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STATE OF FLORIDA



DIVISION OF ENGINEERING  
TOM BALLINGER  
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# Public Service Commission

April 29, 2022

Mr. Martin S. Friedman  
Dean Mead Law Firm  
420 S. Orange Ave., Ste. 700  
Orlando, FL 32801  
[mfriedman@deanmead.com](mailto:mfriedman@deanmead.com)

## STAFF'S FIRST DATA REQUEST VIA EMAIL

**Re: Docket No. 20220033-WS – Application for staff-assisted rate case in Polk County by CHC VII, Ltd.**

Dear Mr. Friedman:

For the engineering portion of this rate case, staff requires several items to be completed to ensure fast and expedient treatment of your rate case. Please submit the following information for the period of January 2021 through December 2021, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **May 23, 2022**.

1. Purchased Water and/or Wastewater: All utility related bills from the beginning of the test year to present which include meter number and location, gallons used, dollars paid, and the utility's account numbers.
2. Purchased Power: All utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
3. Chemicals: A list of all chemicals used in the treatment of water and wastewater, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
4. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the utility perform such work during the test year.
5. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the water and wastewater treatment during the test year.
6. Contractual Services – Other: The costs of operation and maintenance work not performed by utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping and contracted repair for the water and wastewater systems.

7. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the utility, or a copy of the log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.
8. Copies of your most recent Primary and Secondary Water Quality test results.
9. Copies of monthly operation reports for water, and discharge monitoring reports for wastewater from January 2021 through December 2021 (test year) in Microsoft Excel format, if available, which includes:
  - FOR WASTEWATER – Total treated, total wash water, total of each chemical in points, chemical dosage rates (average).
  - FOR WATER – Total water purchased or pumped, total wash water, total of each chemical in points, chemical dosages rates (average)
10. Copy of monthly totals of metered water sold for each month of the test year.
11. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
12. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
13. A list of all service complaints received during the test year and four years prior to the test year. Please include the date of the complaint, an explanation of how each complaint was resolved, and the date of resolution.
14. A listing of all water and wastewater assets owned by the utility, including distribution piping, pumping stations, sewer piping, lift stations, fire hydrants, etc.
  - Example: 200' – 8" PVC (Sewer)
  - 250' – 6" PVC Pipe (Water)
  - 50' – 6" PVC Fire Hydrants (Water)
15. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
  - a. A minimum of 4 years prior to the beginning of the test (or calendar last) year.
  - b. The beginning of the last calendar year.
  - c. The end of the last calendar year.
  - d. Present.
16. Please provide a copy of the utility's engineering maps for water and wastewater showing location and size of water and wastewater mains throughout the service area and customer

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location and classification. On each map, please identify vacant customer lots, customer meter sizes, flush points, fire hydrants, pumping stations, and lift stations.

17. Please fill out the attached spreadsheet concerning the pro forma items the utility is requesting. Please include any bid proposals or estimates for the pro forma items.

a. If less than 3 bid proposals were requested for each pro forma item, please explain why.

Please contact me by phone at (850) 413-6686 or by email at OWooten@psc.state.fl.us, if you have any questions.

Sincerely,

*/s/Orlando Wooten*

Orlando Wooten

Engineering Specialist

OW:jp

Enclosure

cc: Office of Commission Clerk (Docket No. 20220033-WS)

Rhonda Hicks, Office of Auditing and Performance Analysis

Simon Ojada, Office of Auditing and Performance Analysis

