

Town of Havana
Report to the Florida Public Service Commission Pursuant to
Rule 25-6.0343, F.A.C.
Calendar Year 2021

1. Introduction

- b) Name of city/utility
Town of Havana

- c) Address, street, city, zip
P. O. Box 1068
711 North Main Street
Havana, Florida 32333-1068

- d) Contact information: Name, title, phone, fax, email
Kimberly J. McMillan, Interim Town Clerk
850-539-2820
clerk@townofhavana.com

2. Number of meters served in calendar year 2021

1443

3. Facility Inspections

- a) **Describe the utility's policies, guidelines, practices, and procedures for inspecting transmission and distribution lines, poles, and structures including, but not limited to, pole inspection cycles and pole selection process.**

We have a small system with only 1,176 poles. Our Electrical Superintendent inspects our distribution lines, poles, and structures several times per year. He inspects our poles with the sound and probe method. He documents this process by completing pole and system changeout forms.

- b) **Describe the number and percentage of transmission and distribution inspections planned and completed for 2021.**

Our Electrical Superintendent inspects our system continuously. He completed an inspection of 100% of the system (as planned) in 2021.

- c) Describe the number and percentage of transmission poles and structures and distribution poles failing inspection in 2021 and the reason for the failure.**

Nine (9) of our poles or .76 percent were replaced as a result of his inspection. Failed inspection due to age.

- d) Describe the number and percentage of transmission poles and structures and distribution poles, by pole type and class of structure, replaced or for which remediation was taken after inspection in 2021, including a description of the remediation taken.**

Nine (9) 30' Class 3 poles or .075 percent. There was no conductor changed out this year per the Electrical Superintendent.

4. Vegetation Management

- a) Describe the utility's policies, guidelines, practices, and procedures for vegetation management, including programs addressing appropriate planting, landscaping, and problem tree removal practices for vegetation management outside of road right-of-ways or easements, and an explanation as to why the utility believes its vegetation management practices are sufficient.**

The Town of Havana's vegetation management policy is formalized and the policy and guidelines have not changed. The Town's utility crew is responsible for trimming vegetation along our distribution system to be trimmed six foot over, under, and to the side of lines. Services and secondaries are to be trimmed with a three foot clearance around. We have written guidelines on vegetation management for them to follow in addition to them relying upon their expertise in knowing the best management practices in this field. We believe our vegetation management practices are sufficient in that our outages due to limb damage are at a minimum. Our policy calls for a third of our system to be maintained each year.

- b) Describe the quantity, level, and scope of vegetation management planned and completed for transmission and distribution facilities in 2021.**

The Town of Havana closed its 2021 fiscal year, by removing 10% of its target goal of the Town's vegetation management plan. The Town of Havana is currently doing ½ of the system out to Burford's Tree Inc. for the 2021-2022 Fiscal Budget Year and the other ½ of the system out for the upcoming 2022-2023 Fiscal Budget Year.