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STATE OF FLORIDA



DIVISION OF ENGINEERING
TOM BALLINGER
DIRECTOR
(850) 413-6910

Public Service Commission

November 4, 2022

Ms. Melinda Keen
Keen Sales, Rentals and Utilities, Inc.
685 Dyson Road
Haines City, FL 33844
adunnahoe@aol.com

STAFF'S FIRST DATA REQUEST VIA EMAIL

Re: Docket No. 20220157-WU – Application for staff assisted rate case in Polk County by Keen Sales, Rentals and Utilities, Inc.

Dear Ms. Keen:

For the engineering portion of this rate case, staff requires several items to ensure fast and expedient treatment of your rate cases. Please submit the following information for each of the applications (Keen Mobile Home Subdivision and Paradise Island Subdivision) for the period of January 1, 2021 to December 31, 2021, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **December 5, 2022**. Please make sure the subdivision for each response is clearly labeled.

1. Purchased Water: All utility related bills from the beginning of the test year to present which include meter number and location, gallons used, dollars paid, and the utility's account numbers.
2. Purchased Power: All utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
3. Chemicals: A list of all chemicals used in the treatment of water, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
4. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the water during the test year.
5. Contractual Services – Other: The costs of operation and maintenance work not performed by utility employees with an explanation of the type of work performed. These costs include the operator's fee, mowing and grounds keeping and contracted repair for the water system.

6. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the utility, or a copy of the log book showing miles on personal vehicles associated with utility business. All vehicles are to be available for inspection.
7. Copies of your most recent Primary and Secondary Water Quality test results.
8. Copies of monthly operation reports for water from January 1, 2021 to December 31, 2021 (test year) in Microsoft Excel format, if available, which includes:
 - FOR WATER – Total water purchased or pumped, total wash water, total of each chemical in points, chemical dosages rates (average).
9. Copy of monthly totals of metered water sold for each month of the test year.
10. A written summary, by permit number, of all Department of Environmental Protection (DEP), Water Management District, and/or County Health Department permits.
11. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
12. A list of all service complaints received during the test year and four years prior to the test year. Please include the date of the complaint, an explanation of how each complaint was resolved, and the date of resolution.
13. A listing of all water assets owned by the utility, including distribution piping, pumping stations, fire hydrants, etc.
 - Example: 250' – 6" PVC Pipe (Water)
 - 50' – 6" PVC Fire Hydrants (Water)
14. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
 - a) A minimum of 4 years prior to the beginning of the test (or calendar last) year.
 - b) The beginning of the last calendar year.
 - c) The end of the last calendar year.
 - d) Present.
15. Please provide a copy of the utility's engineering maps for water showing location and size of water mains throughout the service area and customer location and classification. On each map, please identify vacant customer lots, customer meter sizes, flush points, fire hydrants, and pumping stations.
16. Please fill out the spreadsheet attached concerning any pro forma items the utility is requesting. Please include any bid proposals or estimates for the pro forma items. If less than three bid proposals were requested for each pro forma item, please explain why.

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In addition to the above, please provide responses to the following questions concerning Keen Mobile Home Subdivision:

17. Please refer to the DEP's Sanitary Survey dated January 22, 2021, which lists a malfunctioning POE water sampling tap as a minor out-of-compliance. Was this deficiency corrected within 30 days as required? If so, please detail how this deficiency was corrected. If not, please explain why.
18. Please refer to the DEP correspondence letter dated July 1, 2022, which lists the following deficiency as a result of the Sanitary Survey conducted on June 22, 2022: No Screen on Well Vent. Was this deficiency corrected? If so, please detail how this deficiency was corrected. If not, please explain why.

Please contact me by phone at (850) 413-6582 or by email at Gdavis@psc.state.fl.us, if you have any questions.

Sincerely,

/s/ Phillip G. Davis

Phillip G. Davis
Engineering Specialist

PGD:jp

Enclosure

cc: Office of Commission Clerk (Docket No. 20220157-WU)
Rhonda Hicks, Office of Auditing and Performance Analysis

Site	Item	NARUC Account Number	Issue Relevance*	Problem	Solution	Regulatory Mandate (M) or Enhancement (E)	Comments	Year?	Year?	Year?	Total

*For Issue Relevance, please use DM (Deferred Maintenance), S (Safety), C (Compliance), R (Reliability), or WQ (Water Quality). In the year columns, please include the amount spent and projected to be spent