to Chapter 837.06, Florida Statutes, "**Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 and s. 775.083.**"

I understand that any false statements can result in being denied a certificate of authority in Florida.

COMPANY OWNER OR OFFICER

Print Name: Stephen Gilbert  
Title: President  
Telephone No.: 503-720-3904  
E-Mail Address: sgilbert4@msa.com

Signature:  Date: 11-10-19

**CERTIFICATE TRANSFER**

As current holder of Florida Public Service Commission Certificate Number 4405,  
I have reviewed this application and join in the petitioner's request for a transfer of the  
certificate.

**COMPANY OWNER OR OFFICER**

Print Name: CYNTHIA BRAZEN  
Title: MEMBER  
Street/Post Office Box: 550 N WED ST, SUITE 300  
City: TAMPA  
State: FL  
Zip: 33609  
Telephone No.: 813-261-1254  
Fax No.: 813-261-5794  
E-Mail Address: SALES@CENTERSOFWESTSHORE.COM

Signature: Cynthia Brazen Date: 11-11-19