

State of Florida



# Public Service Commission

CAPITAL CIRCLE OFFICE CENTER • 2540 SHUMARD OAK BOULEVARD  
TALLAHASSEE, FLORIDA 32399-0850

**-M-E-M-O-R-A-N-D-U-M-**

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**DATE:** January 9, 2025

**TO:** Braulio Baez, Executive Director

**FROM:** Bobby Maddox, Director, Division of Administrative and Information Technology Services

**RE:** Access to Confidential Regulatory Assessment Fee Forms

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Please approve Katisha Mobley, Fiscal Services Supervisor, Raquel Revells, Accountant III, and Kiara Hannan, Accountant I, to have access to all Regulatory Assessment Fee (RAF) forms for which the utilities have requested confidential classification. They must look at the gross operating revenues on all RAF forms to determine if the correct amounts have been paid.

An increasing number of companies are filing using the confidential classification; therefore, I request that all fiscal staff have permanent authorization to access confidential RAF forms. The job duties of each of these positions require that they access RAF forms when payments are made by the companies in order to properly account for such payments.

Should you have any questions regarding this request, please let me know.

APPROVED: \_\_\_\_\_

A blue ink handwritten signature of Braulio L. Baez, consisting of a large initial 'B' followed by a cursive name.

Braulio L. Baez, Executive Director

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COMMISSION  
CLERK

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