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DIVISION OF ENGINEERING
TOM BALLINGER
DIRECTOR
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Public Service Commission

December 15, 2023

Mr. F. Marshall Deterding, Esq.
Sundstrom & Mindlin, LLP
2548 Blairstone Pines Drive
Tallahassee, Florida 32301
mdeterding@sfflaw.com

STAFF'S FIRST DATA REQUEST VIA EMAIL

Re: Docket No. 20230117-WS - Application for staff-assisted rate case in Highlands County by Sun Communities Acquisitions, LLC d/b/a Buttonwood Bay Utilities.

Dear Mr. Deterding:

For the engineering portion of this rate case, staff requires several items to ensure fast and expedient treatment of your rate case. Please submit the following information for the period of July 1, 2022, to June 30, 2023, (test year), unless another time period is specified, to the Commission Clerk, Office of Commission Clerk, 2540 Shumard Oak Blvd., Tallahassee, FL 32399-0850, by **Friday, January 19, 2024**.

1. Purchased Water and/or Wastewater: All utility related bills from the beginning of the test year to present which include meter number and location, gallons used, dollars paid, and the utility's account numbers.
2. Purchased Power: All utility related electricity bills from the beginning of the test year to present, which include meter number and location, kilowatts used, dollars paid, and the electric company's account numbers.
3. Chemicals: A list of all chemicals used in the treatment of water, amounts purchased, quantity purchased, unit prices paid and dosage rates utilized.
4. Sludge Removal Expenses: Provide a schedule showing the total cost and quantity of removing the sludge, if persons other than owners, stockholders, and employees of the utility perform such work during the test year.
5. Contractual Services – Testing: A list of tests along with costs paid to outside laboratories for testing the water during the test year.
6. Contractual Services – Other: The costs of operation and maintenance work not performed by utility employees with an explanation of the type of work performed. These

costs include the operator's fee, mowing and groundskeeping and contracted repair for the water system.

7. Transportation Expenses: A schedule of all vehicles by serial number and description owned or leased by the utility, original cost or lease documents, whom the vehicles are assigned to, and an explanation of how they are allocated to the utility, or a copy of the log book showing miles on personal vehicles associated with utility business.
8. Copies of your most recent Primary and Secondary Water Quality test results.
9. Copies of monthly operation reports for water from July 1, 2022, to June 30, 2023, (test year) in Microsoft Excel format, if available, which includes:

FOR WASTEWATER – Total treated, total wash water, total of each chemical in points, chemical dosage rates (average).

FOR WATER – Total water purchased or pumped, total wash water, total of each chemical in points, chemical dosages rates (average).
10. Copy of monthly totals of metered water sold for each month of the test year.
11. A written summary, by permit number, of all Department of Environmental Protection, Water Management District, and/or County Health Department permits.
12. If any plant addition has been made or will be required due to a written order from a governmental agency, please provide a copy of that order.
13. A list of all service complaints received during the test year and four years prior to the test year. Please include an explanation of how each complaint was resolved.
14. A listing of all water and wastewater assets owned by the utility, including distribution piping, pumping stations, fire hydrants, etc.

Example: 200' – 8" PVC (Sewer)
 250' – 6" PVC Pipe (Water)
 50' – 6" PVC Fire Hydrants (Water)
15. Number of customers classified as to meter size and class (commercial or residential) for the following points in time:
 - a) A minimum of 4 years prior to the beginning of the test (or calendar last) year.
 - b) The beginning of the last calendar year.
 - c) The end of the last calendar year.
 - d) Present.
16. Please provide a copy of the utility's engineering maps for water and wastewater showing location and size of water and wastewater mains throughout the service area and

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customer location and classification. On each map, please identify vacant customer lots, customer meter sizes, flush points, fire hydrants, and pumping stations.

17. Please fill out the spreadsheet attached concerning any pro forma items the utility is requesting. Please include any bid proposals or estimates for the pro forma items. If less than three bid proposals were requested for each pro forma item, please explain why.

Please contact me by phone at (850) 413-6632 or by email eknoblau@psc.state.fl.us if you have any questions.

Sincerely,

Emily Knoblauch

Emily Knoblauch
Engineering Specialist
Bureau of Reliability and Resource Planning
Division of Engineering

EK:da

Enclosure

cc: Office of Commission Clerk (Docket No. 20230117-WS)
Rhonda Hicks, Office of Auditing and Performance Analysis

